District Assembly Meeting   **MINUTES**
March 3, 2020
3:00 – 4:00 p.m.
SBCCD Boardroom Extension
550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

1.   **CALL TO ORDER**   Mark McConnell
      M. McConnell called the meeting to order at 3:03pm

2.   **CHANCELLOR'S REPORT**   Jose Torres
      J. Torres distributed handouts and reported on the success of the Promise Program and AB 705. He encouraged everyone to share the success of the programs.

3.   **APPROVAL OF MINUTES**
      A.   February 4, 2020 minutes (p2)
      K. Wurtz moved to approve the minutes of February 4, 2020. TL Brink seconded the motion. Unanimous approval.

4.   **OLD BUSINESS**
      A.   Approval of APs & BPs for 2nd Reading & Approval
            a.   AP/BP 3710 Securing Copyright (p6,12)
            b.   AP/BP 3715 Intellectual Property (p13,19)
            c.   AP/BP 3725 Information & Communications Technology (p20,22)
            d.   AP 3750 Use of Copyrighted Material (p23)
            e.   AP/BP 5015 Residence Determination (p27,32)
            f.   AP 5017 Responding to Inquiries of Immigration Status (p33)
      L. Green moved to approve 4Aa,4Ae, and 4Af. G. Evans-Perry seconded the motion. Unanimous approval. Items 4Ab-d will have further review by the constituent groups and brought back in April for final approval.

      B.   DA Constitution and Membership for 2nd Reading & Approval (p35)
      K. Horan moved to approve the DA Constitution and Membership. K. Wurtz seconded the motion. Unanimous approval.

5.   **NEW BUSINESS**
      A.   APs & BPs for 1st Reading
                  a.   AP/BP 3505 Emergency Response Plan (p48,73)
                  b.   AP/BP 4103 Work Experience (p74,76)
                  c.   AP/BP 6320 Investments (p77,79)
      5Aa-c were presented for 1st reading

6.   **UPDATES & REPORTS**
      A.   TESS Report – Bixler (p82)
      B.   Membership Nominations (p90)
      C.   District Committee Flowchart Update (p91)
      Written updates were provided.

7.   **PUBLIC COMMENTS**
      None.

8.   **ADJOURN**
      M. McConnell adjourned the meeting at 3:45pm. Next Meeting: April 7, 2020.

2019-2020 DA Committee
Meeting Attendance Roster

First Name	Last Name	Member Type	Term Ends (May)	Sept	Oct	Nov	Dec	Feb	Mar	Apr	May
Jeremiah	Gilbert (President)	ex officio	2020	x	x		x	x			
Mark	McConnell (VP)	ex officio	2020	x	x	x	x	x	x		
Stacey	Nikac (Recorder)	ex officio	2020	x	x	x	x	x	x		
Jose	Torres	ex officio	2020	x	x		x	x	x		
Leen	Alkaddumi	Student - CHC	2020								
T.L.	Brink	Faculty - CHC	2020	x	x	x	x	x	x		
Sean	Brown	Student - CHC	2020								
Keynasia	Buffong	vested	2020				x	x	x		
Jeff	Cervantez	vested	2020	x		x		x			
Stacey	Esparza	Student - SBVC	2020								
Ginny	Evans-Perry	Faculty - SBVC	2020	x	x			x	x		
Colleen	Gamboa	vested	2020						x		
Ed	Gomez	vested	2020					x	x		
Laurie	Green	Faculty - CHC	2022	x		x		x	x		
Kristina	Hannon	Mgmt - District	2020	x	x	x	x	x	x		
Kevin	Horan	ex officio	2020	x	x	x	x		x		
Celia	Huston	ex officio	2020		x	x	x		x		
Rhiannon	Lares	Class - District	2020	x	x	x		x	x		
Stephanie	Lewis	Mgmt - SBVC	2020	x		x		x	x		
Craig	Luke	Faculty - SBVC	2022	x			x	x	x		
Brandi	Mello	ex officio	2020								
Kevin	Palkki	vested	2020	x		x	x	x	x		
Adrian	Rios	Student - SBVC	2020								
Diana	Rodriguez	ex officio	2020						x		
Judy	Rodriguez	ex officio	2020	x		x			x		
Cyndie	St. Jean	vested	2020	x	x	x	x	x	x		
Bethany	Tasaka	Faculty - SBVC	2020	x	x	x		x	x		
Cassandra	Thomas	Class - SBVC	2022		x	x	x	x	x		
Keith	Wurtz	Mgmt - CHC	2022	x	x	x	x		x		
Ruby	Zuniga	Class - CHC	2020	x							

