



**District Assembly Meeting Agenda  
District Board Room  
May 2, 2017 – 3pm**

- 1. CALL TO ORDER**
- 2. CHANCELLOR’S REPORT**
- 3. APPROVAL OF 4/4/17 MINUTES (p4)**
- 4. OLD BUSINESS**
  - a. Policies & Procedures for 2nd Read and Approval**
    - i. BP/AP 3310 Records Retention and Destruction**
    - ii. BP/AP 3420 Equal Employment Opportunity**
    - iii. BP/AP 3560 Alcoholic Beverages**
- 5. NEW BUSINESS**
  - a. Policies & Procedures for 1st Read (take to constituency for input)**
    - i. none**
  - b. AP 3715 Intellectual Property to be declared academic & professional**
  - c. AP 5030 Fees – Paramedic National Registry Testing**
  - d. District Assembly Membership Status**
  - e. Election of District Assembly President and Vice President**
  - f. Complete Committee Evaluation (p7)**
- 6. INFORMATION**
  - a. League Update #30 Overview (p9)**
  - b. Policies & Procedures Deemed Academic & Professional Submitted for Information**
    - i. None**

## 7. UPDATES

- a. 10+1 Training – (from 4/4/17) 10+1 training on 5/10/17 from 8-11am
- b. Strong Workforce – (from 4/4/17) the committee will reconvene in May-late April
- c. Grants Work Group – (from 4/4/17) Jose Torres is working with the college presidents on indirect fees. DBC will review and will report back to District Assembly.
- d. Proposed Policy & Procedure on Background Checks – (from 4/4/17) HR is working on this policy. It will apply to all employees.
- e. Emergency Management Committee – (from 4/4/17) The committee will provide consistency in emergency training, ensure related policies and procedures are up to date, and will communicate the roles and structure of the emergency management committee. The committee will have collegial representation. Once the committee develops the charge and membership, it will be brought to District Assembly.
- f. AB 104 Update
- g. Fiscal Services Department Update – Report attached (p12)
- h. EDCT – Report attached (p20)
- i. KVCR – Report attached (p24)

## 8. REPORTS

- a. **Academic Senates**
- b. **Classified Senates**
- c. **Student Senates**

## 9. PUBLIC COMMENTS

## 10. FUTURE AGENDA ITEMS

- a. BP/AP 3280 Grants – pulled 4/4/17. To be completed by Bruce Baron, Richard Galope, and Jose Torres.
- b. AP 7250 clarification of language - pulled 4/4/17. Bring back in September for discussion
- c. AP 2510 – pulled 4/4/17. Bring back after review from Ad Hoc committee
- d. Annual approval of 6-year AP/BP review schedule (September)
- e. Auditing Update (Summer 2018, Kuck)
- f. Calendar Committee Update (TBD)



- g. Educational & Facilities Master Plan Update (TBD 2019)
- h. Fiscal Services Update (written reports Feb, May, Aug, Nov)
- i. Human Resources Update (written reports Jan, Apr, July, Oct)
- j. Police Department Update (written reports Apr, Sept)
- k. TESS Updates (written reports May, Oct)
- l. Webadvisor Update (TBD)

## **11. ADJOURN**

**District Assembly Meeting Minutes  
District Board Room  
April 4, 2017 – 3pm**

1. **CALL TO ORDER** - Jeremiah Gilbert called the meeting to order at 3:06pm
2. **CHANCELLOR'S REPORT** - The Chancellor reported on the proposed HR Reorganization chart and Jose Torres to be named to lead the HR Department. The Board will receive the recommendation for first reading on April 13. Jose presented the proposed reorganization chart and highlighted that it will allow for succession planning and improved services.  
  
Denise Allen motioned, Jim Holbrook seconded the motion to accept the one-year pilot plan of the proposed HR reorganization structure. Unanimous approval.
3. **APPROVAL OF 3/7/17 MINUTES** - Denise Allen motioned, Robert Levesque seconded the motion to approve the minutes of 3/7/17. Jim Holbrook and Celia Huston abstained. Motion passed.
4. **OLD BUSINESS**
  - a. **Policies & Procedures for 2nd Read and Approval**
    - i. **AP 2510**
    - ii. **BP/AP 3715**
    - iii. **BP 3430**
    - iv. **BP/AP 5200**AP 2510 and AP/BP 3715 are still under review and will come back in September for 2<sup>nd</sup> reading. Kay Weiss motioned, Sheri Lillard seconded the motion to move BP 3430 and AP/BP 5200 forward. Unanimous approval.
  - b. **AP 7250 clarification of language**  
AP 7250 is to come back in September for further discussion. Clarify "subject matter expert". Who is it and who appoints them? References to the VC of HR in all Chapter 7 policies and procedures should be changed to appropriate Director of HR.
  - c. **Approval of District Assembly Charge**  
Denise Allen motioned, Jim Holbrook seconded the motion to revise the constitution with the charge as presented. Unanimous approval.
  - d. **Approval of District Assembly Membership**  
Denise Allen motioned, Diana Rodriguez seconded the motion to accept the revised membership as presented, effective the fall 2017. Jim Holbrook opposed. Motion passed.
5. **NEW BUSINESS**
  - a. **Policies & Procedures for 1st Read (take to constituency for input)**
    - i. **BP/AP 3280 Grants** – pulled, not ready. To be completed by Bruce Baron, Richard Galope, and Jose Torres.

- ii. **BP/AP 3310 Records Retention and Destruction** – move forward
- iii. **BP/AP 3420 Equal Employment Opportunity** – move forward
- iv. **BP/AP 3560 Alcoholic Beverages** – move forward
- v. **AP 3715 Intellectual Property** – pulled, not ready. To be completed by Glen Kuck.
- b. **AP 7211 – FSAs, Min Quals & Equivalencies to be declared academic & professional**  
AP 7211 Declared academic & professional.

## 6. INFORMATION

- a. **Policies & Procedures Deemed Academic & Professional Submitted for Information**
  - i. **BP 5050 Student Success and Support Program** – to go to Student Success Committee at their 4/13/17 meeting.

## 7. UPDATES

- a. **10+1 Training (May 10, 8am-11am)** – 10+1 training on 5/10/17 from 8-11am
- b. **Policy Stat (September)** – training will begin with DA Exec. committee in September
- c. **Strong Workforce** – the committee will reconvene in May-late April
- d. **College Promise Update** – no update
- e. **KVCR** – 4/27/17 Study Session to cover overview, goals, and future plans of KVCR. Board Ad Hoc on CTE is meeting on 4/10/17 at 11am followed by a Media Academy/Inland Empire News meeting at 11:30am.
- f. **Grants Process** – Jose Torres is working with the college presidents on indirect fees. DBC will review and will report back to District Assembly.
- g. **Proposed Policy & Procedure on Background Checks** – HR is working on this policy. It will apply to all employees.
- h. **Emergency Management Committee** – The committee will provide consistency in emergency training, ensure related policies and procedures are up to date, and will communicate the roles and structure of the emergency management committee. The committee will have collegial representation. Once the committee develops the charge and membership, it will be brought to District Assembly.
- i. **Blackboard Access during the fall term** – as attached.

## 8. REPORTS

- a. **Educational & Facilities Master Plan Update (printed books are available in the Chancellor's Office)** – printed plans are available in the Chancellor's Office upon request.
- b. **Proposed Human Resources Reorganization Chart**
- c. **Academic Senates** – Celia Huston reported SBVC AS has been working on equivalency, attended OER workshop, minimum qualifications for non-credit, and will attend the upcoming Spring Plenary.  
Denise Allen reported on the upcoming Spring Plenary, new discipline for public safety, upcoming elections for 17-19, concurrent enrollment, non-credit workshop, and is working on a 24-hour drop policy report of outstanding balance and whether there is a correlation to student grades.
- d. **Classified Senates** - none
- e. **Student Senates** – SBVC ASG reported on the recent Town Hall meeting with Eloise Reyes, upcoming ASG election, and civic engagement workshop.



**9. PUBLIC COMMENTS**

None

**10. FUTURE AGENDA ITEMS**

- a. AB 104 Update (TBD)
- b. Annual approval of 6-year AP/BP review schedule (every September)
- c. Auditing Update (Summer 2018, Kuck)
- d. Calendar Committee Update (TBD)
- e. District Budget & Enrollment Update (April)
- f. EDCT Update (Monthly written reports)
- g. Educational & Facilities Master Plan Update (TBD 2019)
- h. Fiscal Services Update (written reports Feb, May, Aug, Nov)
- i. Grants Work Group Update (Monthly)
- j. Human Resources Update (written reports Jan, Apr, July, Oct)
- k. KVCR Update (written reports Feb, July)
- l. Non-Credit Updates from Senates (TBD)
- m. Policy & Procedure Tracking Software (March)
- n. Police Department Update (written reports Apr, Sept)
- o. TESS Updates (written reports May, Oct)
- p. Webadvisor Update (TBD)

**11. ADJOURN** – Jeremiah Gilbert adjourned the meeting at 4:31pm.

Name of Committee: District Assembly

Please think about the internal processes, external interactions, and work products or outcomes of this committee, and answer each of the following questions objectively.

- How long have you served continuously on this committee?  1<sup>st</sup> year  2 years  3 years  4 or more years
- On how many other committees did you serve this year?  0  1  2  3  4  5 or more
- Did you serve as chair or convener of this committee this year?  Yes  No
- Do you expect to serve on this committee again next year?  Yes  No  I don't know
- What is your primary function at SBCCD?  FT Faculty  PT Faculty  Classified  Confidential  Manager  Student

	Almost Always	Often	Sometimes	Seldom	Almost Never	No Opinion
<u>Collaborative</u> : Sharing, inclusive, open to input, respectful of diverse opinions, characterized by meaningful dialogue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Transparent</u> : Open, easy to understand, clearly defined, characterized by effective and meaningful communication with the District community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Evidence-Based</u> : Reliant upon relevant, accurate, complete, timely qualitative and/or quantitative information; not based solely on assertion, speculation, or anecdote	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Effective</u> : Working properly and productively toward the committee's intended results	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Efficient</u> : Performing well with the least waste of time and effort; characterized by serving the committee's specified purposes in the best possible manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please indicate extent to which you agree/disagree with the following statements about your service on this committee overall this year.**

	Strongly Agree	Agree	Disagree	Strongly Disagree
I feel comfortable contributing ideas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My ideas are treated with respect, whether or not others agree with them.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I have had sufficient opportunity to provide input into committee recommendations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

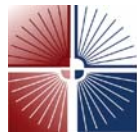
**Please rate the following aspects of the committee's work overall this year.**

	Very Good	Good	Fair	Poor	Very Poor	No Opinion
Clarity of the committee's charge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of communication within the committee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of information flow from the committee to the constituency groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of information flow from the constituency groups to the committee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of communication by the committee with the District community as a whole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to data needed for deliberations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to meeting space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to other resources needed for the committee to work effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training or mentoring for you as a committee member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Establishment of expectations or norms for committee members and convener(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adherence to expectations or norms for committee members and convener(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please enter this committee's most significant accomplishment this year:**

**Please enter the improvement most needed by this committee in its processes, interactions, outcomes, or other aspect of its work:**





## POLICY & PROCEDURE SERVICE

### Policy & Procedure Subscriber Service Community College League of California Liebert Cassidy Whitmore

### **Legal Update #30** April 2017

### **OVERVIEW**

This is the 30th update to subscribing district members of the League's Policy & Procedure Subscriber Service, offered in partnership with the law firm of Liebert Cassidy Whitmore. The update is in response to new laws and regulations, legal opinions, and questions from subscribers that have occurred since legal Update 29, disseminated to member districts in October 2016.

