



# District Sites - Safety Committee Meeting

## January 9, 2009

### Meeting Minutes

#### Members Present:

Mary Bender  
Kelly Goodrich  
Steve Sutorus

Tommi Lee  
Colleen Leon

Ben Gamboa  
Ron Gerhard

Cheryl Burge  
Steve Kelley

#### Committee Membership:

Mary Bender  
Kelly Goodrich  
Steve Sutorus

Tommi Lee  
Colleen Leon

Ben Gamboa  
Ron Gerhard

Cheryl Burge  
Steve Kelley

#### Welcome and Sign-in:

The meeting was called to order at 2:30 p.m. and each member signed in.

#### Emergency Preparedness:

ICS – The committee discussed the recent ICS trainings, who took it, who should be taking the trainings, record keeping, and the next round of trainings.

Evacuation – Sutorus distributed the updated plans and responsibility sheets to the committee. The committee reviewed the updated plans and responsibilities. Discussed the possible scenarios of upcoming drills – what type of drill, when, etc.

#### Safety Issues/Other:

The carpets at the ATTC are curling – Steve Kelley will look into it and fix it.

#### Next Meeting:

Friday, March 13<sup>th</sup> 2009, 2:30 pm. Conference Room #2. This committee meeting is set up as a reoccurring meeting – 2<sup>nd</sup> Friday of every other month.