SBCCD's Promise Program – Fall 2019 Summary
Prepared by Jeremiah A. Gilbert, Ph.D., Executive Director (jgilbert@sbccd.edu)

In Fall 2019, SBCCD launched a College Promise Program. The program enrolled 1739 students from 7 counties and 95 high schools. The high schools attracting the largest number of College Promise students included Rialto (127), Pacific (107), Cajon (105), San Gorgonio (96), and Arroyo Valley (94).

Who Are They?
Of the 1739 students enrolled in the College Promise Program:
- 54% are female and 46% are male
- 77% are Hispanic, 8% Caucasian, and 6% African American
- 77% are Low Income
- 44% are First Generation
- 91% are aged 18 or less
- 89% come from the district's Service Area

What Are They Taking?
1166 (67%) of the students enrolled in the College Promise Program have an Educational Goal of transferring after receiving an Associate's degree, while 188 (11%) have an Education Goal of receiving an Associate's degree without transferring.
- 961 (55%) enrolled in transfer-level math
- 1096 (63%) enrolled in transfer-level English
- Top five courses taken were Pathway College & Life Success, Freshman Composition, Probability and Stats, College Algebra, and General Psychology

How Are They Doing?
As students enrolled in the College Promise Program are first time students, they were compared with other first time students enrolled in the district in Fall 2019.
- College Promise students had on overall course success rate of 63% compared to 46% among other first time students, a 17% increase.
- College Promise students enrolled in transfer-level English had a success rate of 62% compared to 34% for other first time students, a 28% increase.
- College Promise students enrolled in transfer-level math had a success rate of 41% compared to 25% for other first time students, a 17% increase.
- Of the 1739 student who enrolled in Fall 2019, 1699 (97.5%) remained enrolled by the end of the term. Of those 1699 students, 1536 (90.5%) have enrolled in courses for the Spring.

SAN BERNARDINO 🛡 COMMUNITY COLLEGE DISTRICT

ANALYSIS OF AB 705 COMPLIANCE, IMPLEMENTATION, STUDENT SUCCESS, AND STUDENT RETENTION

SBCCD Office of Research, Planning, and Institutional Effectiveness:

Jeremiah A. Gilbert, Ph.D. — Executive Director

Christopher M. Crew, Ph.D. — Senior Research and Planning Analyst

Myung H. Koh, Ph.D. — Research and Planning Analyst

OVERVIEW: AB 705 was designed to maximize the probability that a student will enter and complete transfer-level coursework in English and Math within a one-year timeframe. One key component of the legislation is that the placement of students into English and Math courses must use a combination of high school coursework, high school grades, and high school grade point average in lieu of traditional placement exams.

The bill also authorizes the Board of Governors to establish regulations governing the use of measures, instruments, and placement models. A few regulations and compliance metrics are provided in the tables below. Table 1 provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation and Table 2 briefly describes our implementation approach.

ISSUES TO CONSIDER: There remains some confusion around compliance with the legislation (the confusion is state-wide) but both campuses are corresponding with the State Chancellors Office and making use of the professional development opportunities to ensure adherence to the regulations.

