



District Sites - Safety Committee Meeting

March 13, 2009

Meeting Minutes

Members Present:

Mary Bender	Tommi Lee	Ben Gamboa	Cheryl Burge
Kelly Goodrich	Steve Kelley		

Committee Membership:

Mary Bender	Tommi Lee	Ben Gamboa	Cheryl Burge
Kelly Goodrich	Colleen Leon	Ron Gerhard	Steve Kelley
Steve Sutorus			

Welcome and Sign-in:

The meeting was called to order at 2:30 p.m. and each member signed in. Steve Kelley presided over the meeting

Emergency Preparedness:

The committee discussed the possibility of coordinating a drill scenario that represents a hostile person or person with a weapon that enters the building from the lobby. Members will research protocol (possibly with assistance from Chief McCurry) to set up drill and disseminate information to staff.

Safety Issues/Other:

The carpets at the ATTC are still curling – Steve Kelley had vendor replace mats, however it appears that vendor put “bad” mats back. Steve Kelley will follow up.

Steve Kelley will get more information of the doorway between HR and reception area. Project will require quotes from vendor and management approval.

Next Meeting:

Friday, May 8th 2009, 2:30 pm. Conference Room #2. This committee meeting is set up as a reoccurring meeting – 2nd Friday of every other month.