#### **Revisions to the Board Policy Templates**

**BP 2340 Agendas** – This policy was updated to reflect new requirement that districts post board meeting agendas on the District's homepage, which will be effective on January 1, 2019. This requirement is found in Government Code Section 54954.2.

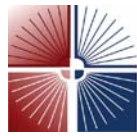
**BP 2345 Public Participation at Board Meetings** – This policy was updated to add a note to remind districts of the new requirement in Government Code Section 54954.3 that if the District has a time limit for each public speaker, then double the amount of time must be provided to those speakers who use a translator.

**BP 3430 Prohibition of Harassment** – This policy was updated to incorporate the new requirement that districts post their sexual harassment policies on their website.

**BP 3820 Gifts** – This policy was updated to correct a typographical error in the legal citation for the Education Code.

**BP 4106 Nursing Program** – This policy was updated to remove repealed sections of the Education Code from the legal references.

**New BP 6307 Debt Issuance and Management** – This policy was added to comply with the requirements of Government Code Section 8855, added by Senate Bill 1029, effective January 1, 2017.



## POLICY & PROCEDURE SERVICE

**BP 6450 Wireless or Cellular Telephone Use** – This policy was updated to clarify the legal citation to 26 U.S. Code Sections 274(d)(4) and 280F(d)(4).

**BP 7330 Communicable Disease** – This policy was updated to reflect changes to the tuberculosis screening requirements for newly hired academic and classified employees under Education Code Section 87408.6.

**BP 7340 Leaves** – This policy was updated to add new legal citations (Education Code Sections 87780.1 and 88196.1) which make differential pay available to employees who are on parental leave.

### Revisions to the Administrative Procedure Templates

**AP 3300 Public Records** – This procedure was updated to add employee's cell phone number and date of birth as items of information that are exempt from disclosure under the California Public Records Act. This procedure also adds a new exemption from the California Public Records Act applicable to an identification number, alphanumeric character, or other unique identifying code that a public agency uses to identify a vendor or contractor, or an affiliate of a vendor or contractor.

**AP 3570 Smoking on Campus** – This procedure was updated to add a restriction on the use of tobacco products within 250 feet of a youth sports event.

**AP 4050 Articulation** – This procedure was updated to add a reference to Title 5 Section 55051.

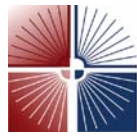
**AP 4105 Distance Education** – This procedure was updated to add clarifying notes regarding Federal Regulation requirements pertaining to verifying the identity of a student registered in a distance education or correspondence education course or program.

**AP 4106 Nursing Program** – This procedure was updated to remove repealed sections of the Education Code from the legal references.

**AP 4225 Course Repetition** – This procedure was updated to clarify requirements under Title 5 for course repetition.

**AP 4230 Grading and Academic Record Symbols** – This procedure was updated to incorporate newly revised Title 5 Regulations governing academic record symbols.

**AP 5020 Nonresident Tuition** – This procedure was updated to add special part-time students participating in a College and Career Access Pathways (CCAP) partnership



## POLICY & PROCEDURE SERVICE

program and enrolled in no more than 15 units per term to the list of exemptions from payment of nonresident tuition.

**AP 5055 Enrollment Priorities** – This procedure was updated to add homeless youth to the list of students who have priority enrollment. Note that under Education Code Section 66025.9, homeless youth will have enrollment priority until January 1, 2020.

**New AP 6307 Debt Issuance and Management** – This procedure was added to comply with the requirements of Government Code Section 8855, added by Senate Bill 1029, effective January 1, 2017.

**AP 6450 Wireless or Cellular Telephone Use** – This procedure was updated to clarify the legal citation to 26 U.S. Code Sections 274(d)(4) and 280F(d)(4).

**AP 7125 Verification of Eligibility for Employment** – This procedure was updated to add clarification regarding the limitation on hiring and recruiting U.S. citizens and others legally authorized to be employed.

**AP 7336 Certification of Freedom from Tuberculosis** – This procedure was updated to reflect changes to the tuberculosis screening requirements for newly hired academic and classified employees under Education Code Section 87408.6.

**AP 7343 Industrial Accident and Illness Leave** – This procedure was updated to delete the travel restriction provision for academic employees. The same provision applicable to classified employees was previously deleted in Update #28 (disseminated to member districts in April 2016).

**AP 7347 Paid Family Leave** – This procedure was updated to add a note as a reminder that effective January 1, 2018 there will no longer be a seven-day waiting period before an employee can start to receive family temporary disability insurance benefits.



Business & Fiscal Services  
Department and Committee Report  
Fiscal Year 2016-17

April 21, 2017

## Table of Contents

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Business & Fiscal Services (Jose Torres) .....	3
Internal Audit (Erika Almaraz) .....	4
Fiscal Services (Larry Strong) .....	5
Facilities Planning & Construction (Hussain Agah).....	5
Business Services (Steve Sutorus) .....	6
Committees (Jose Torres) .....	7
District Budget	
District Enrollment Management	

## Business & Fiscal Services

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Jose F. Torres, Vice Chancellor ▪ (909)382-4021 ▪ jtorres@sbccd.cc.ca.us

Dear Colleagues,

As we conclude the third quarter of the 2016-17 fiscal year, we are excited to share with you our successes and endeavors.

### Enrollment Management

We continue to monitor our progress in enrollment management. Our analysis shows that SBVC is trending to meet and exceed the established goal by approximately 200 FTES, while CHC is trending to fall approximately 176 FTES below the established goal. As a district, we have exceeded our goal and we continue to expand our services to our community.

### Annual Financial Audit

The districtwide audit, bond audit, and KVCR FM-TV audit for FY 2016-17 are currently underway. The District's external auditor began interim testing procedures in February and will return to the District in the months of April, June, and October to complete the audits. Final audit reports will be presented to the Board of Trustees in December 2017.

### 2017-18 Budget Process

The budget process has begun. Since the last report in November 2016, Fiscal Services has begun budget development for the 2017-18 fiscal year, beginning with the district office. This process will continue with the colleges in the next couple of months. Tentative Budget is expected to be presented to the Board of Trustees on May 25 with an anticipated adoption on June 8.

Thank you for your continued support!

Regards,

Jose F. Torres, MPA  
Vice Chancellor, Business & Fiscal Services  
San Bernardino Community College District

## Internal Audit

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Erika Almaraz, Director ▪ (909)382-4081 ▪ ealmaraz@sbccd.cc.ca.us

Internal Audit continues to work on its goals for 2016-17. The following describes the progress made on these goals.

### A. Annual Financial and Compliance Audits for FY 2016-17

- 1) The districtwide audit, bond audit, and KVCR FM-TV audit for FY 2016-17 are currently underway. The District's external auditor began interim testing procedures in February and will return to the District in the months of April, June, and October to complete the audits. Throughout these audits, Internal Audit will be working with Business & Fiscal Services and the colleges to obtain documents and reports requested by the external auditor, as well as address any potential findings reported by the external auditor as they arise. Final audit reports will be presented to the Board of Trustees in December 2017.
- 2) According to the external auditor, currently the highest risk areas for many community colleges across the State include compliance with the new federal requirements set forth in the Code of Federal Regulations Title II Part 200 (2 CFR 200), and the calculation of student contact hours which directly affects State Apportionment.
- 3) In preparation, Internal Audit is assisting Business & Fiscal Services develop some of the internal policies and procedures required under 2 CFR 200. This is an ongoing effort. In addition, a greater focus has been placed on reviewing the student contact hour data reported to the State Chancellor's Office. This is in light of the prior year compliance finding which revealed the colleges had scheduled various classes using unapproved meeting times which resulted in the miscalculation of student contact hours. Courses for Summer 2016, Fall 2016 and Spring 2017 at both colleges were reviewed and over 200 courses with unapproved meeting times were flagged. Internal Audit is currently working on recalculating student contact hours for these courses to determine if adjustments are necessary prior to submitting data to the State.

### B. Conflict of Interest

District employees and consultants in designated positions were required to file an annual Statement of Economic Interests (Form 700) by April 3, 2017. Over a three-month period, Internal Audit collected Form 700 from 58 out of 60 employees and consultants required to file.

### C. ERP

Internal Audit continued to assist Business & Fiscal Services develop the security rules for the District's new financial system, Oracle. These security rules will determine which funds, sites, and programs Oracle users will have access to for purposes of running financial reports, creating purchase requisitions, and creating expense reports. Internal Audit proposed standardizing security access in Oracle where possible to better control security maintenance going forward. Once the new security rules for Oracle were defined, security access for all current Financial 2000 users was reviewed to help assign security rules to each Oracle user. In the new financial system, users will find they will have broader access to programs and standardized approval workflows to ensure financial transactions are properly authorized. Streamlined security access is only one of the exciting efficiencies the District will be gaining when it moves to its new financial system.

## Fiscal Services

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**Larry Strong, Director** ▪ (909)382-4028 ▪ [lstrong@sbccd.cc.ca.us](mailto:lstrong@sbccd.cc.ca.us)

Our work on the 2017-18 budget continues. We completed the district office budget in February and are now incorporating campus budgets into the overall Tentative Budget that will be finished in May. Upcoming key dates are as follows:

- 04/20/17 – Preliminary Budget draft reviewed by District Budget Committee
- 06/08/17 – Tentative Budget reviewed by Board of Trustees
- 07/20/17 – Final Budget draft reviewed by District Budget Committee
- 09/14/17 – Final Budgets reviewed by Board of Trustees

The annual audit for 2016-17 began this month and our auditors from Vavrinek, Trine, Day & Company are working closely with Fiscal Services and campus staff to gather samples for testing. We appreciate everyone's help and cooperation in working toward another successful audit. The final report is scheduled to be presented to the Board of Trustees at the December meeting.