TABLE 1: COMPLIANCE WITH MEASURES, INSTRUMENTS, AND PLACEMENT MODELS

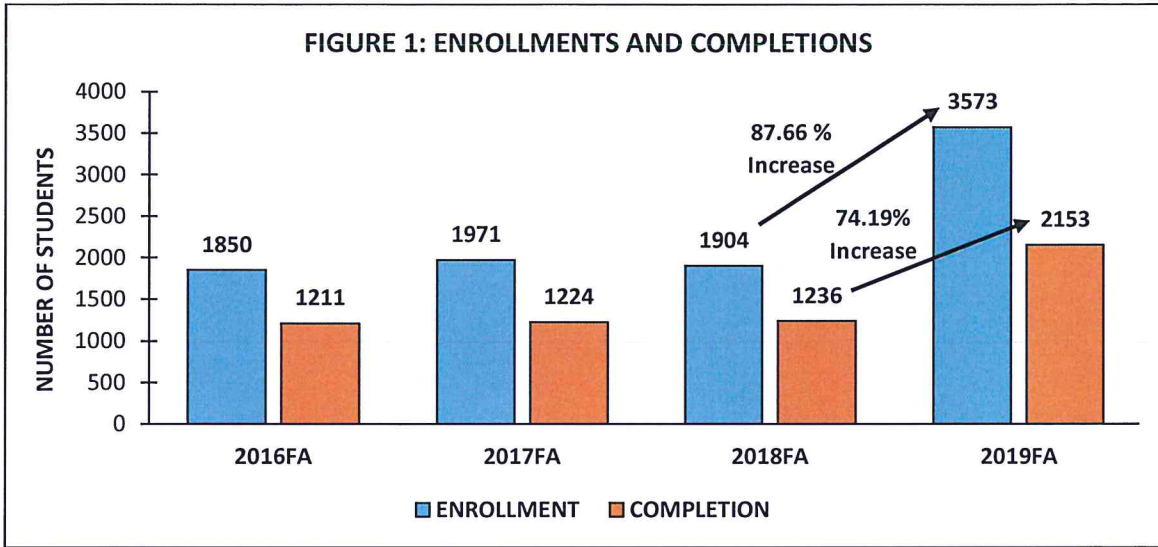|	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
No remedial courses greater than 1 level below transfer.	✓	✓	✓	✓ *
Guided Self-placement using multiple measures.	✓	✓	✓	✓
Transfer-level placement percentages publicly available. **	In progress	In progress	In progress	In progress

* SBVC's Mathematics department still offers courses greater than 1-level below transfer-level Math but placement is based on the students' self-assessment and the decision on where to be placed is up to the student. This approach is still in compliance with AB 705 legislation.

** AB-1805 – Is a requirement to provide students with easily understandable community college placement policies and requires colleges to report the percentage of students placed into college-level courses.
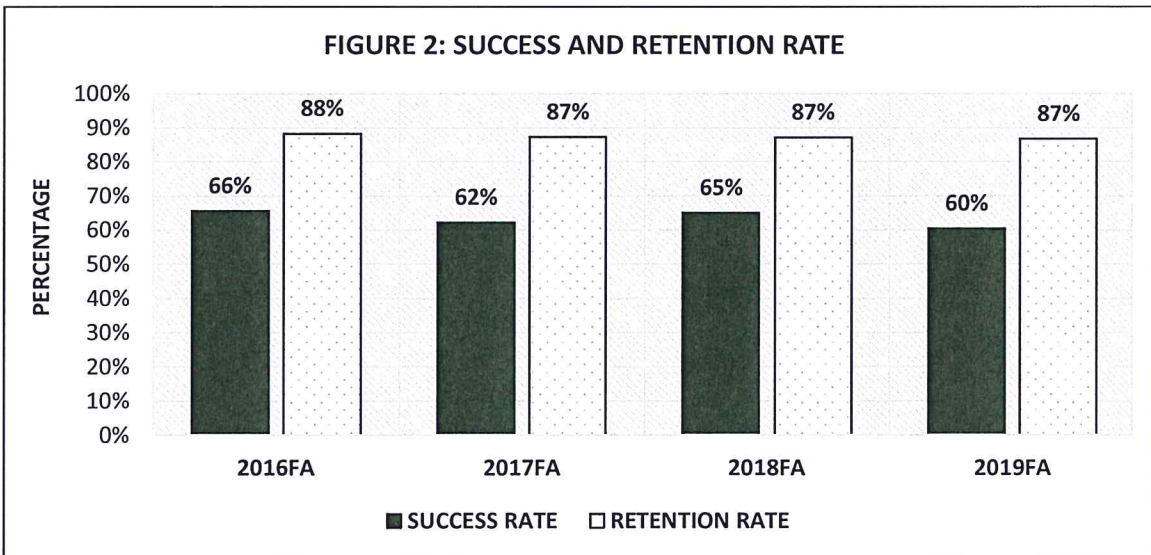
TABLE 2: IMPLEMENTATION

