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**DISTRICT SITES SAFETY COMMITTEE**  
AGENDA  
March 12<sup>th</sup>, 2015

**Committee Members:**

Colleen Leon – Annex/Red.  
Stacy Garcia – ATTC  
Jason Oberhelman – FS/Purc.

Noemi Elizalde – FS/DS  
Steve Sutorus – FS/DS  
Roanne Holliman - PDC

Whitney Fields – EH&S  
HR Rep. – Karla Trujillo  
HR Rep. – Cory Elmore

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I. Introductions and Welcome

II. New Business

- Review/Approve DSSC Meeting Minutes –January 15<sup>th</sup> Meeting
- Update on new District, Director of Facilities, Planning & Construction – Recruitment ongoing
- Unplanned Evacuation Drill – 04/15/2015?
- Ergonomics Fun- Ergo Naz – SBVC, Classified Connection Week -03/20/15, 1PM-3PM – Library Viewing Room
- Drafting of a District Sites Safety Committee Charter/Charge – Pending EH&S Amendments
- Campus Safety Training – Feb./March 2014 – M&O/Custodial/Grounds – Feb., Blood borne Pathogens & March, Hazardous Communications/Safety Data Sheets
- Safety Update – New Online Safety Trn. Database/MSDS Database – Late Spring
- SWACC Re-inspection Results – Keenan & Associates – Summarize Results
- Annual Chemical Inventory Results – Distribution Update– Citadel Env. Services, Inc.
- Keenan Slip & Trip Assessment Overview – Conducted On 3/10 (District Admin. