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| **Distance Education Coordination Council**Trelisa Glazatov, Rhiannon Lares, T.L. Brink, Joe Notarangelo, Kay Weiss, Rania Hamdy | **5/8/2017****Minutes****1:30-2:30 pm****District Annex Conference room**  |
| **TOPIC** | **DISCUSSION** | **FURTHER ACTION**  |
| Review and Approval of Minutes | Approval of the minutes T.L. Brink, Joe Notarangelo,  |  |
| Crafton Hills reports | Crafton is getting excited about moving on to Canvas and the shells for Canvas now are available.  |  |
| Valley College Reports | Joe stated that Valley's current project is to give their online students the equivalent access to  tutoring. The last Online Committee Meeting approved to recommend a trial of NetTutor. Joe as been in contact with Patty at Crafton to get more information as well as with the NetTutor rep. |  |
| Distance Education Reports  | Trelisa states that the district will pay for a year of Vericite and will be on May's board for approval. The trial period will begin in June and the contract will begin in August. An email has be sent out about Canvas about the availability of shells. SIS data is now automated and Canvas will be updated every 4 hours. The Quest online readiness Modules are just about ready to go so it will be available for the summer shells. Students will need to enroll in the course if they want to participate in the Smarter Measure. There are 2 separate Online Readiness Modules, one for Valley, one for Crafton.  Help desk will be switched over to in house on Sept 1. The LMS administrator for DE will be 50% helpdesk and 50% trainier. Organizations shells will be created for those who have contacet us. DE will look at the what Organization will be created in Canvas. Kay requested an Organizational shell in Canvas. |  |
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| Next Meeting | September 11, 2017 |  |