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
Increased the number of sections for transfer-level Math and English.	✓	✓	✓	✓
Faculty are attending community of practice workshops to support integration.	✓	✓	✓	✓
Developed linked support courses with embedded tutors. Used corequisite model.	✓	✓	✓	✓
The same faculty teaches the transfer course and the support course.	✓	✓	✓	✓

TRANSFER-LEVEL ENGLISH

FIGURE 1: ENROLLMENTS AND COMPLETIONS

Figure 1 is a bar chart titled "FIGURE 1: ENROLLMENTS AND COMPLETIONS." The y-axis is labeled "NUMBER OF STUDENTS" ranging from 0 to 4000. The x-axis shows four terms: 2016FA, 2017FA, 2018FA, and 2019FA. For each term there are two bars: ENROLLMENT (blue) and COMPLETION (orange).

- 2016FA: ENROLLMENT 1850, COMPLETION 1211
- 2017FA: ENROLLMENT 1971, COMPLETION 1224
- 2018FA: ENROLLMENT 1904, COMPLETION 1236
- 2019FA: ENROLLMENT 3573, COMPLETION 2153

An arrow from 2018FA enrollment to 2019FA enrollment is labeled "87.66 % Increase." An arrow from 2018FA completion to 2019FA completion is labeled "74.19% Increase."
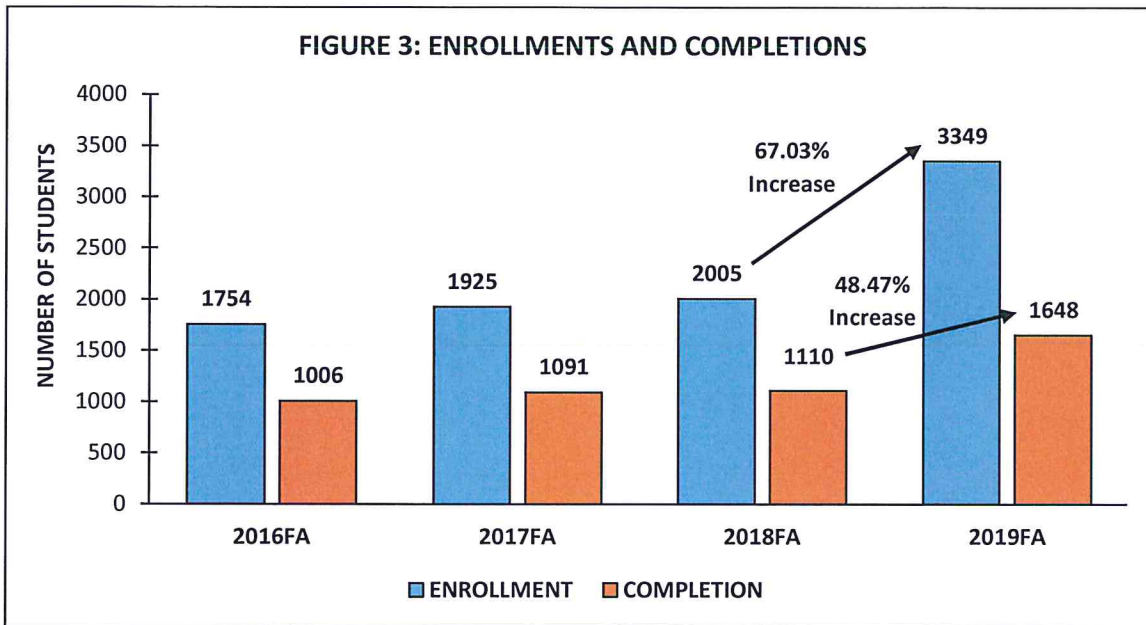
Legend: ■ ENROLLMENT ■ COMPLETION