The Fiscal Services staff has continued working toward the implementation of Oracle Cloud and ADP for Business Services, Fiscal Services and Human Resources in order to streamline processes, create efficiencies and increase support to our colleges. This is a significant undertaking, requiring a great deal of time and effort by staff at all levels. We continue to meet regularly with ADP, Highstreet and Oracle to configure and test the system to take full advantage of its capabilities. We are looking forward to gaining the benefits of implementation during the upcoming year.

As mentioned previously, in an effort to streamline processes, create efficiencies and increase support to our colleges, the Chart of Accounts structure in Questica has been updated so that it is more efficient and provides more powerful reporting. We will provide training to answer questions and to help make the transition smooth. In addition, revised travel policies have been drafted and are ready for issuance upon final review of the changes.

## Facilities Planning & Construction

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**Hussain Agah, Director** ▪ (909)382-4094 ▪ [hagah@sbccd.cc.ca.us](mailto:hagah@sbccd.cc.ca.us)

In an effort to further support the facilities needs of the campuses and district office, the department has identified and processed three new planning and program review requests: 1) hire a sustainability and energy project manager, 2) implement a renewable energy initiative program districtwide, and 3) acquire a facilities and construction software.

A non-bond construction program implementation plan has been developed and is being implemented for 2016-17, including projects funded by Fund 41 Capital Outlay, Block Grant and Prop 39. Facilities Planning continued working toward a successful implementation program for scheduled maintenance and special repairs projects and a comprehensive capital improvement program. A pool of professional development consultants and business partners has been developed to provide consistent and continuous support to the district and colleges. Currently, the department is managing \$4 million in non-bond



construction districtwide. Projects range between \$15,000 to \$800,000, including but not limited to the following. The majority of this work is scheduled to be completed during the summer break.

- SBCCD: Prop lighting and solar panels and HVAC replacement
- SBVC: added space for nursing at Health, Life and Science (HLS) building, fire alarm upgrade at Liberal Arts and Planetarium buildings
- CHC: two elevator replacements at Performance Arts Center, refurbishment of second floor at Student Support Building and Performance Arts Center

Also, the department has been proactively engaging with the campuses to address emergency projects which were recently discovered (SBVC's football field turf replacement and CHC's PAC room changes). This includes developing scopes of work, planning reasonable schedules, assessing projects risks and mitigations, and making successful deliveries.

The Director of Facilities Planning & Construction has finalized the revised job description for Environment, Health & Safety Officer which will fall under the department responsibility.

Work continues on several other goals, including:

- Successful completion of scheduled projects under Measure M and development of a transition plan for bond program management. The Department has made good progress on negotiating and closing out Measure M bond program disputes and claims.
- Successful completion of the facilities master plan, prioritization, and development of a five-year construction plan that aligns with the facilities master plan. Working on strategies to plan, scope, schedule, fund and implement these project.
- Investigation of reinvestment/feasibility studies for the 8th Street building.
- Creation of a transition plan for energy conservation program for the district office and colleges. This will require development of energy conservation alternate plan and the hiring of an in-house sustainable and energy project manager. This initiative will pay for itself by eliminating existing contracts and saving the district significant amount of funds.
- Implementation of renewable energy projects by installing carport solar panels at the District Office utilizing Proposition 39 remaining funds. We are investigating an existing Clean Renewable Energy Bonds (CREBs) opportunities to implement solar panels at SBVC.
- Continuing enhancement of community relationships through construction programs that contribute to the local economy such as the prequalification program and CBA programs.

## Business Services

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Steve Sutorus, Business Manager ▪ (909)382-4031 ▪ [ssutorus@sbccd.cc.ca.us](mailto:ssutorus@sbccd.cc.ca.us)

A major component of the new Oracle Cloud implementation process is the conversion of existing data. As such, Business Services has been working toward updating the vendor database, which contains detailed information on our suppliers of goods and services. A questionnaire was sent by our Purchasing staff, asking all current vendors to update their contact information and to confirm their preferred method of receiving payments from SBCCD. In the new Oracle system, SBCCD will be sending payments to vendor via direct deposit.

Working closely with SBVC, Business Services has coordinated a Request for Proposal (RFP) for Electronic Catalog, Curriculum, and Scheduling Management Software Services. Proposals were due back from vendors in late March and the campus department is now reviewing submissions. It is anticipated that negotiations will be completed in early Spring and a contract will be awarded for a July 1st kick-off. Business Services is also assisting TESS on a Web Design RFP. Final modifications are being made to the RFP scope of work and the solicitation may be released by end of April.

Business Services is coordinating the submission of SBCCD's Period 2 Apportionment Report to the State. This report, often referred to as the attendance report or 320 report, is compiled from the campuses' student attendance activity and is a joint effort of the Administrative Services and Research staff. The Period 2 data for July 1, 2016 through March 31, 2017 was submitted to the Chancellor's Office on April 20th.

Also, Business Services has continued working with the campus Administrative Services offices and legal counsel regarding researching changes to Facilities Use guidelines. As a result, the District Administrative Procedures and internal processes have been updated and are ready for further review.

## Committees

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Jose Torres, Chair ▪ (909)382-4021 ▪ [jtorres@sbccd.cc.ca.us](mailto:jtorres@sbccd.cc.ca.us)

### District Budget

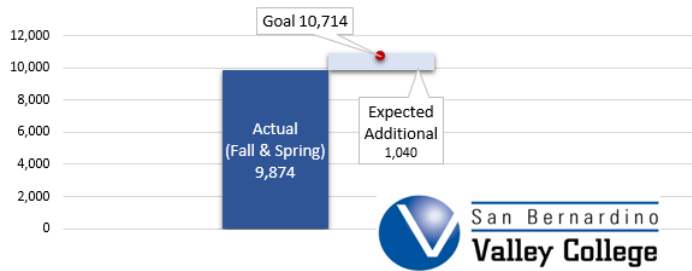
The District Budget Committee (DBC) met in January 2017 to discuss the Governor's proposed budget and review the Board of Trustees prioritized budget directives for 2017-18. The committee also approved recommendations to Chancellor's Cabinet on the upcoming year's Resource Allocation Model guidelines and assumptions.

At its February 16 meeting the DBC reviewed the district sites' planning and program review processes and prioritized needs. They also studied the district site 2017-18 budget and resulting assessment. Questions were submitted to the Fiscal Services staff regarding different expenditures which were clarified and addressed in an email to committee members. In addition, the DBC reviewed the DEMC reaffirmation of a 1.5% growth target for 2017-18.

### District Enrollment Management

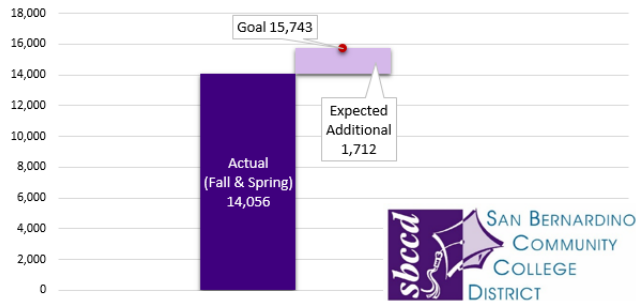
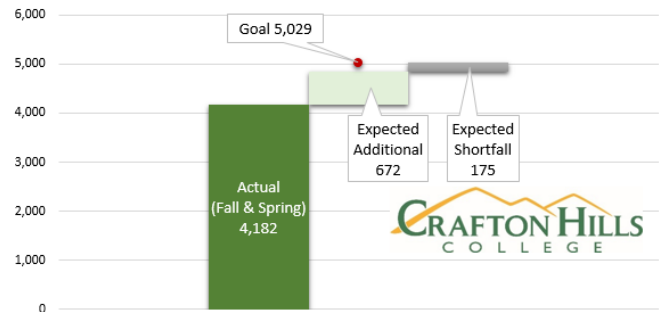
The District Enrollment Management Committee (DEMC) met on February 2. Members reviewed the Governor's proposed budget and growth estimates. Committee members discussed growth at length and approved a reaffirmation to the DBC and Chancellor's Cabinet to target 1.5% in FY 2017-18. It was decided that this figure would be reviewed again after P2. Both campuses discussed their marketing needs for 2017-18.

At its upcoming meeting on April 20, DEMC members will discuss the Chancellor's response to its recommendation which requests they consider increasing their target to the State Funded constrained growth level of 2.21%.



SBVC’s enrollment goal for 2016-17 is 10,714. SBVC has generated 9,874 FTES YTD, with an additional 1,040 projected FTES for the remaining of the fiscal year. Our analysis shows that SBVC is trending to meet the established goal. Current Productivity for SBVC is 85% and it is subject to change.

CHC’s enrollment goal is 5,029. CHC has generated 4,182 FTES YTD with an additional 672 FTES projected for the remainder of the fiscal year. Our analysis shows that CHC is trending to fall approximately 175 FTES below the established goal or \$875,744 revenue short from their budget. Current Productivity for CHC is 69% and it is subject to change.

