The January 25, 2017 DAWG meeting was held in the Annex Training Room with the following discussions and individuals in attendance (\* = *via CCC Confer*):

*Attendance [[1]](#footnote-1)*

|  |  |
| --- | --- |
| Crafton | Joe Cabrales, Kirsten Colvey, \*Kristi Simonson, Kristina Heilgeist,  Larry Aycock, \*Robert McAtee |
| Valley | \*April Dale-Carter, \*Corrina Baber, \*Veada Benjamin, \*Yancie Carter |
| Annex | Andy Chang, DyAnn Walter, \*Jason Brady, Joanna Crisostomo, Joyce Bond, \*Michael Aquino, Robert (Brock) Scudder |

***EPI Steering Committee*** – Robert McAtee, Yancie Carter, Michael Aquino

* From Robert McAtee:
* Starfish is in Production
* Currently verifying the data for Crafton
* Will meet on February 2nd to finalize the data
* Everything looks good so far
* Do not advertise until Go Live (in 3 weeks)
* Will schedule a presentation on the Ed Planning Tool
* Register off the Ed Plan
* Receiving System Messages
* Michael Aquino is working with Hobson Support
* Yancie Carter
* Reviewing the data for Valley

**Purging Logs in Colleague** – Andy Chang

* Preparing to migrate to the cloud.
* Log Files too large
* Audit Trail Log
* Objection’s to purging: Audit Trail Log
* Not student records
* Proposal: Purge Log Files
* Keep only 6 months

**Probation and clearing students for “Fresh Start”** - Kirsten Colvey

* Students sit out one year: Two consecutive semesters (Fall and Spring).
* Title V Mandate:
* Probation status should not be on their record.
* Standing should go back to ‘Good’.
* ACDR is run to Assign/Change/Delete Restrictions
* Academic Standing creates a SavedList of Student Standings.
* Need an automated program to change the ‘Standing’
* Remove Probation
* Remove Holds
* Kirsten Colvey and Marco Cota will create a Project Request.

**Student Registration** - April-Dale Carter

* We noticed students are able to register in course that has already started without a web code through the student planner. Can this be fixed or do we need to turn the registration option off in student planner?
* Search and Register (WebAdvisor) does not allow.
* Self Service: The Registration button was supposed to have been removed.
* Link on WebAdvisor to Student Planner
* Link on Student Planner to Add to Planner & Schedule
* The ‘*Register Now’* button exist
* Need to be removed
* Either Tess or Ellucian AMS will handle

**Add Additional Verbiage when Prerequisite Not Met** – DyAnn Walter

* When student is trying to register for a class and has not met the prerequisites, need to add additional verbiage…‘Do not Meet Prerequisites’.
* This was approved by both college representatives.

**Timeline for Early Registration** – Joe Cabrales/Academic Senate

* Want to have early start for Fall
* Normal Fall Priority Registration begins around July 1st
* Corrina Baber said they are working to meet the registration deadline for Summer and early Fall Registration, but the Catalog may not be ready.
* Valley: Spring FTEs 500+ over
* April Dale-Carter said that everything may not be in place for early registration. Applications cannot be turned on if the Catalog is not ready.
* Business processes need to be in place.
* Takes a year to get State Approval

1. *Some individuals joining the meeting via phone may not be in the Attendance List.* [↑](#footnote-ref-1)