The November 25, 2015 DAWG meeting began at 3:10 pm in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Michael Aquino, Larry Aycock, Cory Brady, Jason Brady, Joe Cabrales, Andy Chang, Kirsten Colvey, Kristina Heilgeist, Ben Mudgett, Robert Scudder, Rebecca Warren-Marlatt, and Dianna Jones*

This meeting was a working session for review the EPI Subgrant documents.

**I. EPI Steering Committee** *(Ben Mudgett/Ailsa Aguilar-Kitibutr/Andy Chang/Robert McAtee)*

The committee reviewed the following seven (7) EPI Subgrant documents:

EPI Subgrant Agreement

EPI Subgrant Agreement Exhibit A

EPI Subgrant Agreement Exhibit A ATTCH 1

EPI Subgrant Agreement Exhibit B Budget

EPI Subgrant Agreement Exhibit C

EPI Subgrant Agreement Exhibit D

EPI Subgrant Agreement Exhibit E

Exhibit A attachment 1 - Ben Mudgett discussed the Funds allocation as outlined, which states that the pilot college in a multi-college district will get 50% in additional funds.

Exhibit B - Ben reminded the committee that the Budget is an overall budget to cover expenses as a “District”, not by college.

Exhibit D – Invoice. The committee discussed the breakdown outlined on the invoice, noting line items for Planner, Retention, and Portal. Kirsten asked if we could consider implementing ‘Portal’ and was advised that this is outside the scope of our initial implementation plan. Ben stated that ‘Portal’ is part of the overall product and it is up to each college district whether or not to implement that product. Kirsten stated that grant funds are available for implementation of the portal and she would like to explore the possibility of portal implementation.

Andy stated that we are trying to schedule a “Technical Kick-off” sometime in January 2016.

**DAWG “Parking Lot”🚘:**

**⦁ Drop Codes after attendance/drop for nonpayment** (tabled until December 2nd 2015 meeting)

**⦁ Colleague UI Grey Screen Conversions – working on ImageNow compatibility** *(Cory Brady)*

⦁ Financial Aid Processing 2012 blank ‘CS’ records – in progress *(Cory Brady)*

**⦁ Course Auditing – pending Academic Senate responses** *(April Dale-Carter)*

**⦁ Posting Military Credit – pending HDO Ticket** *(Larry Aycock)*

**⦁ DAWG PUP Degree Audit – pending hands-on review of Hobsons product**

**⦁ Registration Rules Update –** implementation targeted for summer 2016. Larry to submit HDO Ticket.

The meeting adjourned at 4:07pm.

The next regularly scheduled DAWG Committee meeting is scheduled for Wednesday, December 2nd, 2015 at 2:00pm at the District Annex in the TESS Training Room.