



District Assembly Meeting

December 3, 2019

3:00 – 4:00 p.m.

SBCCD Boardroom

550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

MINUTES

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1. **CALL TO ORDER** Jeremiah Gilbert
J. Gilbert called the meeting to order at 3:02pm.
 2. **CHANCELLOR'S REPORT** Bruce Baron
None.
 3. **APPROVAL OF MINUTES**
A. November 5, 2019 minutes (p3)
K. Wurtz moved approval. TL Brink seconded the motion to approve the minutes of November 5, 2019. Unanimous approval.
 4. **OLD BUSINESS**
A. Approval of APs & BPs for 2nd Reading & Approval
 - a. AP/BP 3540 Sexual Assaults on Campus (p7, p11)
 - b. AP/BP 6530 District Vehicles (p12, p14)
 - c. AP/BP 6750 Parking (p16, p19)
 - d. AP/BP 6751 Parking Citation Payment Plan (p20, p22)
 - e. AP/BP 7210 Academic Employees (p23, p41)
 - f. AP 7215 Academic Employees: Probationary Contract Faculty (p42)Item 4.A.e was pulled and will be agendaized in January for 1st reading and February for 2nd reading.
K. Wurtz moved approval. J. Torres seconded the motion to approve items 4.A.a-d and f. and to distribute the academic handbook. Unanimous approval.
 5. **NEW BUSINESS**
 - A. CCLC Legal Update #35
 - a. CCLC Legal Update #35 Actions Overview Memo (p44)
Update #35 will be added to the AP/BP review cycle in March.
 - b. AP 7346 Employees Called to Military Duty (p47)
This procedure was updated to state that employees on military leave for longer than 30 days may elect to continue health coverage for up to 24 months: "Employees on leave for longer than 30 days may elect to continue health care coverage for themselves and their eligible dependents for a maximum period of ~~18~~ 24 months." (No BP)
 - B. 2017-2022 District Support Services Strategic Plan: Addendum (p49)
J. Gilbert will send item 5.B to K. Wurtz and C. Thomas for campus committee review. It will move forward to the Board for 1st and 2nd reading.
 - C. DA Constitution and membership – 1st Reading & Approval (p62, p71)
C. Luke moved approval. J. Torres seconded the motion to open the constitution. It should be noted the chancellor is a non-voting member. The Constitution will be presented for approval in February. There was discussion of the inequity of the the constituent group representation and vote counts. C. Huston opposed. All others approved.
 - D. Emergency Management Committee – Paul Walker
J. Gilbert provided background from an email in April. After discussion regarding the function and members of CHC and SBVC Safety Committees and the Districtwide Safety Committee, it was determined the Districtwide Safety Committee will be the body to make recommendations to DA. Emergency Management policies would be reviewed by this committee and there was no reason to create another committee.
Approval of APs & BPs for 1st Reading
 - a. AP/BP 3505 Emergency Response Plan (Rodriguez/Jackson) (p73, p95)
 - b. AP/BP 3900 Speech: Time, Place, and Manner (p96, p103)

- c. AP/BP 4320 Off Campus Speakers (p104, p106)
- d. AP/BP 4400 Community Services Programs (p107, p109)
- e. AP/BP 4500 Student News Media (p110, p113)
- f. AP 5203 Lactation Accommodations (p114)
- g. AP/BP 6540 Insurance (p115, p117)
- h. AP/BP 7270 Student Workers (p118, p126)
- i. AP 7348 Accommodations (p127)

K. Horan pulled AP/BP 3505 and recommended it be presented in February as a first read. There was discussion and consensus that the Campus Safety Committees review and forward changes to the Districtwide Safety Committee. The DSC will send its recommendation to DA. Crafton Safety Committee will review in December and send changes to SBVC Safety Committee.

6. UPDATES & REPORTS

- A. TESS Quarterly Update (handout at the meeting)
- B. District Support Services Update (oral update) handout distributed at the meeting.

7. PUBLIC COMMENTS

Chancellor recognized Dr. Craig Luke for 3-time Applause winner overall. 2000 promise applications. Working on innovative ways to fund students.

8. ADJOURN

Next Meeting: February 4, 2020
Update on CHC power outage.
Updates to follow from Black Faculty and Latino Faculty & Staff.
J. Gilbert adjourned the meeting at 3:52pm.

2019-2020 DA Committee
Meeting Attendance Roster

First Name	Last Name	Term Ends (May)	Sept	Oct	Nov	Dec	Feb	Mar	Apr	May
Jeremiah	Gilbert (President)	2020	x	x		x				
Mark	McConnell (VP)	2020	x	x	x	x				
Stacey	Nikac (Recorder)	2020	x	x	x	x				
Bruce	Baron	2020	x	x		x				
Leen	Alkaddumi	2020								
T.L.	Brink	2020	x	x	x	x				
Sean	Brown	2020								
Keynasia	Buffong	2020				x				
Jeff	Cervantez	2020	x		x					
Stacey	Esparza	2020								
Ginny	Evans-Perry	2020	x	x						
Laurie	Green	2022	x		x					
Kevin	Horan	2020	x	x	x	x				
Celia	Huston	2020		x	x	x				
Rhiannon	Lares	2020	x	x	x					
Stephanie	Lewis	2020	x		x					
Craig	Luke	2022	x			x				
Brandi	Mello	2020								
Gabby	Padilla	2020								
Kevin	Palkki	2020	x		x	x				
Adrian	Rios	2020								
Diana	Rodriguez	2020								
Judy	Rodriguez	2020	x		x					
Cyndie	St. Jean	2020	x	x	x	x				
Bethany	Tasaka	2020	x	x	x					
Cassandra	Thomas	2022		x	x	x				
Jose	Torres	2020	x	x	x	x				
Keith	Wurtz	2022	x	x	x	x				
Ruby	Zuniga	2020	x							