The February 17, 2016 DAWG meeting began at 2:00 pm in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Breanna Andrews,* *Larry Aycock, \*Corrina Baber, \*Veada Benjamin, \*Jason Brady,*

*Joe Cabrales, \*Yancie Carter, Andy Chang, Kirsten Colvey, \*April Dale-Carter, Cyndi Gundersen,*

*\*Carol Hannon, Kristina Heilgeist, \*Elizabeth Langenfeld, \*Robert McAtee, Robert Scudder,*

*\*Kristi Simonson, \*Robyn Tornay (CCCTC), DyAnn Walter, and Dianna Jones*

 **I. EPI Steering Committee** *(Robert McAtee/Ailsa Aguilar-Kitibutr/Andy Chang)*

Robert McAtee and Andy Chang advised the committee that in addition to Strata Information Group (SIG), the Ferrilli Group (FIG) has submitted a proposal to contract for our Professional Services. The pros and cons of each company were discussed and the committee agreed that we would move forward with Ferrilli based on the integration package proposal they provided.

There was much discussion regarding the implementation of Early Alert/Retention/Degree Planner. While Kristina Heilgeist of Crafton Hills stated that the catalog/program data could be completed in time if it was ‘pushed’ through curriculum, Corrina Baber from Valley expressed her concern whether it would even be feasible. Kristina stated that because of the steps required for curriculum committee approval, the catalog/program data most likely would not be completed in time for a May 2016 implementation. Kristina suggested that Administration push to ‘speed up’ the curriculum process. Kirsten Colvey stated that she would discuss ‘speeding up’ the process with Administration.

Robyn Tornay recommended implementing the Early Alert piece first because the catalog/ program data is needed in order to implement retention.

**II. Moving from 18wk to 17wk academic calendar –** (Andy Chang)

Andy Chang asked the committee their thoughts on moving from an 18wk to a 17wk academic calendar. Joe Cabrales asked why we are looking at this move and Andy Chang stated that it was because of a request to increase the number of flex days. Larry Aycock stated that the change would have no negative impact on A&R operations ***as long as*** no new sessions (such as a Winter Intersession) were added. He stated that adding a new session would require increased staffing and resources because of multi-term registration. Kirsten Colvey stated that it would pose no issue to Counseling staff. As a consensus, the committee stated that moving from an 18wk to a 17wk calendar would not cause a problem.

**III. Portal Project –** Requirements

Andy Chang stated that he should have the list compiled by the end of next week.

**Miscellaneous:**

⦁ **Stacked Courses** – April Dale-Carter stated that she has not yet reviewed the report to approve the requested changes. HDO Ticket #92006

Larry Aycock provided updates on the following items from the ‘parking lot’:

**⦁ Student Group Organizations –** An HDO Ticket requesting a feasibility study has been submitted.

**⦁ Auto Awarding of Degrees –** Crafton has decided to award IGETC or CSU certificate ***only if*** student applies for an AAT or AST.

**⦁ Posting Military Credit –** Steve Rush has documented the issue and will update the existing HDO Ticket #90888 with the data needed to research/resolve the problem.

**⦁ Course Auditing –** The Project Request has been sent to SBVC for signatures, after which, it can be forwarded to TESS for prioritization at the next TESS Executive Committee meeting.

April Dale-Carter brought up the following topics for discussion:

**⦁ Priority Reg to Recent H.S. Grads –** April stated that an articulation officer attending a Region 9 Conference asked if we were giving priority registration to recent high school graduates as mandated by SSSP. Kirsten Colvey stated that priority registration for high school graduates is based on whether or not they complete orientation, assessment, and an abbreviated ed plan; and does not extend to all recent high school graduates. Larry Aycock stated that the SOAR program participants at Crafton get priority registration, similar to the Valley Bound students at SBVC. Larry advised April to ask the articulation officer to site the Title V and SSSP guidelines that mandate ‘all’ recent high school grads. April stated that she would take this information back for further discussion(s) with the articulation office.

**⦁ RGCS Late Adds –** April stated that SBVC processed a late add using RGCS that resulted in a ‘prerequisite’ error preventing the registration. Larry Aycock and DyAnn Walter stated that RGCS does no requisite checking. April stated that that was her understanding and experience, to this point, as well. However, for this one student in this particular class, the error was being returned. There was some discussion as to the step-by-step process that was taken and it was revealed that going back through RGN to CREN may have caused the registration check that returned the error. April stated that she would submit a Help Desk Ticket to research/review the process of late adds through RGCS.

**⦁ VACA XMINF –** April asked if another code could be added to the XMINF dropdown menu to identify a ‘Veteran’s dependent use of the veteran’s benefit. Larry Aycock stated that VACA states that the dependent be classified as Chapter 30/33 if the benefit has been transferred to the dependent.

**DAWG “Parking Lot”🚘:**

⦁ **Financial Aid Setup (2016/2017)** include new BOGW rules – pending 3rd party resources (Ellucian)

⦁ **BOGW term / AIDE Residency check** – pending research/review. HDO #94536

⦁ **Drop Codes after attendance**/drop for nonpayment – Research in progress. HDO #92004 (Mike Tran)

⦁ **Drop “Reason” Codes** – awaiting input from Enrollment Management committee (Joe Cabrales)

⦁ **Colleague UI Grey Screen Conversions** – in progress (Michael Aquino)

⦁ **Financial Aid Processing 2012 blank ‘CS’ records** – pending 3rd party resources (Ellucian)

⦁ **DAWG PUP Degree Audit** – *pending hands-on review of Hobson’s product*

⦁ **VETS/MILS screens** – further research/pending comparison to MINF/XMINF. (Robert Scudder)

⦁ **Automatic rebill of BOGs** – pending attendance/discussion by requestor(s).

The meeting adjourned at 3:40pm.

The next regularly scheduled DAWG Committee meeting is scheduled for Wednesday, March 2nd, 2016 at 2:00pm at the District Annex in the TESS Training Room.