SUMMARY FIGURE 1: Prior to AB 705 legislation, SBCCD enrollments and completions of transfer-level English were on an upward trend. However, when comparing enrollments and completions in Fall 2018 to Fall 2019 (post AB 705) you see that enrollments increased by 1669 students (87.66%) and completions increased by 917 students (74.19%).
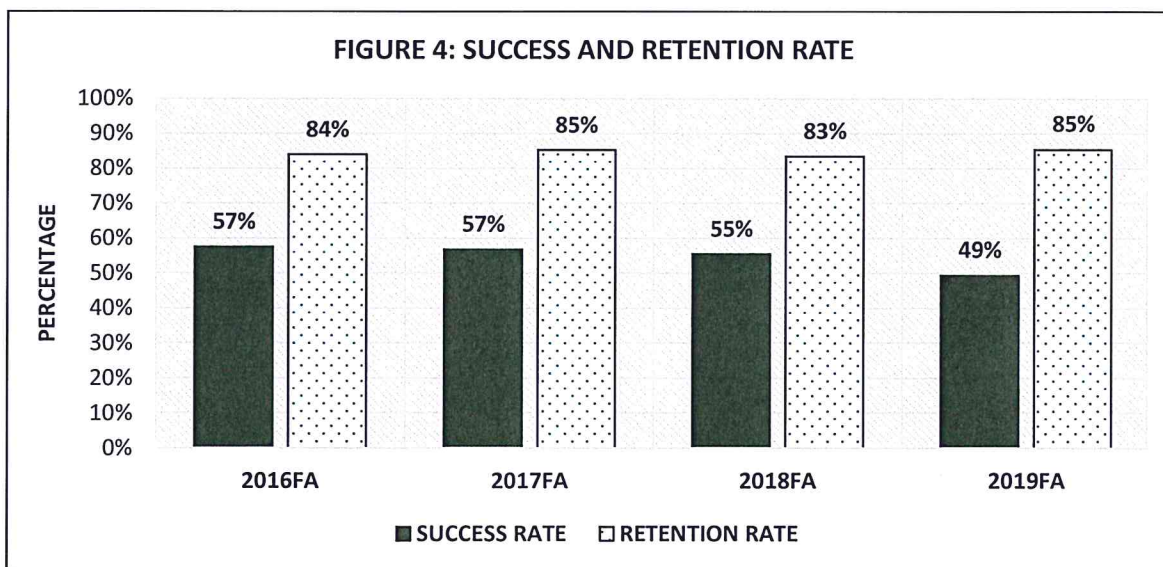
FIGURE 2: SUCCESS AND RETENTION RATE

Figure 2 is a bar chart titled "FIGURE 2: SUCCESS AND RETENTION RATE." The y-axis is labeled "PERCENTAGE" ranging from 0% to 100%. The x-axis shows four terms: 2016FA, 2017FA, 2018FA, and 2019FA. For each term there are two bars: SUCCESS RATE (dark) and RETENTION RATE (light).

- 2016FA: SUCCESS RATE 66%, RETENTION RATE 88%
- 2017FA: SUCCESS RATE 62%, RETENTION RATE 87%
- 2018FA: SUCCESS RATE 65%, RETENTION RATE 87%
- 2019FA: SUCCESS RATE 60%, RETENTION RATE 87%

Legend: ■ SUCCESS RATE □ RETENTION RATE

SUMMARY FIGURE 2 (SUCCESS RATE): Comparing Fall 2018 to Fall 2019 (post AB 705), SBCCD success rates in transfer-level English have decreased by 5%. However, 917 more students completed transfer-level English, an increase of 74% (see Figure 1 above).

SUMMARY FIGURE 2 (RENTION RATE): Retention rates for transfer-level English are stable pre and post AB 705 implementation.

TRANSFER-LEVEL MATH

FIGURE 3: ENROLLMENTS AND COMPLETIONS

SUMMARY FIGURE 3: Prior to AB 705 legislation, SBCCD enrollments and completions of transfer-level Math were on an upward trend. However, when comparing enrollments and completions in Fall 2018 to Fall 2019 (post AB 705) you see that enrollments increased by 1344 students (67.03%) and completions increased by 538 students (48.47%).

FIGURE 4: SUCCESS AND RETENTION RATE

SUMMARY FIGURE 4 (SUCCESS RATE): Comparing Fall 2018 to Fall 2019 (Post AB 705), SBCCD success rates in transfer-level Math have decreased by 6%. However, 538 more students completed transfer-level Math, an increase of 48% (see Figure 3 above).

SUMMARY FIGURE 4 (RETENTION RATE): Retention rates for transfer-level Math are stable pre and post AB 705 implementation.