The July 15, 2015 DAWG meeting began at 3:00 pm in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Michael Aquino, Larry Aycock, \*Corrina Baber, Joe Cabrales, Andy Chang,*

*Cyndi Gunderson, Kristina Heilgeist, Robert McAtee, \*Ben Mudgett, Robert Scudder, \*Steven Silva, DyAnn Walter, and Dianna Jones*

**I. EPI Steering Committee**

a. Contract(s) - Ben Mudgett stated that the State Contract for the EPI Project has been signed, and that the next phase of the project is to obtain signatures on the following two contracts:

⦁ Institutional Participation Agreement (IPA) between the District and Hobson

⦁ MOU between the District and the CCC Technology Center

Andy Chang stated that we will need to review the 2 contracts prior to signing or moving them forward for Board Approval, to ensure that the deliverables can be met, as our ability to deliver on the IPA may be dependent upon the MOU language. Ben stated that he would take our request to review the documents to the EPI Team.

1. Project Timeline – Email notifications have been sent out for the EPI Kick-off event scheduled for July 22nd, 2015 from 8:30am to 12:30pm, in ATTC-120.

**II. Academic Program – Allow only 1 active Program, per College** *(Amber Gallagher)*

Larry Aycock stated that follow-up with Denise would most likely not happen until sometime in September. Joe Cabrales asked Robert McAtee to join him when he meets with Denise. Amber Gallagher was not present, so there were no other discussions on this topic.

1. Mobile Application – Define procedures for sending mobile notifications *(TESS Executive)*

On Hold - The mobile application ‘notifications’ discussion will be tabled until the new Marketing Director is on board.

1. Financial Aid Audit and Annual Setup Status *(Vendor Project/Cory Brady)*

Cory Brady was not present. No new information to report.

1. Colleague UI: Grey Screen Conversions Status *(Special Project/Cory Brady)*

Web UI – Confirm CHC Counselor access - Kirsten Colvey was not present.

There was a brief discussion on the benefits of using Web UI as opposed to Desktop UI. Robert McAtee stated that he has been using the Desktop UI and was unaware of Web UI. Larry Aycock explained some of the little anomalies encountered when using Web UI. Michael Aquino stated that he would send the link to counselors for Web UI access.

1. DREG Automation for “prerequisite not met” – XPRR, RQMM Status *(Special Project/ Cory Brady)*

Cory Brady was not present. No discussion on this item.

1. DAWG-PUP Meetings Status

⦁ Degree Audit – The pseudo courses worksheet has been completed. The next step is the creation of the 10 pseudo-courses, in the Test environment, for Degree Audit testing and validation. The Instructional Data/Catalog Specialists will create the test courses. Ben Mudgett stated that he would like to begin Degree Audit testing of the pseudo-courses in August 2015, and suggested to Kristina Heilgeist that she coordinate with Corrina Baber to determine which pseudo-courses they will create, in test.

Miscellaneous

No DAWG meeting on July 22, 2015 – Meeting is cancelled due to the EPI Kick-off event.

Larry Aycock opened the following two topics for discussion:

1. Priority Registration “100-unit Rule”. Larry stated that this rule appears to be incorrect. It should block students if units attempted are ‘greater than or equal to’ 100. Currently, it is not blocking if units = 100. DyAnn Walter advised Larry to submit a Help Desk Ticket.
2. Transcript Grouping for Financial Aid. Larry stated that Financial Aid currently does a lot of manual calculating to determine a student’s financial aid eligibility/ineligibility and stated that creating an additional transcript grouping would minimize some of their manual GPA calculations. DyAnn Walter stated that there currently exists a CFA/*SAP* transcript grouping for Crafton Financial Aid SAP. During the meeting, Ben Mudgett ran this transcript grouping and stated that it appeared to accurately process GPA for SAP purposes. Larry Aycock stated that Financial Aid also needs a transcript for *Term Dismissal* calculations. Andy Chang stated that perhaps modifying the existing CFA/SAP transcript to include a column/line for Term Dismissal would be sufficient. Larry Aycock was advised to submit a Help Desk Ticket for this request.

The meeting adjourned at 3:40pm.

The next regularly scheduled DAWG Committee meeting is scheduled for Wednesday, July 29th, 2015 at 3:00pm at the District Annex in the TESS Training Room.