

Distributed Education Coordination Council

10/04/2006

Minutes

10:00 a.m. – 12:00 p.m.

District – Professional Development Center

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of Minutes		
Crafton Hills training needs	Current training that is taking place was discussed. The need for additional accessibility in Blackboard for instructors, as well as the need for training shells was also discussed.	Chuck with work with DCS to see if the appropriate access can be provided to the campuses.
Valley College training needs	Valley has six Blackboard modules that they present once a week. This is working quite well and is well accepted by the instructors. There are plans in the works to have a three day Great On Line Teachers Retreat in April. Kay Weiss is working on identifying a place to hold the retreat. There will also be a two day Blackboard and First Class boot camp. Valley will also be offering an instructional skills workshop where instructors can actually post their classes online and receive feedback on the course content and material.	Crafton may have instructors that would like to attend once the location and cost are identified.

<p>Discussion items</p> <ul style="list-style-type: none"> • Granting instructors the right to “enroll” other faculty/staff/administrators in blackboard • Determining the number of DE sections to offer in a given semester: a decision responsibility matrix. • Timely scheduling of telecourse broadcasts. • Intellectual Property Rights. • Blackboard e-commerce system 	<p>.</p> <p>This item was discussed above and will be addressed by Distributed Education and DEC.</p> <p>This issue does not fall under this office; it falls under the campus instruction office. If there are concerns that the instruction office is not responsive to scheduling online courses, the Academic Senate is the venue to take these concerns.</p> <p>All telecourse have five on-campus meetings. Crafton would like to schedule as many meetings as possible in one room but needs to know the broadcast dates for the courses.</p> <p>There was a review of a policy currently utilized by Yuba City Community college. This paragraph added to the policy we are developing may be adequate.</p> <p>The kick-off meeting was held earlier this week. It is the intent to have the system in place December.</p>	<p>Colleen will forward the broadcast schedule from the previous year with amended dates to Susan Shodahl, Sherri Wilson and also T.L Brink at Crafton. This will provide a tentative broadcast date.</p> <p>The committee is asked to review the policy from both colleges for discussion at the next meeting.</p>
<p>Next Meeting</p>	<p>Nov. 1, 2006 10 am at the PDC</p>	