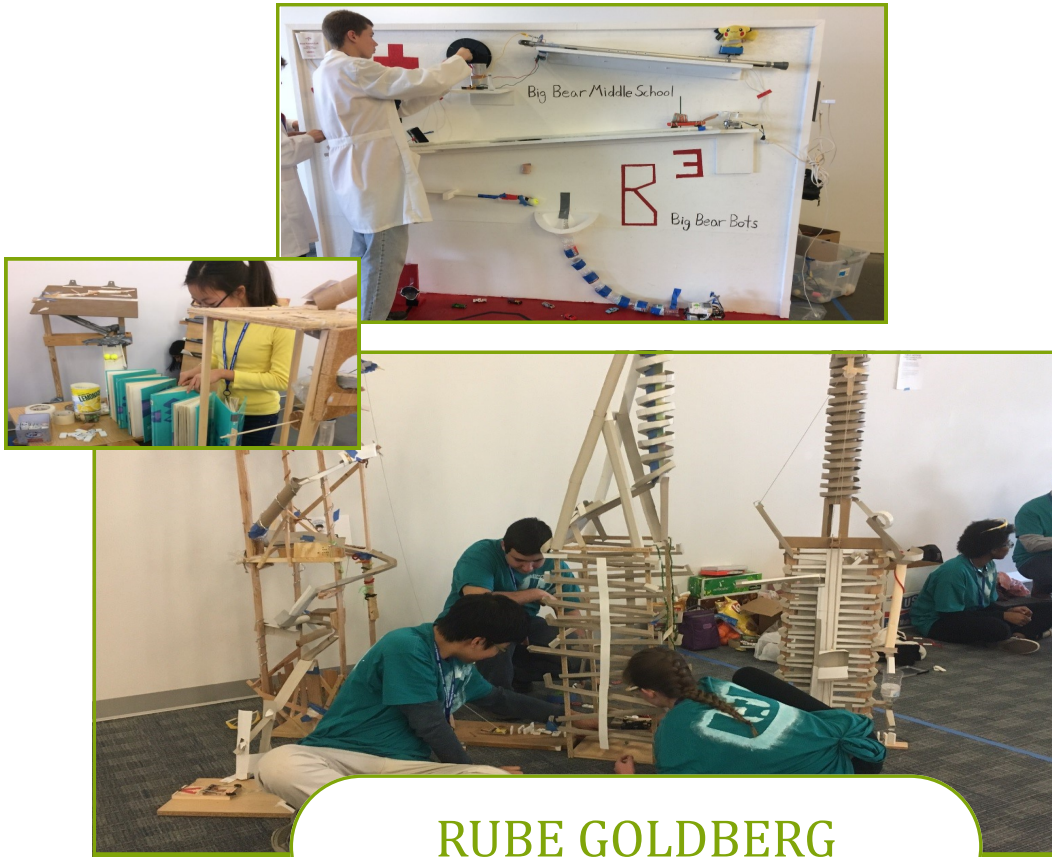


The State Chancellor’s Office has guaranteed SBCCD funding for a total of 16,004 FTES if we were able to meet this goal. However, our analysis shows that we’re trending under the guaranteed funding amount by 236 FTES. This means we will be unable to capture approximately \$1.2 million.

# BOARD REPORT

EDCT's Monthly Report to the Board of Trustees, District & Community

April 2017



## RUBE GOLDBERG

### EDCT Hosts the Rube Goldberg Competition on March 4th!

The Rube Goldberg Competition kicked off early morning March 4<sup>th</sup> at the EDCT facility for Wendy Zinn and Stacy Jones as they hosted training for competition judges and referees. Community members of all education and career backgrounds volunteered to objectively judge the technical components of each contraption while Referees subjectively judged the team's creativity and spirit of Rube.

Held at the San Bernardino Airport Terminal, hundreds of competitors and attendees came to support these comical engineers as they applied a band-aid in a comically involved, laboriously contrived manner. Their creativity came through in the materials chosen, storytelling-theme, and ways they constructed their machine. When it came time for the Awards Ceremony, special guest Jennifer George—Rube Goldberg's granddaughter—surprised everyone with her presence by flying out to present awards and witness the inaugural San Bernardino Rube Goldberg Machine Competition. The winning team will compete at the National Competition.

**INLAND EMPIRE SEA<sub>P</sub>ERCH  
REGIONAL COMPETITION DRAWS  
HUNDREDS!**



The 4<sup>th</sup> Annual Inland Empire SeaPerch Regional Competition, held at the Rialto Fitness and Aquatic Center, drew hundreds of people on March 18<sup>th</sup>. Out of 35 teams, two are advancing to the National Competition.

- ⇒ Eric Friestedt of “Sea Orbiters” from Boy Scout Troop 818 (High School Division)
- ⇒ Valerie Nieves and Edgar Jimenez of “The Mustangs” from Marshall Elementary School (Middle School Division)

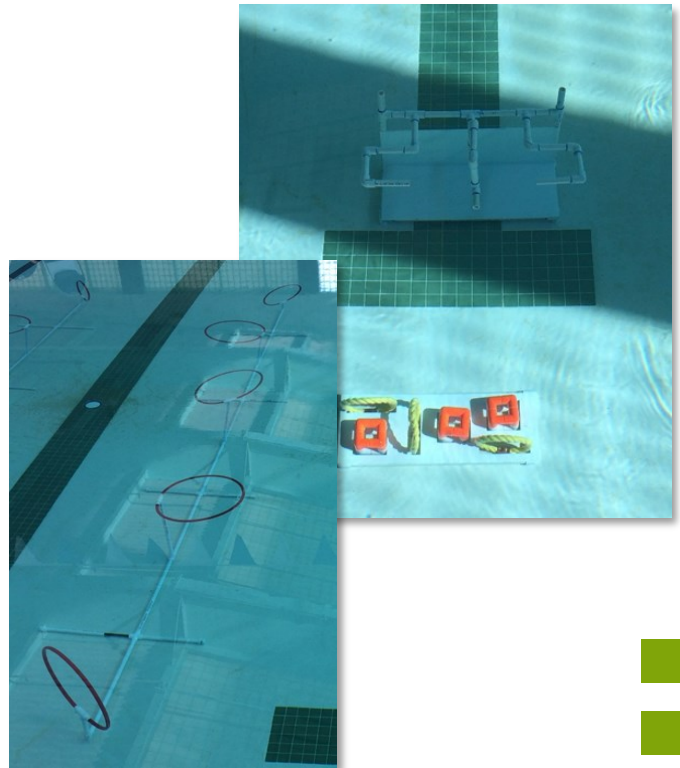
SeaPerch is an underwater Remotely Operated Vehicle (ROV) students can build at home or in the classroom. Often times for competitions, teams will modify their ROV to account for maneuverability, finesse and personality.

Though personality did not factor into scoring, teams were judged upon Interviews, their Engineer Notebook, and performance through the Obstacle and Challenge courses. Stacy Jones of EDCT, SeaPerch Instructor and Judge, scored the engineering notebooks and managed the activity in the water. EDCT’s Wendy Zinn conducted interviews and tallied up the official scores for the day.

Competition at the Regional Competition is no easy feat. For the Obstacle course (pictured top right), the ROV must navigate through a series of hoops at different heights and orientations, from one end to the other, surface and re-submerge, in the fastest time. Though competitors have 10 minutes, the fastest time of the day completed the course in 38 seconds.

As for the Challenge, competitors must earn as many points possible in the quickest time, having 10 minutes max. Point values varied depending on the placement and combination of rings and cubes on the Challenge Apparatus. The trick to this task was keeping track of points scored as the clock ran because competitors may stop the clock and lock in their score at any time. The best score for the day was 32 pts. in 7:03 minutes, though the fastest time was 5:57 minutes scoring 22 pts.

The I.E. SeaPerch Regional Competition would not be possible without the support from EDCT, Doing What MATTERS, UCR MESA, The Science Experience, City of Rial-

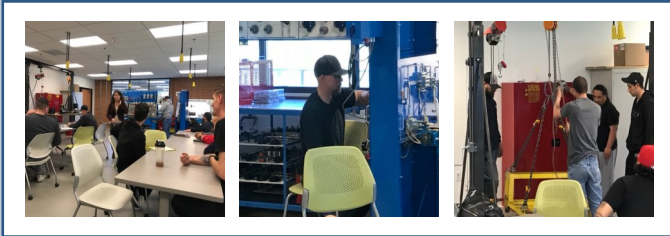


Pictured above: Second Place Winner photographed with SeaPerch Competition Judges. Pictured left to right: Stacy Jones, EDCT; Henri De Roule, The Science Experience; Lance Chernne and Dr. John, The Science Experience; Carlos Gonzalez, UCR MESA/EDCT.

## Student Testimonial

### Alexander Zuniga, EDCT Student

“I am definitely interested in furthering my education and skill level through this program.”



EDCT is always happy to see personal testimonies of those student who have been positively impacted by our programs. Recently, we received a testimony regarding the program from a previous mechanical program graduate named Alexander Zuniga who shared the following regarding his success with our training:

“Hello My name is Alexander; I’m going to tell you how taking the class in automation technology maintenance training helped me find the perfect job. I took the class several years back and I remember the very first thing they said to us like it was yesterday. They stressed that the students that displayed the most commitment to the program, will have the best opportunities at the best employers. This was very important to me because to get into this class we had to be unemployed and I needed a job. I was by far the youngest person in the program, but I didn’t let that stop me from being one of the top two students at the end. This work ethic transferred into my job today at McLane as a facility technician. Working at McLane also gave me the freedom to start my own little family. The class also helped me understand patience, and that patience when trouble shooting goes a long way. I recently noticed that I need patience for my family as well. I am definitely interested in furthering my education and skill level through this program. I understand now that this is what I want to do because I enjoy it so much. I have so much to learn still and I am looking forward to my next chapter”.

## Highlights:

- We began training this month under our newly received Employment Training Panel (ETP) contract obtained in February for \$950,000.00 and are working with EDD to schedule classes for the workers laid off from Ashley Furniture.
- A 140-hour Manufacturing Skill Standards Council (MSSC) logistics training began February 28, 2017 with a total of 17 trainees. This training was held at Valley College and served the participants funded through the Industry Driven Regional Consortium (IDRC). The training will equip students with a thorough overview of the logistics industry. It is scheduled to continue until April 26, 2017.
- This month, a 136-hour Mechanical Craft program funded through the Trade Adjustment Act (TAA) grant, completed on March 16, 2017 with a total of 18 graduates.

# Girl Scouts Colorful Dash

At the Girl Scouts Colorful Dash and Cookie Kickoff, Wendy Zinn of EDCT and Curiosity Quest host, Joel Greene, presented certificates to the Girl Scouts who participated in the Curiosity Quest Problem Solvers: Small Business episode. These entrepreneurs started a small business to help educate students through STEAM (science, technology, engineering, art, and math). EDCT promoted the iCreate and Roots and Shoots programs that will continue through the academic year.



*Curiosity Quest host, Joel Greene, presents certificates to Girl Scouts who participated in the Small Business Curiosity Quest Problem Solvers episode.*

# Rialto High School Honor Assembly

Rialto High School recently held their Spring Accolades Assembly on March 14<sup>th</sup>. Eight of these stellar academics participated in the Curiosity Quest Problem Solvers: Small Business episode. These entrepreneurs wanted to open up their own Community Recreational Center and researched every bit of the process! To show our gratitude to the students who gave their time to make this episode possible, Stacy Jones of EDCT, on behalf of the CQPS production team, debuted the episode for the entire assembly of students, families, friends, teachers, Rialto district officials, and presented the participating accolades with certificates.



