District Applications WorkGroup (DAWG) |Meeting Notes

The **November 20th** DAWG meeting was held in the **District Conference Room 1** with the following discussions and individuals in attendance (*=*via CCCConferZoom*)

Attendance [1]

Crafton	Joe Cabrales, Larry Aycock, Kirsten Colvey, Kristina Heilgeist, Veronica Lehman, *Kristi Simonson, Ernesto Rivera, *Souts Xayaphanthong
Valley	*April Dale-Carter, *Veada Benjamin, *Steven Silva, *Christie Gabrile, *Julie Ulloa, *Key Dee Yarbrough
TESS	Andy Chang, *Brock Scudder, DyAnn Walter, Joe Ho, *Jason Brady, *Michael Aquino, *Corrina Baber
District	Christopher Crew, *Don Hudson (Consultant)

I. Recording completion of Starfish Degree Planner on Colleague

Sponsor: Kirsten Colvey, Don Hudson

- This is a very detailed discussion with the aid of screen shares from Don Hudson, please refer to video recording from the beginning.
- Recording: https://cccconfer.zoom.us/recording/share/z0pxbQh3B0hzXIGB_CeLDtPOQTjqiGAvBXUZMzcjJcuwIumekTziMw
- Please also refer to the supplemental document which is reference in the video.
- Starfish eventually become system of record for ed plans?
- There are two APIs.
- Comprehensive plan compliments the abbrivated plan, if one exists, unless the student changes major, then a new one will be created.
- Apprved abbriviated plan allows priority registration.
- Work with CASM and Contect Summary (Time Stamp: 33:30)
- Don screen share (Time Stamp: 39:45) – JSON parsed into 4 CSV files
- Don will start to work on the CASM and CON screen

II. Showing all lecture and lab times in WebAdvisor on Search & Register

Sponsor: Larry Aycock

- Students are trying to register and their selection sometimes conflict with lab schedule, this lab hours are not shown in WebAdvisor, this creates confusion.
- This webadvisor screen is a delivered process and is already packed with information.
- Andy suggest that since WebAdvisor is going to be deprecated in 2020, we should look into registration from Ed Plan (i.e. Starfish)
- Kirsten suggest a demo of the tool to register off the ed plan. They may get more information on Dec 3 conference at El Camino College.

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[1] Disclaimer: Some individuals joining the meeting via phone may not be in the Attendance List.

III.   Coding for CCAP students

Sponsor: Larry Aycock

- CCAP – Colleage Carrier Access Pathway, a dual enrollment agreement with high schools. Allows us to offer remedial courses to high school students, and collect FTES for it.
- There are some CCAP agreements with Redlands and Yucaipa schools.
- Thinking about code CCAP students separately, in XSTM3.
- Time Stamp 1:09:02, April expressed some concerns regarding CCAP at Valley and fees.
- Recording: https://cccconfer.zoom.us/recording/share/z0pxbQh3B0hzXIGB_CeLDtPOQTjqiGAvBXUZMzcjJcuwIumekTziMw
- Valley is wondering if CCAP should be treated as sponsorship? or how they should be billed the fees.
- CCAP at Velley are coded as high school students. Enrollment fees are waived, but fees are not. April thinks the fees should be waived as well.
- Larry suggest to refer to the MOU with the high school.
- Andy suggest that if they want to bill them differently, then they should be coded differerntly.
- Brock received a helpdesk ticket about creating CCAP codes to XSTM3.
- L4LCCAP - Learn4Life CCAP Students, PALCCAP - PAL Charter CCAP Students
- RCCAP - RUSD CCAP Students, SBCCAP - SBCUSD CCAP Students
- Larry thinks these codes are too specific to one school, he thinks it's better to have one partnership code, then identify them based on what courses they are in.
- April has some concerns regarding that (Time stamp - 01:15:20)
- Christopher brings up a point on depending on how this is coded, can affect 320 reporting (Time stamp- 01:15:55), unless he is made aware of new partnerships, if the CCAP students are not all coded under one code, it may affect the 320 reporting.
- Larry asked April to follow up with Patty Quach's group to discuss this further and submit a ticket for code updates.

IV.   Coding Special Admits

Sponsor: Christopher Crew

- Have to identify special admits for 320 reporting.
- For billing reasons, the high school student tags are applied and removed.
- Recording: https://cccconfer.zoom.us/recording/share/z0pxbQh3B0hzXIGB_CeLDtPOQTjqiGAvBXUZMzcjJcuwIumekTziMw
- (Time Stamp – 01:23:12) Christopher is asking for this tag to be applied a day before or the day of when the semester starts.
- Larry suggest to test this, due to early registration. Some of this may preven high school student registration.
- Can a different field be used for billing? In XSTM2 there is a field that may be able to be used for billing.
- In XSTM2, look under Misc. Student Types. Maybe billing rules can use this for calculation in the future?
- Andy suggest to send in a ticket to look into change billing to use the XSTM2.

V. SARS Anywhere off campus access

Sponsor: Kirsten Colvey

- Counselors needs access to SARS, off campus.
- Andy does not want to make SARS available publicaly, he thinks that the best practice is: if only a small population of people needs access to SARS, then they should use VPN.
- Andy suggest CHC to reqest VPN access via their caumpus IT services.

VI. Ongoing Discussions

1. Possible Fraudulent and SPAM account activities

- We are receiving fewer applications and questions about account restrictions.
- Jason shared a report since the last DAWG meeting.
- Number of SPAM applications dropped from Aug, Sep to October.
- Will keep this monitoring the numbers and provide report DAWG.

2. SBCCD Promise Program Communication Management Workshop

- Each College to provide email contents
- We will review the setup together once the consultant has completed the implmentation

VII. Miscellaneous

1. TESS is now in the District Building

- TESS is now in the District building. 550 E. Hospitality Lane, Suite 200, San Bernardino, CA 92408.
- All future DAWG meetings will be held at this location.