The May 18, 2016 DAWG meeting began at 2:00pm in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**PRESENT:**

***Valley:***  *\*Veada Benjamin,* *\*Yancie Carter, \*Steven Silva*

***Crafton:*** *Larry Aycock, Joe Cabrales, Kirsten Colvey, Cyndi Gundersen, Kristina Heilgeist, and \*Kristi Simonson*

***District:***  *Michael Aquino*, *\*Joyce Bond, Andy Chang,* \**Arlene McGowan, Robert Scudder,*

*DyAnn Walter, and Dianna Jones*

The committee viewed the SBVC Presidential candidate forum that was live streamed. After the forum, the committee proceeded with the discussions on the listed agenda items.

 **I. DAWG Chairperson transition for 2016**

The committee was advised that Joyce Bond, Senior Programmer/Analyst, will be chairing the DAWG committee for the upcoming academic year, effective July 1, 2016.

**II. EPI Steering Committee** *(Robert McAtee/Ailsa Aguilar-Kitibutr/Andy Chang)*

Kirsten informed the committee that last Thursday she and Robert McAtee were at a meeting in Irvine, CA where it was stated that Hobsons was in the process of being able to send MIS information back to Colleague. Kirsten stated that two-way integration was required in order for Hobsons to be a ‘minimal-viable product’. Michael Aquino stated that from what he has been told two-way integration was not something that Hobsons is currently addressing. Also, Kirsten stated that the Ferrilli contract did not make it to the May board as expected; and will be going to the June 9th board for approval.

 **III. Common Assessment Initiative – CAI** (Andy Chang)

Andy Chang discussed the Common Assessment Initiative that the State is requiring colleges to adopt/implement. Kirsten Colvey stated that there are groups getting together now to determine competencies.

She stated that there is a kickoff/informational meeting on June 10th, 2016 in Ontario at the Embassy Suites in which there are administrators, counselors, and support staff attending. Kirsten recommended that an IT representative also attend. Kristina Heilgeist stated that June 10th is on a Friday that is during the District’s Summer 4/10 schedule. Andy asked that Kirsten include him in the invite so that he can attend the meeting.

Andy stated that we need Project Requests from both colleges so that we can begin to look at the CAI implementation as it is classified as a ‘Mandates’ project that does not require prioritization.

**IV. Undeclared/Undecided Major – Remove or End Date program** (Kirsten Colvey)

Advised committee that we are awaiting Help Desk Ticket by Kirsten Colvey.

**Miscellaneous:**

⦁ **QLess** – Joe Cabrales stated that the QLess contract has been finalized.

⦁ **Positive Attendance** – Larry Aycock advised the committee that the State is starting to look closely at positive attendance recording/reporting; and that we are not recording it the way it should be because of system constraints. Larry stated that some years ago the District looked at an Ellucian (then Datatel-delivered) product that allowed positive attendance recording on daily and/or weekly basis, but the cost was not do-able at the time. Joe Cabrales stated that past audits have requested specific positive attendance records for which we were unable to provide because we have no way to record it in our existing system. Joe Cabrales stated that this is really an Instructional area issue that perhaps needs to be addressed by Instruction and Student Services.

**DAWG “Parking Lot”🚘:**

⦁ Student Success – DCS testing parameters of #Terms = 2, #Units = 15 (Kirsten Colvey)

⦁ Drop “Reason” Codes – awaiting input from Enrollment Management committee (Joe Cabrales)

⦁ Posting Military Credit – ***Pending research***, then bring back to DAWG. HDO Ticket #90888

⦁ Course Auditing – Pending TESS Executive prioritization next (April Dale-Carter/Larry Aycock)

⦁ Registration Rules Update – implementation targeted for Fall 2016. Need to submit HDO Ticket. (Kirsten Colvey)

⦁ VETS/MILS screens – ***further research***/pending comparison to MINF/XMINF (Robert Scudder)

⦁ Student Group/Organization Transcript Notations – ***pending feasibility*** study - ***HDO Ticket #95510*** (Yvette Tram)

⦁ Automatic rebill of BOGs – Assigned to Programmer for Research - ***HDO Ticket #97022*** (Amber Gallagher)

The meeting adjourned at 3:50pm.

The next regularly scheduled DAWG Committee meeting is scheduled for Wednesday, May 25th, 2016 at 2:00pm at the District Annex in the TESS Training Room.