## SAVE THE DATE

### Skills USA National Competition

April 20-23, 2017

8 AM - 3 PM

San Diego, CA

More information to come from SBVC

### iCreate Family Fair

April 29, 2017

8 AM - 3 PM

San Bernardino International Airport

Contact Stacy Jones: [sjones@sbccd.edu](mailto:sjones@sbccd.edu)



### 1Million Cups

May 3, 2017

9 AM - 10 AM

SBCCD/ATTC 120

<http://www.1millioncups.com/sbd>





**KVCR**  
TV 24 91.9



**FNX**  
FIRST NATIONS EXPERIENCE

# BOARD REPORT

**May 11, 2017**

## **KVCR Produces Life Lesson with Drunk Driving Dramatic Video**

On April 11, the KVCR and FNX production team partnered with Bloomington High School to produce a video showing the impact of drunk driving. It's part of the "Every 15 Minutes" program. "Every 15 Minutes" is a program that aims to prevent drunk driving among high school students and offers a real-life drunk-driving tragic experience without the real-life risks. This emotionally charged program is an event designed to dramatically instill in teenagers the potentially dangerous consequences of drinking and driving. "Every 15 Minutes" challenges students to think about drinking, personal safety and the responsibility of making mature decisions when lives are involved.

Our crew shot video of the dramatization that took place in a street side parking lot of Bloomington High School-- a fictional depiction of a terrible a car crash that left two students dead. The video was shot in the style of the show "Cops." Immediately after the scene was shot, our production crew was divided into three groups in order to capture



the unfolding events that were the results of the accident as if the tragedy had happened in reality.

Our crew split into teams to follow each of the activities occurring from being airlifted

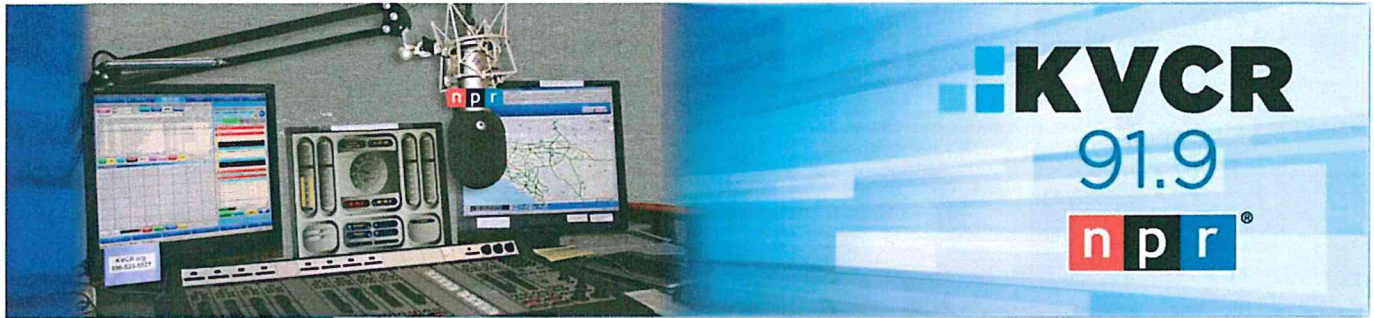
with the Helicopter EMT and landing at Loma Linda Hospital, to being on the ground in order to capture the hospital scene where mother sees her dead daughter, to following the police unit to the San Bernardino County jail where the supposed drunk driver was taken in, and the emotional scene with the Chaplain and a police officer who must inform the parent about the death of their child.

Immediately following the all-day shoot, all footage was processed into our computer system and edited by the entire team to make the next morning's deadline. Each staff person edited a different section of the video and then each segment was compiled for the completed video. The production crew worked into the wee hours of the morning to complete the project. Bloomington High School held an assembly the next day where the video was played for all the students. The project was emotional and thought provoking. Life lessons are best learned through experience. Unfortunately, when the target audience is teens and the topic is drinking and texting while driving, experience is not the teacher of choice.

The project was funded by a grant from the California Office of Traffic Safety through the National Highway Traffic Administration.







**NORTH PARK ELEMENTARY** – In the late morning hours of April 10, news broke about the attack at



North Park Elementary School. In an effort to keep listeners informed about this important story, Rick Dulock remained in the on-air studio throughout the day. Utilizing San Bernardino Police Department Tweets and online news, our radio service followed the story and kept parents and caregivers informed on where to check-in to collect their North Park Students who had been moved offsite.

We continued to follow the story through the week with reports about the victims, the shooter and the outpouring of love and support from the community. Unfortunately, gun violence continues to plague our city. More details emerged about the perpetrator and victims of the fatal shooting that resulted in the deaths of 3 people including one child and one teacher.

Inland Empire residents continue to show support for the students and staff traumatized by the murder-suicide shootings. Vigils held to honor the victims were held. Cal State San Bernardino collected teddy bears for the North Park Elementary school kids to help them cope with the horrific incident.



The 9 year old student who was shot but survived the murder-suicide shooting that left three people dead at North Park Elementary School is doing well.

The community and parents made preparations for the re-opening of North Park Elementary School after the murder-suicide shooting.

**RADIO PLEDGE NEW APPROACH** – A month of pre-pledge messaging encouraging “early” giving proved fruitful once again as our Spring Membership Campaign, which ended with a three day Pledge Drive, yielded excellent results as we met and slightly exceeded our \$120,000 goal. \$66,000 was committed before any news was interrupted during the traditional pledge drive. The remaining \$54,000 was raised in the old fashioned way with three days of “pledge” from 6:00 AM Wednesday the 19<sup>th</sup> through 10:00 AM Friday the 21<sup>st</sup>. At the official end point, we thought we were \$8,200 short of the goal, but an anonymous pledge came in 30 minutes after pledge ended via telephone to cover the \$8,000+ deficit and brought the total to \$120,000.

**STATION TOURS** – Tours were conducted on three occasions in April. On Friday, April 7, we hosted students from the SBVC Strategies for College Success class (ACAD 001) with their instructor Amy Ellison. Colton’s Lincoln elementary school came by for their annual tour of the stations on April 13; and on April 25 we provided the management team of the new Smart & Final that is opening in Colton located on Mt. Vernon Avenue.

**STAFF OUT ON MEDICAL** – Producer, David Fleming is out with a severe case of pneumonia with complications and may keep him off of work for an extended period of time. In the meantime, we are adjusting out time to cover David’s workload as one of the local host of *All Things Considered* and *KVCaRts*.

In addition to our regular weekly segments with Inland Empire Economist John Husing, longtime Inland Empire journalist Cassie MacDuff, and contributions from KVCR TV and FNX, following are some of the local segments produced and aired over the past month on KVCR FM News: *(most of the following segments can be heard on demand at kvcrnews.org)*

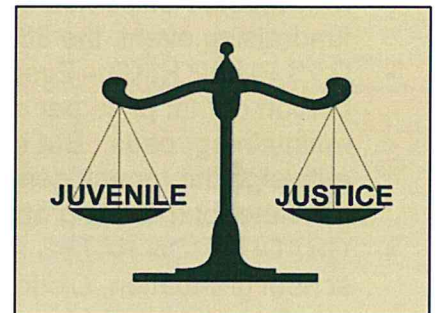
- **91 FREEWAY** – Several lanes of the 91 Freeway through Corona were shut down intermittently for crews to make final preparations for the soon-to-be-open newly-expanded corridor.
- **STORM RECOVERY** – President Trump approved federal disaster assistance for California after the major storms hit in January.
- **SALTON SEA**– California officials proposed the spending of more than \$400 million over ten years to slow the shrinkage of the state’s largest lake.



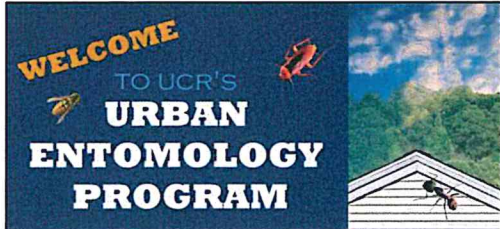
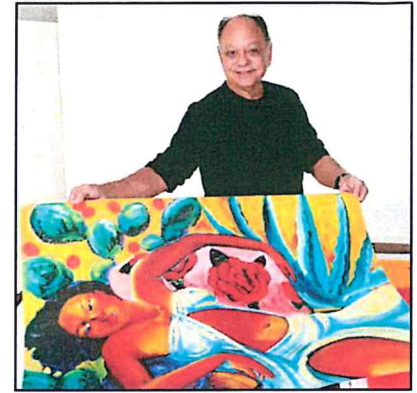
- **SHOOTING SPREE** – San Bernardino County authorities have captured a suspect in a rash of shootings, including one murder around the IE.
- **CAP AND TRADE PROGRAM** – Governor Brown and the oil industry are both pushing to preserve California’s struggling cap-and-trade program.
- **PARKS** – A \$3 billion proposal making its way through the California Legislature would go toward improving local and state parks and coastal protection. The

proposed bond, written by an Inland Empire area legislator, would give special attention to constructing and improving local parks.

- **JUVENILE JUSTICE** – Two Democratic lawmakers say it’s time to change how California’s criminal justice system handles children. They’ve co-authored a bill that would keep children under 12 from prosecution in juvenile court.
- **CHILD ABUSE AND NEGLECT** – A woman accused of abandoning her 2-year-old daughter at a Riverside supermarket.
- **NOT-GUILTY PLEA** – A Redlands man accused of shooting a San Bernardino Sheriff Deputy and of murdering a motorist in Highland pleaded not guilty in court.
- **BI-LINGUAL TEACHING** – Teacher Ron Morris leads his kindergarten students in bilingual song to help teach language, culture and diversity in Riverside.
- **SCHOOL SAFETY** – Police confirmed two 15-year-old Banning High School students were taken into custody for allegedly plotting a campus shooting.
- **KVC\_aRts** – The Baldy View Soroptimist Club shared details about the film festival hosted in Rancho Cucamonga in early April.
- **CSU TUITION ON THE RISE** – Cal State University Trustees met and it looks like tuition for Cal State students will be increasing.
- **OPEN BARS** – A California lawmaker wants to let bars stay open two hours longer. The proposal would push the closing time for bars from 2:00 am to 4:00 am.
- **WELFARE PAYMENTS** – A bill that would increase welfare payments for Californians when they complete educational degrees, authored by Assembly Republican Leader Chad Mayes of Yucca Valley, was blocked by Assembly Democrats.
- **UNEMPLOYMENT** – New numbers show unemployment numbers dropped to 5.0 percent. That’s down from 5.2 percent.
- **NEW TAXES AND FEES** – Governor Brown and Democratic legislative leaders have reached a transportation funding deal.



- **CHEECH MARIN** – The comedian was in Riverside to talk about his new memoir and to present the Riverside Art Museum with the gift of art pieces from his collection of Chicano art.
- **DROUGHT** – California has gone from drought to deluge in the past year. Governor Brown has declared the drought is officially over.
- **BAIL** – Area Senator wants to make bail a measure of last resort. Bail is supposed to ensure defendants show up for their court hearings, but one lawmaker says the current system is unfair.
- **WHAT'S BUGGING YOU?** – New academic rankings show that UC



Riverside's Department of Entomology is the #2-ranked insect research program in the world.

