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| **DISTRICT ASSEMBLY**  **MINUTES** | | **October 6, 2015**  **3:00pm**  **District Board Room** |
| **Present:** Stanskas, Huston, Danley, Crow, Briggs, Pires, Feist, Thomas, Levesque, Weiss, Rowley, Burgess, Vazquez, G. Jaramillo, Fisher, Allen, Tinoco, K. Jaramillo (designee for Aaron Beavor),  **Absent:** Brink, Holbrook, Beebe, Garcia, Hallex, Gamboa, Miller, Paddock, Dale Carter, Chavira, Gilbert, Eation, Lillard, Williams, Valdemar (designee for Marco Cota), Baron, Marshall  **Guests:** Kinde, Norman, Torres | | |
| **TOPIC** | **DISCUSSION** | |
| Call to Order -Stanskas | Stanskas called the meeting to order at 3:02pm | |
| Chancellor’s Report |  | |
| Approval of Minutes – 9/1/15 **(p.3)**  Once approved, minutes and materials will be posted on the District web-site: <http://www.sbccd.org/District_Faculty_,-a-,_Staff_Information-Forms/District_Committee_Minutes/District_Assembly> | Fisher motioned Levesque seconded to approve the minutes of 9/1/15.  **Ayes:** Huston, Danley, Crow, Briggs, Pires, Feist, Thomas, Levesque, Weiss, Rowley, Burgess, Vazquez, G. Jaramillo, Fisher, Allen, Tinoco, K. Jaramillo (designee for Aaron Beavor),  **NOS**: None  **Absent:** Brink, Holbrook, Beebe, Garcia, Hallex, Gamboa, Miller, Paddock, Dale Carter, Chavira, Gilbert, Eation, Lillard, Williams, Valdemar (designee for Marco Cota), Baron, Marshall  **ABSTENSIONS**: Stanskas | |
| Old Business   * Review Membership & Constitution   [Constitution](http://www.sbccd.org/~/media/Files/SBCCD/District/District_Committees/District_Assembly/District_Assembly_Constitution_2005.pdf)  [Membership List](http://www.sbccd.org/~/media/Files/SBCCD/District/District_Committees/District_Assembly/Membership/Membership%20Terms%20Ending%202016-2017.docx)   * 6-Year Review Cycle Spreadsheet for 2nd Reading **(p.7)** * Policies & Procedures for 2nd Reading   + - AP 2410 **(p.23)** | Allen motioned Danley seconded to approve the 6-year review cycle spreadsheet for FY 15-16.  **Ayes:** Stanskas, Huston, Danley, Crow, Briggs, Pires, Feist, Thomas, Levesque, Weiss, Rowley, Burgess, Vazquez, G. Jaramillo, Fisher, Allen, Tinoco, K. Jaramillo (designee for Aaron Beavor),  **NOS**: None  **Absent:** Brink, Holbrook, Beebe, Garcia, Hallex, Gamboa, Miller, Paddock, Dale Carter, Chavira, Gilbert, Eation, Lillard, Williams, Valdemar (designee for Marco Cota), Baron, Marshall  **ABSTENSIONS**: None  Urgent policies or procedures that are not in the scheduled cycle may be brought forward under the current AP 2410 process.  District Assembly disagreed with the changes made after the last meeting on 9/1/15. No action was taken on AP 2410. The current process will continue to be followed. | |
| New Business   * Policies & Procedures for 1st Read * BP 2200 Board Duties & Responsibilities (as requested by the Board Policy Ad Hoc Committee) **(p.32)** * BP 2210 Officers (as requested by the Board Policy Ad Hoc Committee) **(p.37)** * BP 2220 Committees of the Board (as requested by the Board Policy Ad Hoc Committee) **(p.41)** * BP 2305 Annual Organizational Meeting (as requested by the Board Policy Ad Hoc Committee) **(p.43)** * BP/AP 7250 Educational Administrators (as requested by VC Human Resources) * BP/AP 7150 Evaluation (as requested by VC Human Resources) * BP/AP 5530 Student Rights & Grievances (as requested by VP Student Services and VP Instruction) | The following policies and procedures were brought to District Assembly for 1st Read and will be taken back to constituent groups for review and consideration.  BP 2200, BP 2220, and BP 2305 were submitted without any recommended changes.  BP 2210, AP 7250, BP/AP 7150 were presented with recommendations.  BP/AP 5530 and BP 7250 were not included and will be brought forward next month for first read. | |
| Reports:   * Non-Credit Updates from Senates * Calendar Committee Recap and Update * Master Plan Update **(p.45)** * Academic Senates * Classified Senates * Student Senates   Written District Reports   * Technology/DTSP **(p.6)** | CHC Academic Senate approved the college to provide release time to faculty. Academic Senate has recommended to move forward and requested for District finding. SBVC resolution passed to ask the board to approve a stipend and release time for lead faculty to spearhead the non-credit process. Committee has met to work out the details of non-credit. Stanskas met with AB86 Coordinator, Chancellor, and Union. There may be AB86 funding available. Recommended negotiation for noncredit take place to effectively serve the community.  Calendar Committee report was submitted in writing.  Master Plan report was submitted in writing.  SBVC Academic Senate – Chancellor gave his fall update. SBVC will receive 8 FT faculty. Passed non-credit resolution, working on international student resolution, resolution for ACCJC expectations of academic senate, reimbursement of tuition for President.  CHC has 3 resolutions; non-credit, middle college high school, and international students. Opening 3 new buildings, recruiting for women’s golf in partnership with SBVC. Launch women’s swimming. Distance Ed Plan is with shred governance committee. Student Equity plans allocated funding. Adopted syllabus template. Completed basic skills plan. Vote of no confidence and budget process resolutions are coming forward. Working on Student Death policy. Disclaimers on courses will be discussed.  CHC Classified Senate having annual chili cook-off, Classified Senate meeting moving –location tbd.  SBVC Classified senate concession stands are doing well for scholarships.  SBVC Student Senate San Bernardino city council candidate forum. October 21. Students attended event in Washington DC to strengthen ASG body. Wolverine Days event in November. | |
| Public Comments  District Assembly welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, staff may be asked to review a matter or for that matter to be put on a future agenda. As a matter of law, members may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 382-4091 as far in advance of the meeting as possible. | None | |
| Future Agenda Items   * Policies & Procedures per review cycle spreadsheet |  | |
| Adjourn | 4:18pm | |