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**DISTRICT SITES SAFETY COMMITTEE**

**AGENDA**

November 1<sup>th</sup>, 2013

**Committee Members:**

Colleen Leon – Annex  
Appt. Pending – ATTC  
Appt. Pending – FS/DS

Noemi Elizalde – FS/DS  
Steve Sutorus – FS/DS  
Appt. Pending - PDC

Whitney Fields – EH&S  
HR Rep. – Karla Trujillo

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I. Introductions and Welcome

II. New Business

- Approval of Meeting Minutes – September 13<sup>th</sup> meeting
- Selection of 2013/2014, District-Sites, Safety Committee Officers?
- October Shake-Out – Feedback
- Advanced First Aid/First Responder Training - 830AM-1230PM – Weds.11/13/13
- District Sites – District Admin. Office - Women’s Restrooms?
- Drafting of a District Sites Safety Committee Charter – Review CHC Charter for Dec. 2013 Meeting
- Campus Safety Training – September – M&O/Custodial/Grounds – Lock Out/Tag Out & Live GHS for Custodial
- Global Harmonized System training by December 1<sup>st</sup> 2013 – OSHA mandated training – Online
- Annual Chemical Inventory – Keenan & Associates – Completed – Report Dec. 2013
- Request for November 2013, Safety Committee Agenda Items
- Workers’ Comp. /Claim Report/First Aid Summary – Deferred to Dec. 2013 Meeting?

III. Round Table (Safety Committee Comments/Feedback)

- **Annex**
- **ATTC/PDC**
- **Human Resources**
- **Fiscal Services**
- **Facilities**

IV. Upcoming Training

- Keenan Training Online - Ongoing

V. Injury/ Incident Review - Ongoing

- Summarized at each meeting

VI. Action Items

VII. Next Safety Committee Meeting Date: **December 6th 2013, 2PM, PDC#104?**