The January 13, 2016 DAWG meeting began at 2:05 pm in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Michael Aquino, Larry Aycock, \*Jason Brady, Joe Cabrales, \*Yancie Carter, Andy Chang, \*Kirsten Colvey, Cyndi Gundersen, Robert McAtee, DyAnn Walter, and Dianna Jones*

**I. EPI Steering Committee** *(Robert McAtee/Ailsa Aguilar-Kitibutr/Andy Chang)*

Robert McAtee stated that the Hobsons product was presented during the Managers ‘in-service’ on January 12th, 2016 and that it went well. He also stated that Virginia Diggle had found an error in the subcontract and that it is being sent to legal for clarification and correction. Robert has requested that the subcontract be returned by February 1st, 2016. While Robyn could not answer our question of how much Hobsons Help Desk will cost us, she has forwarded our question to her management staff. Robert McAtee stated that for Retention solutions we need an instructional lead from SBVC. Yancie Carter stated that he would follow-up with Marco Cota to identify the SBVC lead.

Robert McAtee also informed the committee that Hobsons does not provide Professional Services. Andy Chang stated that we will begin to explore other options for technical solutions, such as Ellucian’s Professional Services. Andy Chang stated that the Technical “Deep Dive” kickoff is scheduled for January 25th, 2016.

**II. Non-Resident Admissions email** (April Dale-Carter)

There was no discussion on this topic - April Dale-Carter was not present.

**III. Drop Codes after attendance/drop for nonpayment – HDO Ticket #92004** (Mike Tran)

There was no discussion on this topic.

**IV. Stacked Courses – HDO Ticket #92006** (Joyce Bond)

Joyce Bond has created 2 Informer Reports showing the true section availability for stacked sections. Joyce is waiting on a response to determine which report works better for them.

**V. College Scheduler – a web hosted schedule planner** (Joe Cabrales)

Joe Cabrales requested to table this demo until more committee members are present.

**VI. Posting Military Credit -** HDO Ticket # 90888(Yvette Tram)

Larry Aycock stated that he needs to document the negative issues that are occurring with students GPA, and then bring it back to the committee for review and further discussion on how to resolve.

**VII. Course Auditing -** (April Dale-Carter/Larry Aycock)

Larry Aycock stated that he has obtained the necessary approvals from Academic Senate and he will submit a Project Request for prioritization.

**Miscellaneous**

1. Drop Reason Codes - Joe Cabralesrequested that we update the list of ‘reasons’ that a student can select when he/she drops a course. Currently, we have only 3 reasons. The list could be expanded to include reasons that could assist the district with enrollment management. Joe stated that he would bring up this topic at the Enrollment Management meetings and report back to the DAWG committee.
2. Portal Project – Andy Chang brought up Portal for discussion. He stated that we need to identify exactly what we/students want from a ‘Portal’. . . single sign-on via our existing website or a true Portal that integrates all functions on one landing page. Jason Brady stated our portal selection requires integration with Gmail and we need to develop a list of ‘Need’ –vs– ‘Want’ prior to exploring portal solutions.

**DAWG “Parking Lot”🚘:**

**⦁ Colleague UI Grey Screen Conversions –** *(Michael Aquino)*

⦁ Financial Aid Processing 2012 blank ‘CS’ records – in progress *(Cory Brady)*

⦁ DAWG PUP Degree Audit – pending hands-on review of Hobsons product

**⦁ Registration Rules Update – pending HDO Ticket request** *(Kirsten Colvey)*

The meeting adjourned at 2:50pm.

The next regularly scheduled DAWG Committee meeting is scheduled for Wednesday, January 20th, 2016 at 2:00pm at the District Annex in the TESS Training Room.