District Applications WorkGroup (DAWG) |Minutes

DATE: Wednesday, October 28th, 2015

Time/Place: 2:00pm - 4:00pm @ District Annex

# attendees

* **District:** Cory Brady, DyAnn Walter, Joyce Bond, Andy Chang, Robert Scudder, Jason Brady
* **SBVC:** April Dale-Carter, Corrina Baber, Steven Silva, Veada Benjamin, Christie Gabriel
* **CHC:** Kristi Simonson, Joe Cabrales, Larry Aycock, Kirsten Colvey, Kristina Ann Heilgeist,   
  Cindi Gunderson, Giovanni Sosa, Ben Mudgett

# Meeting topics

I. DAWG Parking Lot – Open Discussions

⦁ Waiver of Course Prerequisites – *pending HDO Ticket* (April Dale-Carter)

**Note:** Ticket has been submitted. Wanting to implement for Spring 2016.

**Question:** Why wave per student vs have the section wave it for all students?

⦁ Drop Codes after attendance/drop for nonpayment – *Re-Open Discussion* (Amber Gallagher)

* **Discussion:** When a course is non-payment dropped on or after the 2nd day of class, use a different drop status for non-payment. Reason’s for non-payment drop after the first day of class, generally will be because the student was in class, but now has a change in BOG status, and wasn’t able to pay for the courses
* **Suggestion:**
  + NP – Non-Payment Drop before 1st day of the section.
  + NA – Non-Payment Drop on or after the 1st day of class.
* **Pros:**
  + It’s more consistent to have a before and after for Non-Payment drops, because it matches with N / A (Adds) and X / D (drops) statuses.
* **Issues:**
  + The date of a drop doesn’t inform if a student was in class, because there are multiple reasons a student can be dropped. **Example:** A student could register into a class late and not pay, but it doesn’t mean they actually were in class.
* **Proposal:**
  + Having “last day of attendance” populate would work, but we have multiple ways a student can be dropped from a course. How would each type work out?
* **Action:** Wanted as a standing topic, until we can get everyone in the room to fully discuss.

⦁ AB540 residency code of 51000 – *pending HDO Ticket* (April Dale-Carter)

**Note:** This is being submitted as a project due the scope of the project. Currently getting signatures for submission.

⦁ Colleague UI Grey Screen Conversions Status (Cory Brady)

**Note:** We are focusing on the next bug which is compatibility with ImageNow.

⦁ Financial Aid Processing 2012 blank ‘CS’ records Status (Cory Brady)

**Note:** Still working on removing the blank records.

⦁ Course Auditing (April Dale-Carter / Larry Aycock)

**Note:**

* Still getting answers back from Academic Senate for a project request to be submitted.
* April and Amber will be attending Academic Senate next week, and will try to follow-up with the Academic Senate president.

⦁ Transfer Evaluation System (TES) / College Source - web software for course equivalencies (Larry Aycock)

**Note:**

* CHC currently uses TES and likes it, but if SBVC can also use, it we can be a pricing discount as a district.
* New feature to have better integration with Colleague.
* SBVC has been using the free trail of the product, and have been liking it as well. So, they are interested.
* CHC pays about $3000 based on the licenses they have purchased for users. SBVC would be more as they would have more users and would need more licenses.
* **Question:** What would the savings be?
* **Next Steps:** Not an item for DAWG, but April will take it back and give Larry feedback.

⦁ Posting Military Credit – *pending HDO Ticket* (Larry Aycock)

**Note:**

* Still submitting ticket.

⦁ R25 Live (Joe Cabrales)

**Note:**

* Request to be removed from DAWG agenda as Joe’s sponsored item.
* TESS’s point of view, it’s an active project and its being scheduled. No set date on starting.

⦁ WebAdvisor Surveys (Michael Aquino/Jason Brady)

**Note:**

* Still on schedule for Spring 2016 registration.
* Verbiage on Perkin’s Survey is being reviewed.

II. EPI Steering Committee – Status (Ben Mudgett/Ailsa Aguilar-Kitibutr/Andy Chang/Robert McAtee)

**Note:**

* Ben Mudgett will be leaving to go to Palomar. Looking at Robert McAtee to take over duties in project.
* Research and Planning group have completed their discussion on the different products with staff and faculty.
* Will be starting to work with Web Developers to create the marketing for EPI on college’s websites.
* They are still working on the MOU.

III. DAWG PUP Discussions – Degree Audit (Ben Mudgett)

**Note:**

* When transitioning, Ben is hoping to keep working on transfer work to be continued so it can be implemented.
* **Question:** Is Degree Audit being replaced by Hobson’s product?
  + **Comments:**
    - It is believed it would be replaced eventually, one for one. (Andy)
    - Not until we are on Hobson’s 100%, they would be side by side. (Ben)
* **Question:** What is the expected integration between Hobson’s and Colleague, and internal department processing?
* **Direction:** If the possibility is Hobson’s product will work better for multi-campuses, it would be better to wait so we don’t do work for nothing with Degree Audit. If necessary, a new project request will be created to re-start Degree Audit implementation of Transfer Work.

Miscellaneous:

**New Topics:**

* Changing student’s residency status, what date do we use, as it relates to receiving FTES? (April Dale-Carter)

**Note:**

* + **Issue:** With Policy Academy students (multi-term sections), when we update the residency status, this affects the student in how they are reported.
  + **Previous Practice:** Entering the residency date the date it was made.
  + **Current Practice:** Backing date a residency date to the term that it is effective.
  + **Question:** 
    - **OpenCCCApply:** Does it use the term start date in deriving the residency status?
      * **Answer:** We enter the start/end dates of the term in OpenCCCApply for this purpose.
    - Why are Policy Academy students being considered non-resident in the first place?
      * **Possible Answer:** This students are possibly being marked in the application as a ‘verification needed’, which is classified as non-resident until staff verify and change it.
* Discuss the use of Student Prospect Screens in Colleague (Joe Cabrales / Donna Hoffmann)
  + Ability to enter information from interest cards and recruitments into Colleague.

**Informational Items:**

* SBVC/CHC looking at implementing “QLess” product for notifying students on campus were they are in the queue to see student services. Demo at **ATTC 119** on **November 9th from 2:00pm to 4:00pm**. Joe Cabrales will provide invite to send to the group.
* **Question**: On OpenCCCApply, is there a ‘First point of contact’ question?
  + **Answer:** Yes, it’s a supplemental question and is imported into Colleague (PERSON.ORIGIN field).
  + **See attachment:** *Student Recruitment By Age & Zip, SSF2015.pdf*

**DAWG “Parking Lot”:**

⦁ DREG Automation via RGVE – UL Review (Joyce Bond)

**Note:** Larry has just sent out the e-mail to listserv to ask how other colleges handle refunds for pre/co-requisite drops.