- **NO CONTEST PLEA** – Two former San Bernardino County deputies charged with beating a man who fled on a stolen horse have pleaded no contest to disturbing the peace.
- **SANCTUARY STATE** – Democratic state senators passed a bill that would make California a "sanctuary state" in spite of opposition from every Republican senator in the chamber. Republicans say the move hinders federal immigration enforcement and threatens public safety.
- **JOB GROWTH** – Governor Jerry Brown recently claimed inland areas—including the Central Valley and Inland Empire—are experiencing tremendous job growth.
- **ASSISTANCE LEAGUE** – **KVCaRts** focuses on the San Bernardino Assistance league and previews its yearly fundraising event, the 56<sup>th</sup> Annual Headdress Ball.
- **GAS PUMP HIKE** – Every time you pump gas in California, a portion of that price per gallon goes to building and maintaining roads. But the state's transportation needs far outweigh the money generated. Caltrans is researching possible road-funding options for the future.
- **GRADUATION RATES ARE UP** – When it comes to high school graduation, California is narrowing the achievement gap for Latino and African-American students, and for English language learners, according to the latest data from the state.
- **COACHELLA** – The Coachella Valley Music and Arts Festival experienced a 25 percent increase in attendees than last year. Extra traffic pressure was felt on the 10 Freeway that carried traffic through the IE toward Indio.



in attendees than last year. Extra traffic pressure was felt on the 10 Freeway that carried traffic through the IE toward Indio.



## PROGRAMMING

### TOP 10 Prime Time Shows in APRIL

- |   |   |
|---|---|
| 1. <i>Antiques Roadshow</i>                   | 6. <i>The Highwaymen at Nassau Coliseum</i> |
| 2. <i>Rick Steves German Cities</i>           | 7. <i>Nova</i>                              |
| 3. <i>Celtic Woman Destiny</i>                | 8. <i>Breaking Through the Clouds</i>       |
| 4. <i>Elizabeth 1 – War on Terror</i>         | 9. <i>Christopher Cross and Friends</i>     |
| 5. <i>Travis Tritt – A Man and his Guitar</i> | 10. <i>Roy Orbison B/W Night</i>            |

March's viewership was 492,914 (monthly) and 204,000 (weekly)

### Programs Coming in May/June

***American Masters: Dorothea Lange*** – Explore, through Lange's granddaughter's eyes, the life story of the influential "Migrant Mother" photographer. Never-before-seen photos and film footage, family memories and new interviews reveal the artist who challenged America to know itself.

Thursday, May 11 at 8:00 pm



***NOVA: Holocaust Escape Tunnel*** – In the heart of



Lithuania, a Holocaust secret lies buried. A team of archaeologists probe the ruins of a Nazi death camp to find the truth behind tales of a tunnel dug by desperate Jewish prisoners and their daring escape.

Thursday, May 18 at 7:00 pm

***Beyond the Wall: A Texas Tribunal*** – Go past the rhetoric to investigate the reality of the Texas border with the Texas Tribune. Step into the shoes of undocumented immigrants, border patrol agents and a borderland rancher, and explore Texas' thirst for illegal drugs and cheap labor.

Thursday, May 18 at 9:00 pm

**Latin Music USA** – Fusions of Latin sounds with jazz, rock, country, rhythm and blues—music with deeper roots and broader reach than most people realize. It’s a fresh take on our musical history, reaching across five decades and across musical genres to portray the rich mix of sounds created by Latinos and embraced by all.

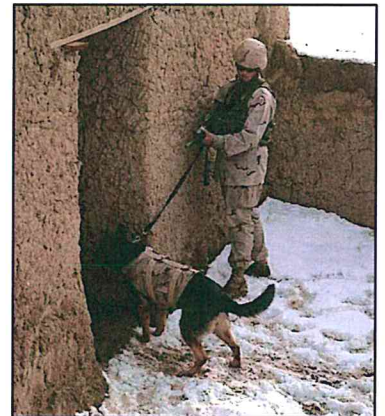


Saturday, May 13 and 20 at 6:00 pm

**King Charles III on Masterpiece** – The hit Broadway show, “King Charles III” is adapted for television. A 2016 Tony nominee for Best Play, the drama imagines Prince Charles’ ascension to the throne following Queen Elizabeth’s death.

Monday, May 22 at 8:00 pm

**Canine Soldiers: The Militarization of Love** – This documentary explores the intimate bond between Military Working Dogs and their handlers—combat soldiers who make life-and-death decisions based on the instincts and behavior of the dogs who lead their patrols. In wars where the rules of engagement have shifted from traditional combat to the unforeseen and the invisible, these highly trained dogs are saving soldiers’ lives and giving them comfort, hope and protection.



Friday, May 26 at 7:00 pm

**Sgt. Pepper’s Musical Revolution** – A look back at the creation and ongoing influence of the legendary Beatles album.



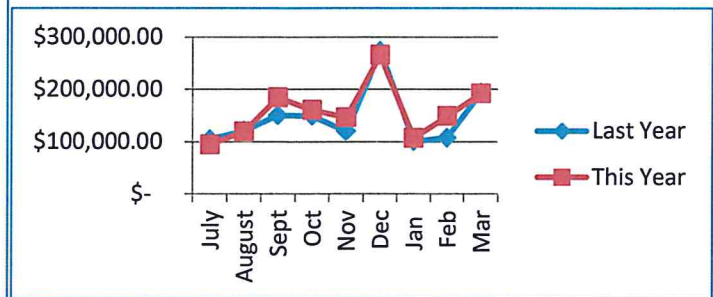
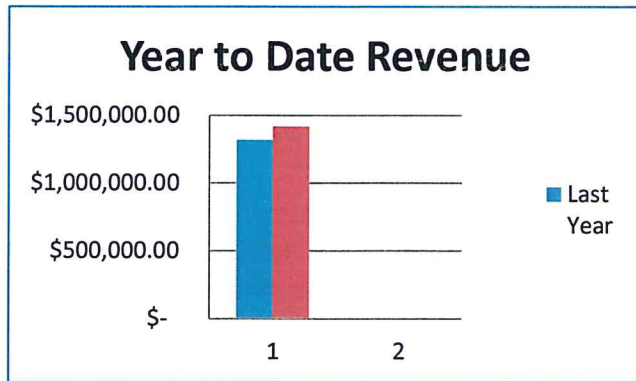
Saturday, June 3 at 8:00 pm

**JFK: The Lost Inaugural Gala** – President Kennedy had a huge musical event to commemorate his inauguration in 1961, but unfortunately a blizzard had prevented it from being shown on television. Now for the first time, see restored footage from that celebration.

Monday, June 5 at 9:30 pm



# DEVELOPMENT



## Funding from March/April Concerts

- March 5 Pasquale Esposito concert performance at Annenberg Theatre in Palm Springs \$5,940
- March 23 Il Volo concert performance at Microsoft Theatre in Los Angeles \$16,020
- April 7 Graham Nash concert at the Fox Performing Arts Center in Riverside \$1,850

## Radio Pledge

We are pleased to report we just completed our Spring Radio Pledge Drive. The speed format of fund raising with no interruptions to the NPR programming was facilitated again in this drive with the model of starting the campaign via letters, emails and on-air messaging three weeks prior to the drive. We exceeded our \$120,000 goal and we were only live on the air for 2 days and three hours in the morning.

Cassie MacDuff our newest Foundation Board Member made a pledge challenge to match up to \$1,000 on Thursday afternoon during *All Things Considered*. It was a “Speed Challenge” that needed to be done in 30 minutes. The calls were coming in quickly for people to have their pledge doubled. We offered a \$500 Amazon gift card for an “Early Bird” drawing and other weekly incentive including Ted Talks tickets and Magic Castle passes as well as \$50 gift card give-a-ways. Thank you to our members and Foundation Board members that supported 91.9 NPR. Bud Weisbart, a longtime member and corporate sponsor came in to record spots that we aired the last week of the drive. It’s great to hear community members that are invested in KVCR and willing to share time, talent and treasure in support of our efforts.

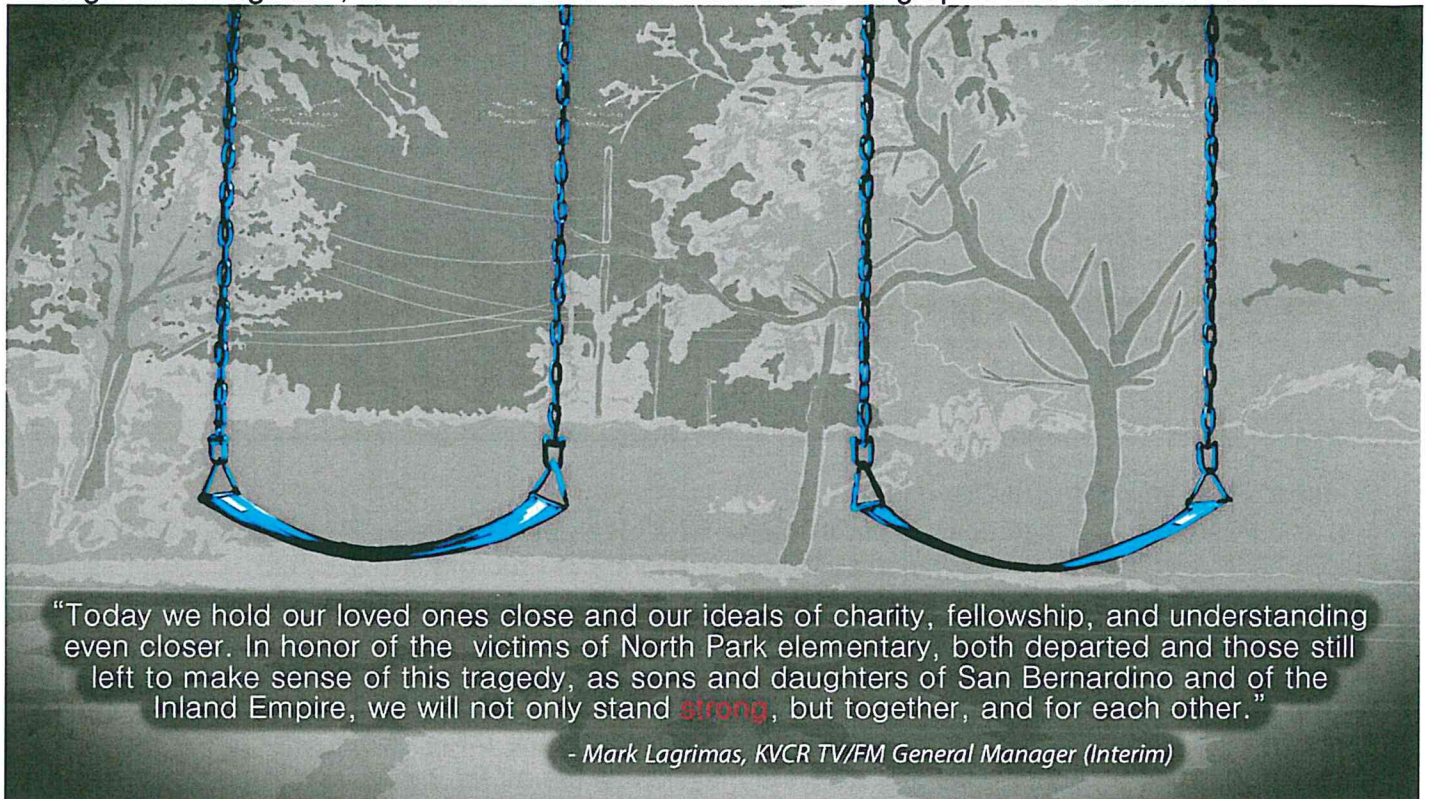
# PRODUCTION

**IN THE COMMUNITY – 360° on the Web: California Poppies in Lake Elsinore** is a video that one of our professional experts filmed on his 360° camera. The video is interactive and as you click and drag the mouse around, you can see every angle of the location. We will continue to provide interactive, 360° video to post on our Facebook and YouTube pages.

