The February 3, 2016 DAWG meeting began at 2:00 pm in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Larry Aycock, \*Veada Benjamin, \*Jason Brady, Joe Cabrales, Yancie Carter,*

*Andy Chang, Kirsten Colvey, \*April Dale-Carter, Cyndi Gundersen, Kristina Heilgeist,*

*\*Robert McAtee, Robert Scudder, \*Steven Silva, \*Kristi Simonson, DyAnn Walter, and*

*Dianna Jones*

**I. EPI Steering Committee** *(Robert McAtee/Ailsa Aguilar-Kitibutr/Andy Chang)*

Robert McAtee provided a status on the EPI project, and the committee reviewed an email from Robyn Tornay regarding contracting with Strata Information Group (SIG) to provide the District with Professional Services for technical solutions to integrate data back into Colleague, our Administrative System. Andy Chang stated that there will need to be 2 contracts, one for Discovery and one for the Statement of Work (SOW). Because of the process of getting contracts to the Board, Andy Chang stated that the project start date would be somewhere around mid- to late-May at the earliest. Kirsten Colvey stated that she would work with her VP in an effort to expedite the contract approval process and, hopefully, enable us to get started earlier than May of 2016.

**II. Stacked Courses –** HDO Ticket #92006 (Joyce Bond)

Joyce Bond advised the requestor that the requested changes have been made. April Dale-Carter stated that she and Dawn Adler would review/discuss the output with Joyce outside of the DAWG meeting.

**III. Portal Project –** List of “needs” vs. “wants”

Andy Chang stated that he has received feedback from several individuals and he will report to this committee when everyone has had an opportunity to provide input.

**IV. Student Engagement Survey** (Keith Wurtz)

The agreed upon changes to have the survey appear (pop-up) when a student first logs into WebAdvisor have not yet been completed.

Larry Aycock stated that some students are still going to campus central to complete the VTEA survey, though. The committee discussed the need to have this link to the campus central VTEA survey removed. Also, we need to let faculty know that the VTEA survey is now in WebAdvisor so that students are not directed to the campus central survey. Joe Cabrales asked that we leave this on the Agenda for discussion next week when Bryan Reece is present.

**DAWG “Parking Lot”🚘:**

⦁ **Financial Aid Setup (2016/2017)** include new BOGW rules – pending 3rd party resources (Ellucian)

⦁ **Financial Aid Processing 2012 blank ‘CS’ records** – pending 3rd party resources (Ellucian)

⦁ **BOGW term / AIDE Residency check** – pending research/review. HDO #94536

⦁ **Drop Codes after attendance**/drop for nonpayment – Research in progress. HDO #92004 (Mike Tran)

⦁ **Drop “Reason” Codes** – awaiting input from Enrollment Management committee (Joe Cabrales)

⦁ **Posting Military Credit** – Larry Aycock to document negative issues. HDO #90888

⦁ **Colleague UI Grey Screen Conversions** – in progress (Michael Aquino)

⦁ **Course Auditing** – awaiting Project Request; Approvals obtained. (April Dale-Carter/Larry Aycock)

⦁ **DAWG PUP Degree Audit** – *pending hands-on review of Hobson’s product*

⦁ **VETS/MILS screens** – further research/pending comparison to MINF/XMINF. (Robert Scudder)

⦁ **Student Group/Organization Transcript Notations** – pending HDO Ticket (Larry Aycock)

The meeting adjourned at 3:10pm.

The next regularly scheduled DAWG Committee meeting is scheduled for Wednesday, February 10th, 2016 at 2:00pm at the District Annex in the TESS Training Room.