



**District Assembly Meeting**

May 5, 2020

3:00 – 4:00 p.m.

Location: Zoom Conference 30T <https://cccconfer.zoom.us/j/728764774>U30T  
(669) 900-6833 or (346) 248-7799 - **Meeting ID: 728 764 774**

**MINUTES**

**1. CALL TO ORDER**

J. Gilbert called the meeting to order at 3:01pm.

**2. WELCOME NEW MEMBERS**

J Gilbert welcomed new members in attendance. He recommended new members review meeting norms on the District Collegial Consultation page. Terms are two years. President and Vice President are one-year terms, nominated by members of the assembly.

**3. ELECTION OF PRESIDENT**

C. Thomas moved approval to elect Cassandra Thomas as president for the 2020-2021 academic year. E. Gomez seconded the motion. Unanimous approval.

**4. ELECTION OF VICE PRESIDENT**

J. Torres moved to elect Kristina Hannon as vice president for the 2020-2021 academic year. K. Horan seconded the motion. Unanimous approval.

**5. CHANCELLOR’S REPORT**

Interim Chancellor Torres thanked Jeremiah Gilbert for his service as president and wished him well returning back to SBVC as faculty. The Chancellor’s update included a reminder of the Board’s Goals:

- Student Success, which includes AB 705 and Guided Pathways (status: in progress)
- Equity & Diversity (status: not started)
- College Affordability, which includes College Promise (status: completed) and feasibility for student housing (status: pending swap meet purchase)
- Operational Efficiencies, which includes IFF (status: completed), KVCR (status: in progress), and EDCT (status: in progress)
- Strategic Planning (status: in progress)

Mr. Torres shared Cabinet’s decision to continue online remote learning for fall 2020 and an announcement is forthcoming to students, employees, and the community. The Chancellor’s recruitment, retirement incentive, and graduation are currently also in the works. There is a Board Strategy Session on May 28 to review three different budget scenarios.



**6. APPROVAL OF MINUTES**

A. April 7, 2020 minutes (p3)

T.L. Brink moved to approve the minutes of April 7, 2020. B. Tasaka seconded the motion. Unanimous approval.

**7. OLD BUSINESS**

A. Approval of District Technology Strategic Plan for 2<sup>nd</sup> Reading (p6)

L. Green moved to approve the District Technology Strategic Plan for second reading. M. McConnell seconded the motion. Unanimous approval.

- B. Approval of APs & BPs for 2<sup>nd</sup> Reading
  - a. BP 1100 San Bernardino Community College District (p22)
  - b. BP 3226 Awards (p23)
  - c. AP/BP 3715 Intellectual Property (p24,30)
  - d. AP/BP 3725 Information & Communications Technology (p31,33)
  - e. AP 3750 Use of Copyrighted Material (p34)
  - f. AP/BP 4105 Distance Education (p38,40)
  - g. AP/BP 5030 Fees (p41,48)
  - h. AP/BP 5040 Student Records, Directory Information, and Privacy (p50,54)
  - i. AP/BP 5150 Extended Opportunity Programs and Services (p55,56)
  - j. AP/BP 6700 Civic Center and Other Facilities Use (p58,65)
  - k. AP/BP 7150 Evaluation (p66,70)
  - l. AP/BP 7210 Academic Employees (p71,82)
  - m. AP/BP 7250 Educational Administrators (p83,89)
  - n. AP/BP 7260 Classified Supervisors and Managers (p91,103)
  - o. AP/BP 7400 Travel (p104,110)

*T. L. Brink moved to approve 7.B.a,b,c,d,e,h,i,j, and o for second reading. M. McConnell seconded the motion. Unanimous approval. AP 3750 Use of Copyrighted Material will be reviewed to address local procedures under "Obtaining Permission to Use Copyrighted Material".*

**Items Pulled for separate discussion and vote.**

*f. AP/BP 4105 Distance Education – item was pulled to remove “or correspondence education” from the first sentence. There was discussion on whether or not to include the ADA compliance regulation in the AP. Academic Senates to review*

*g. AP/BP 5030 Fees – parking fee increase was discussed. Cost is justified by the increase in expenses and the allowable amount up to \$145 by the legislature.*

*K. Horan moved to approve AP/BP 5030. D. Rodriguez seconded the motion. Motion did not pass.*

*Ayes: K. Hannon, K. Horan, D. Rodriguez, and C. St. Jean*

*Nos: M. McConnell, T.L. Brink, G. Evans, C. Gamboa, L. Green, C. Huston, R. Lares, S. Lewis, C. Luke, J. Rodriguez, B. Tasaka, and C. Thomas*

*Abstentions: K. Buffong*

*k. AP/BP 7150 Evaluation – pulled for review next semester and will be added to the 2020-2021 review cycle. Current process should be followed.*

*l. AP/BP 7210 Academic Employees – C. Huston moved to approve AP/BP 7210, as presented with the understanding the complete language (full 24-page document) will be reviewed by senates will be added to the 2020-2021 review cycle. M. McConnell seconded the motion. Unanimous approval.*

*m. AP/BP 7250 Educational Administrators - pulled for review next semester and will be added to the 2020-2021 review cycle. In the meantime, the current process should be followed.*

*n. AP/BP 7260 Classified Supervisors and Managers - pulled for review next semester and will be added to the 2020-2021 review cycle. In the meantime, the current process should be followed.*

8. **NEW BUSINESS**

- A. APs & BPs Presented for 1<sup>st</sup> Reading – no action
  - a. None

- B. Chapter 2 APs & BPs Presented for Information
  - a. BP 2015 Student Trustees (p111)
  - b. AP/BP 2305 Annual Organizational Meeting (p112,113)
  - c. AP/BP 2435 Evaluation of the Chancellor (p114,116)
  - d. BP 2725 Board Member Compensation (p117)
  - e. AP/BP 2730 Board Member Health Benefits (p118,119)
  - f. BP 2745 Board Self-Evaluation (p120)
  
- C. Legal Update #36 Presented for Information
  - a. AP/BP 4400 Community Services Programs – Both updated to replace the term “homemaking” with “family and consumer sciences.” (p121,122)
  - b. AP 6530 District Vehicles – This procedure was updated to add a citation to Public Contract Code Section 10326.1. (No change to BP.) (p123,125)
  - c. CCLC Legal Update #36 Actions (p126)

**9. UPDATES & REPORTS**

- A. Budget Update (oral report)  
*Budget update was given as part of the Chancellor's Report.*
  
- B. Fact Book [http://www.sbccd.org/research/Fact\\_Book](http://www.sbccd.org/research/Fact_Book)  
*Fact Book is complete and available online. The link will be resent to members.*
  
- C. Committee Evaluation (p132)
  
- D. Preliminary BP & AP Review Schedule (p138)
  
- E. District Assembly Membership Terms Expiring 2021-2022 (p140)  
*Membership will be updated to include the newly elected President and Vice President.*

**10. PUBLIC COMMENTS**

*None.*

**11. ADJOURN**

Next Meeting: September 1, 2020 at 3pm  
Location: SBCCD Boardroom  
*J. Gilbert adjourned the meeting at 4:23pm.*