**MEMORIAL GRAPHIC** – North Park Elementary Memorial spot and graphic was edited to honor the victims of the North Park Elementary shooting. A graphic was posted on our website with a message from our General



Manager Mark Lagrimas, as well as a video with music under the graphic was created for air.



The above productions are available on our YouTube channel KVCRTV24

**TOWN HALL – CA Secretary of State Alex Padilla Town Hall meeting with Students from SBVC and CHC.** A selected group of students were invited to participate in a meeting with Secretary Padilla on April 19 in the KVCR studio. KVCR assisted in the set up for the event and the crew recorded the meeting and it will soon air on KVCR-TV. Students were given the opportunity to ask questions of Secretary Padilla, which he graciously answered. He shared the importance of voting, various policy issues and encouraged students to make their voice heard.



**SIZZLE REEL –** The production team have been working furiously on a sizzle reel that features samples of new local shows that may soon be in production, some are currently in the pipeline. It’s an example of what is possible from our production crew. The goal of the **Empire Network Sizzle Reel** is to give a visual taste and feel of where the station is headed and the energy behind the different show ideas that are possible. Some of the settings filmed included the Temecula Vineyards for a **wine documentary-style show**;



an **Eastvale family who design and create do-it-yourself projects, as part of a Do-It-Yourself program**; a team of world famous wrestling trainers in the heart of San Bernardino make for an energizing **reality behind-the-scenes program**; a dynamic Chamber of Commerce duo from Ontario

who enlighten our **community about business issues** while entertaining, and a handful of in-studio show examples were recorded. Our team of four gathered footage and assisted in the editing process. An out-of-house editor completed the project due to time constraints. The Sizzle Reel will be presented at the May board meeting, and will be modified for broadcast.

**VIDEO EMERGENCY DRILLS** – Production visited the CHC Fire Academy facility to observe how to provide a way to better present the Fire and Emergency drills via video. There’s a possibility of producing instructional videos for CHC and it was important for our staff to see what would be needed for optimum production quality. It was determined in order to fulfill the needs of the project it would require a multiple camera and audio crew to record the drills.

**NEWS EDITION: North Park Elementary Shooting** – KVCR was on the scene on Monday, April 10, 2017 as a tragic event unfolded at North Park Elementary in San Bernardino. Police received reports of a shooting at a school shortly before 10:30 am and police responded within minutes. Cedric Anderson, 53 of Riverside fatally shot his estranged wife, Karen Elaine Smith, 53, also from Riverside. Two students who were behind Smith were struck by gunfire. Jonathan Martinez, 8 was airlifted to Loma Linda Hospital and later pronounced dead. The other student, 9 years old was listed in stable condition. Our crew filmed images of the area surrounding the elementary school, interviewed parents who picked up their children at Cajon High School, and captured audio and video of the press conference held at the nearby Nutrition Center. Our crew then edited a story recapping the series of events. The story looked at what parents of students experienced and then gave viewers information as to where they could obtain psychological help. Among others, the San Bernardino Chief of Police, Mayor and Superintendent were present at the press conference. This story is now airing on our channel and can be found on our page [www.kvcr.org/now](http://www.kvcr.org/now).

**SIT DOWN EDITION: Chancellor Bruce Baron interviewed California Attorney General Xavier Becerra and Assembly Member Eloise Gomez Reyes** who visited the KVCR studio for a private roundtable meeting. Before the meeting, Chancellor Baron discussed public policy issues with them in the Production Control room. The interview also served as encouragement for all college students, especially first generation youth, to continue to follow the American Dream. The production staff wrote, voiced and edited the story which is now airing on KVCR-TV and can be found on our page



[www.kvcr.org/now](http://www.kvcr.org/now)

**KVCR NOW** –KVCR visited **Urbita Elementary** to promote the book’s anti-bullying message. The crew recorded the author Justine Danielle Del Monte and illustrator Brandon Chappelle reading the book as they projected the book’s illustrations onto a white board. An interview with the program facilitator at the school focused on the importance of such programs to encourage reading and decrease bullying. This story is now airing on our channel and can be found on at

[www.kvcr.org/now](http://www.kvcr.org/now).

**KVCR NOW** – **First Tee of Inland Empire** is a youth development organization that introduces the game of golf and its inherent values to young people. During their after-school and in-school programs, they reinforce values like integrity, respect and perseverance through the game of golf. Our crew filmed the ribbon-cutting event that kick started the program. Interviews and video of children and youth participating were shot. This story is scheduled to be edited and published for air and web.

## GRAPHICS

**NEW SHOW GRAPHIC PACKAGES** – The graphics department has been assigned the creations of the branding and graphics for a new TV shows coming to KVCR. This includes a logo design for a

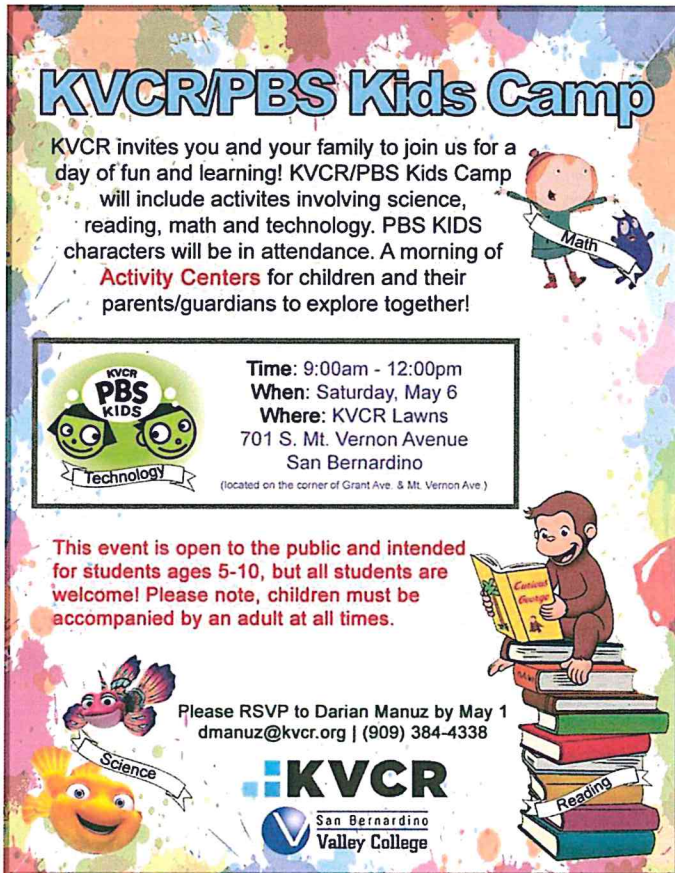


DIY hosted by a rocker former wrestler, a family that builds everything they use from scratch, and the progression of a local dance competition. We are currently in the process of creating these assets.

## OUTREACH

**AUTISM AWARENESS MONTH** – During the month of April as part of the KVCR Autism Initiative, we raised funds and awareness for families living with autism in our Inland Empire communities. **1.** Over 25 businesses featured puzzle pieces in their business for the month of April. MOD Pizza and Cuca’s restaurants participated at several of their locations. The funds raised support scholarships for SBVC and CHC students who are on the spectrum. **2.** KVCR had a booth at the Autism Society Inland Empire annual walk held at the Fontana motor speedway. Several dignitaries were in attendance and thanked us for our participation. **3.** KVCR’s production of Autism: Behind the Camera was featured at the Riverside International Film Festival. **4.** Lillian Vasquez attended the open house for the Inclusion Films project with Joey Travolta that will now be housed in San Bernardino. This is a project we have been working on for 3 years, now young individuals with autism will have a program where they can learn the film industry and all its aspects. **5.** Attended the AutFest a new film festival dedicated to autism awareness. Ben Affleck and Pixar’s Pete Docter and Jonas Rivera were honored. **6.** Lillian Vasquez participated in the Arts and Lecture series put on at SBVC to talk about her life experience with autism.

**CSUFULLERTON COMM WEEK** – KVCR staff member was part of the panel for Cal State Fullerton’s 39<sup>th</sup> Annual Communications Week 2017. The topic was television. The panel answered questions from the moderator for the first hour, took questions from the students for 30 minutes and the last 30 minutes were for the students to network with the speaker. Several of the students were from the Inland Empire and had never heard of KVCR and didn’t realize they have a broadcast station in the Inland Empire.



**KVCR/PBS Kids Camp**

KVCR invites you and your family to join us for a day of fun and learning! KVCR/PBS Kids Camp will include activities involving science, reading, math and technology. PBS KIDS characters will be in attendance. A morning of **Activity Centers** for children and their parents/guardians to explore together!

**Time:** 9:00am - 12:00pm  
**When:** Saturday, May 6  
**Where:** KVCR Lawns  
701 S. Mt. Vernon Avenue  
San Bernardino  
(located on the corner of Grant Ave. & Mt. Vernon Ave.)

**Technology**

This event is open to the public and intended for students ages 5-10, but all students are welcome! Please note, children must be accompanied by an adult at all times.

