The May 4, 2016 DAWG meeting began at 2:00pm in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**PRESENT:**

***Valley:***  \**Corrina Baber, \*Yancie Carter*

***Crafton:*** *Joe Cabrales, Cyndi Gundersen, Kristina Heilgeist, Kirsten Colvey, \*Michelle Tinoco*

***District:***  *Michael Aquino*, *\*Jason Brady, Andy Chang,* \**Arlene McGowan, Robert Scudder,*

*DyAnn Walter, Keith Wurtz, and Dianna Jones*

 **I. EPI Steering Committee** *(Robert McAtee/Ailsa Aguilar-Kitibutr/Andy Chang)*

Further discussions were held on the “*Potential implications or benefits of maintaining Program Requirements in EPI only, not in Colleague*”. Kirsten Colvey stated that the EPI Workgroup had discussed that ***we will have to maintain program requirements in both systems, EPI and Colleague. Because Hobsons does not have two-way integration, double-entry will be required.***  Kirsten stated that other institutions are also waiting on Hobsons to provide an API for data integration and that this is something the EPI workgroup will continue to push. As stated in prior meetings, we are moving forward with the Starfish Early Alert implementation for which funding has already gone to the Board.

 **II. Undeclared/Undecided Major – Remove or End Date program** (Kirsten Colvey)

The committee was provided with the numbers of current students with an undeclared major as well as a declared major: SBVC has 1,519 and CHC has 652.

The CHC members in attendance stated that they want to proceed with ‘end-dating’ the undeclared programs for the students with a declared major. Michael Aquino stated that the ESTP – End Student Programs screen is an Ellucian-delivered form that can be used to end-date these undeclared/undecided programs using a savedlist from the STUDENT.PROGRAMS. ***Joe Cabrales stated that CHC would submit a Help Desk Ticket to have these programs ended.***

**Miscellaneous:**

⦁ **Student Success** – Dianna Jones advised the committee that the Student Success parameter screen, SSPD, allows for the Comprehensive Ed Plan to be determined by #Terms and #Units. Kirsten Colvey stated that she would prefer it be allowed to use #Terms or #Units. ***Kirsten Colvey and Keith Wurtz asked if we could test the parameter settings of #Terms = 2 and #Units = 15, run the reports and review the output.***

⦁ **SGRD** – Michelle Tinoco stated that the SGRD screen was not defaulting in the Commencement Date since the December patch install. In the meeting, we reviewed the screen and DyAnn Walter determined that the ‘commencement date’ on the Academic Term screen was not populated. By updating the commencement date on ACTM, the SGRD commencement date field was defaulted in as it did prior to the patch install. This issue was resolved during the meeting.

⦁ **Dept/Div Organization** – Kristina Heilgeist asked who was responsible for determining under what department/division a course or program belongs. Keith Wurtz advised that the Instruction is responsible for this. Kirsten Colvey stated that they would further discuss this with their campus administration.

**DAWG “Parking Lot”🚘:**

⦁ Drop “Reason” Codes – awaiting input from Enrollment Management committee (Joe Cabrales)

⦁ Posting Military Credit – ***Pending research***, then bring back to DAWG. HDO Ticket #90888

⦁ Course Auditing – Pending TESS Executive prioritization next (April Dale-Carter/Larry Aycock)

⦁ Registration Rules Update – implementation targeted for Fall 2016. Need to submit HDO Ticket. (Kirsten Colvey)

⦁ VETS/MILS screens – ***further research***/pending comparison to MINF/XMINF (Robert Scudder)

⦁ Student Group/Organization Transcript Notations – ***pending feasibility*** study - ***HDO Ticket #95510*** (Yvette Tram)

⦁ Automatic rebill of BOGs – Assigned to Programmer for Research (Amber Gallagher/John Muskavitch)

The meeting adjourned at 3:25pm.

The next regularly scheduled DAWG Committee meeting is scheduled for Wednesday, May 11th, 2016 at 2:00pm at the District Annex in the TESS Training Room.