The November 18, 2015 DAWG meeting began at 2:05 pm in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Michael Aquino, \*Corrina Baber, Cory Brady, Joe Cabrales, Andy Chang, Kirsten Colvey, Kristina Heilgeist, Ben Mudgett, Robert Scudder, DyAnn Walter, and Dianna Jones*

 **I. WebAdvisor Surveys** *(Special Project-Michael Aquino/Jason Brady)*

Michael Aquino stated that he is currently fixing some outstanding issues with the survey, and hopes to send out a survey test plan to Researchers and ULs by the end of this week. DyAnn Walter reminded the committee that November 30th is still our target implementation date, however, December 18th is the “drop-dead” date. If the online surveys are not implemented by December 18th, paper surveys will have to be utilized for the fall 2015 VTEA reporting.

 **II. Waiver of Course Prerequisites – HDO Ticket # 90494** (Cory Brady)

Cory Brady stated that he will be meeting with A&R Coordinators on November 24th, 2015 to review the setup required to implement the waivers.

**III. Changing a student’s residency status** (April Dale-Carter/Larry Aycock)

No Discussion - pending the submission of a Project Request/Charter.

**IV. DREG Automation** (Joyce Bond)

After feedback from Larry Aycock’s discussion with April Dale-Carter regarding the possibility of treating co-requisite drops the same as pre-requisite drops with a reason code of “Requisite”, the committee was advised that this project requires further research as it is necessary to distinguish between a prerequisite drop and a co-requisite drop. Per the A&R Coordinators, *“Treating co-requisite drops the same as prerequisite drop would not be accurate and would generate a refund to the student. Somehow we have to find a way to distinguish if the student was enrolled in the corequisite and subsequently dropped vs. not meeting the prerequisite.”* Joyce Bond has requested that this project be moved back in the DAWG Parking Lot during the further research phase.

 **V. C-ID numbers and Colleague** (Corrina Baber)

The committee discussed entering C-ID data into Colleague. Corrina Baber stated that C-ID data is used for transfer articulation purposes, and that we would also need to update several existing custom reports (XSCH/XCAT/XBAC) to display the C-ID data once it has been entered. The committee was advised that C-IDs could be entered into the ACOI screen where CAN numbers were previously maintained.

After much discussion, it was decided that the Instruction Offices would begin entering C-IDs in Colleague, however, modification of the custom reports XSCH, XCAT, and XBAC would be decided later after a further review and consensus of the impact.

 **VI. EPI Steering Committee** *(Ben Mudgett/Ailsa Aguilar-Kitibutr/Andy Chang/Robert McAtee)*

There was discussion on the Budget and scheduling of the “Technical Kick-off”. Kirsten will take care of the necessary budget transfers, etc. Andy will contact Robyn to set a date for the Technical Kick-off.

The MOU, along with other documents, is set to be available November 19th at 4:00pm. After review of these documents by this committee at our next meeting on Wednesday, November 25th, 2015. Kirsten Colvey has agreed to prepare the MOU for Board approval.

Ben Mudgett stated that Crafton’s “Leading from the Middle/Early Alert” Cohort consisting of a functional lead, a counseling lead, and Robert McAtee as coordinator, will also be involved with the Starfish implementation.

**Miscellaneous**

Student Conduct Management Software solutions. Joe Cabrales advised the committee that Crafton is reviewing the following two software solutions to manage and maintain a student disciplinary database:

1. **Maxient**
2. **Advocate**

Joe stated that Crafton will revisit Maxient for further review.

**DAWG “Parking Lot”🚘:**

**⦁ Drop Codes after attendance/drop for nonpayment** (tabled until December 2nd 2015 meeting)

**⦁ Colleague UI Grey Screen Conversions – working on ImageNow compatibility** *(Cory Brady)*

⦁ Financial Aid Processing 2012 blank ‘CS’ records – in progress *(Cory Brady)*

**⦁ Course Auditing – pending Academic Senate responses** *(April Dale-Carter)*

**⦁ Posting Military Credit – pending HDO Ticket** *(Larry Aycock)*

**⦁ DAWG PUP Degree Audit – pending hands-on review of Hobsons product**

**⦁ Registration Rules Update –** implementation targeted for summer 2016. Larry to submit HDO Ticket.

The meeting adjourned at 3:37pm.

The next regularly scheduled DAWG Committee meeting is scheduled for Wednesday, November 25th, 2015 at 2:00pm at the District Annex in the TESS Training Room, *devoted to review of the EPI documents.*