Please RSVP to Darian Manuz by May 1  
dmanuz@kvcr.org | (909) 384-4338

**KVCR**  
San Bernardino  
Valley College

**Science**

**Math**

**Reading**

**KVCR PBS KIDS CAMP** – In partnership with San Bernardino Valley College we will host our first KVCR/PBS Kids Camp on May 6. We have invited Urbita Elementary school’s students to attend the event as they are SBVC adopted school. We have also invited Lincoln and Birney elementary school student to the learning made fun event. All three schools are in very close proximity to SBVC. It’s our goal to expose the young children to our beautiful campus and to get their minds thinking about the possibilities of going to college. It’s never too early to plant the seed. The camp provides activity centers that make learning fun. Parents are invited to experience learning together with their children. SBVC students from STEM and Valley Bound have been invited to assist in the camp. PBS characters Peg and Cat will be on hand to meet and take photos with those in attendance. A passport to learning will be issued to all the children.



## PROGRAMMING

### Programs Coming in May

***Urban Native Girl (Series)*** – In season one of ***Urban Native Girl*** we come to understand the struggles and hopes of Lisa Charleyboy, a fashionista, entrepreneur and urban Indigenous innovator. After years of slogging through the fashion and journalism world—and being told that glamour and Aboriginal don't mix. Lisa sets out to transform her small online blog into a glassy print magazine, in the hopes of launching an international brand in Toronto, Canada.



Tuesdays, at 8:00 pm beginning May 2



***Hit the Ice*** – This series sees dreams come true as the best young hockey players from across Canada come together for a 2-week NHL-like training camp. From physical training, on ice drills and different team building activities, the 20 prospects will grow, not only as a team but also as men. The players are working towards the ultimate test—to showcase their game skills for the scrutinizing eyes of real life junior scouts.

Tuesdays, at 8:30 pm beginning May 2

***Injunuity: Live at the McSwain Theatre (Performance)***

– A special concert filmed at the McSwain Theatre in Ada, Oklahoma featuring the all original music of ***Injunuity***. They are a contemporary Native American Flute based music group from Oklahoma. Their music combines traditional elements of Native America with modern music styles, thus pioneering a new genre of music.



Friday, May 5 at 6:00 pm

***The Lesser Blessed (film)*** – This film is an eye-opening depiction of what it is like to be a vulnerable teenager in today’s modern world. Through the eyes of Larry Sole, a First Nation teenager filled with bravado and angst, fragile and yet angry, seeking clarity clouded by confusion, seeking to belong without belonging, comes the story of three unlikely friends isolated in a small rural town discovering what they can of life and love amid racial tensions and the recklessness of youth, in a world clouded by a dark mystery from his past.



Tuesday, May 9 at 9:00 pm

***Reggae Got Soul (documentary)*** – This never-before-told story of one of the most influential artists ever to come out of Jamaica, Toots Hibbert. It features new performances and interviews with Toots, rare archive from throughout his career, and interviews with contemporaries and well-known admirers including Eric Clapton, Keith Richards, Jimmy Cliff, Bonnie Raitt, Willie Nelson, Marcia Griffiths and Paolo Nutini. From his beginnings as a singer in a Jamaican church to the universally praised, Grammy award winning artist of today, this film tells the story of the one of the true greats of music.



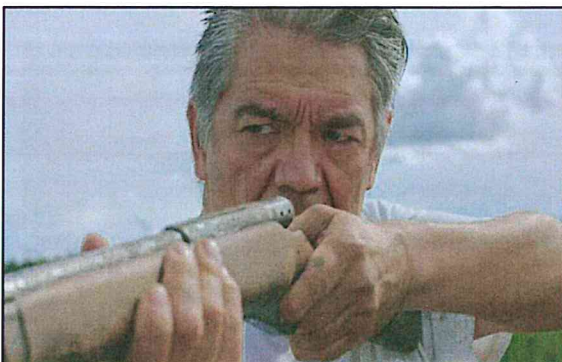
Thursday, May 11 at 6:00 pm

***The King and His People (documentary)*** – This documentary offers an historical portrait into the heart of the Swazi crises charting it from the pre-independence, independence, post-independence and right up to modern day Swaziland. The film shines a light on a crisis forgotten or misunderstood by many and unravels the reality of the existence, in the 21<sup>st</sup> century, of a governing system that is based on royal supremacy, greed, power and zero tolerance to fundamental human rights.



Thursday, May 18 at 6:00 pm

***Indigenous Focus: God’s Acre (short film)*** – Frank lives alone on his family’s ancestral Cree lands, but water levels are rising due to climate change, and evaluation seems more necessary every day. Lorne Cardinalis brilliant as a taciturn man wrestling with a decision: whether to abandon his home or adapt to his changing environment.



Wednesday, May 24 at 8:30 pm

**The Ball** – This documentary explores mankind’s most simple and perfect game. Way before the invention of football as we know it, the ball has been kicked around the globe by many different cultures. Traveling through Myanmar, Thailand, Germany, Ireland and Brazil, each culture celebrates the beauty and history of traditional games in contrasting societies.

Thursday, May 25 at 6:00 pm

**Indigenous Focus: Butterfly** – This short story shares the challenges and obstacles a young woman growing up in a school kapa haka group and the unique sub-culture that exists within this world. Butterfly is a reflection of the duality of symbols and the need to make peace with things as an adult. It shows the way in which people deal with the challenges and adversities life throws at them.



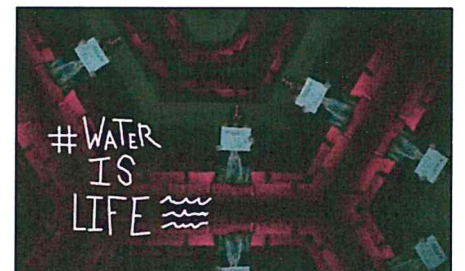
Thursday, May 25 at 6:00 pm

## PRODUCTION

The **KVCaRts** radio series debuted as a *FNX Television* show with Cree Hip Hop artist *Drezus* and continued the following week with Mexican published poet and Spoken Word Artist/Musician *Eyerie Zenlele*. The third episode will featured Cahuilla flutist *Steven Rushingwind* as well as Taino percussionist *Nelson Rios* who has played with *Carlos Santana* and *Gloria Estefan & The Miami Sound Machine*. The show features musical performances by Steven, Nelson and special guest on the shakers, Sienna Ruiz. The series is produced for radio by David Fleming and produced and edited for television by Frank Blanquet.



The **FNX AUX** series welcomed a new artist to its lineup with the debut of *Cody Thomas Blackbird*, a Cherokee flutist who plays with the blues trio *The Cody Blackbird Band*. His performance of “*Promised Land*” was recorded live at the *Black Hills Unity Concert* in Piedmont, South Dakota and is part of an ongoing concert series to aid in preventing the destruction of the Sacred Black Hills due to mining. The concert also raised awareness for other Native and Indigenous struggles including the North Dakota Access Pipeline issue. The AUX also featured the broadcast premiere of *The Miracle Dolls* new music video “*Sweet Grass/Water is Life.*”



**EVERY 15 MINUTES** – **FNX/KVCR** production team members Frank Blanquet, Sahar Khadjenoury, Jhoann Acosta, Daniel Adame and Matt Ornelas worked on a partnership with Bloomington High School, San Bernardino County Sheriffs, the California Highway Patrol and other first responder units in producing a short feature film to raise awareness about the dangers of drinking and driving. The

production took place throughout locations in Bloomington, San Bernardino and Loma Linda Hospital, and included a helicopter transport with a medivac team and a booking at detaining facility. The project was shot on April 11, edited overnight and premiered at a Bloomington High School assembly at 10:30 am the next morning. The film is available on both the FNX and KVCR Youtube pages. Additional footage and interviews along with behind the scenes footage are being turned into a KVCR NOW segment.

**NATIVE BLESSING** – FNX staff and social media specialist Gene Felix were present at the San Bernardino College opening ceremony for earth week. The Native American Blessing was only the first part of the week’s activities put on by the progressive club, sustainability committee and other student organizations, included showing films about environmental and social economic issues within our local community and indigenous communities throughout the country and hosting panel discussions as well as guest speakers to talk about the latter. A short **FNX NOW** segment was produced and displayed online to raise awareness about the activities on the SBCCD campus which highlighted the four elements of fire, air, earth and water.



**NFL NATIVE AMERICAN INITIATIVE CLINIC** – FNX producers Jhoann Acosta and Sahar Khadjenoury attended the first NFL Native American Initiative Clinic on the Soboba Reservation with Steve Wyche. This event was designed to introduce the different avenues in the NFL/Sports industry. The attendees were invited from local schools and will be an ongoing project.



**STUDIO 49** – FNX staff have launched a new show titled “Studio 49”, which explores culture and sound through music performed in the FNX/KVCR Studio. Sahar, Frank, Micah, Tim, and Gene launched the first segment with Pete Sands of **Blackkiss** in an acoustic performance of both his songs in addition to his favorite covers.

## OUTREACH

**POWWOW SEASON** – To kickoff and show FNX participation during the Southern California Powwow season, FNX staff attended and distributed materials in addition to capturing images at Cal State Long Beach, Pomona College, Malibu (Chumash), and Sherman High School.

**CELEBRATION OF THE ARTS** – During the First People Celebration of the Arts at San Fernando Valley Arts & Cultural Center, FNX producer created a Storybox segment using video, photo and text to create a piece dedicated to recognizing the 29 Indigenous artists who exhibited work at the event.



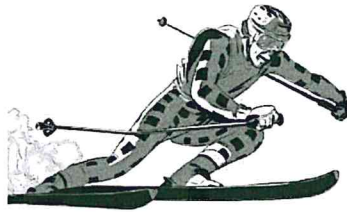
**NIGA** – Micah Wright, TITLE and Sahar Khadjenoury engaged potential underwriting opportunities at the 2017 National Indian Gaming Association Conference in San Diego. The booth was shared with Vision Maker Media and was paid through an underwriting agreement. During this convention event, gaming enterprises were able to meet the new director and to become familiar with the content offered by FNX at the booth.



**MUSIC FESTIVALS** – Two music festivals, including native musicians, activists, and performers were attended and shot by Sahar Khadjenoury. “Resist. Speaking Truth to Power” with Nataani Means and Green Chili Tour with headliner Supaman, were dedicated to promoting cultural identity and create aware and rally support for the multiple environmental justice movements currently trending.

## GRAPHICS

**INTERVIEW WITH STEVEN PAUL JUDD** – This project is nearing completion with a last few added assets and scenes to include animated segments featuring 1978’s Incredible Hulk, flying monkeys, and an Olympic skier. We anticipate the artwork will make the video more visually appealing. We are excited as this project nears the airways.



Facebook – FNX just hit 11,534 likes and still climbing!!

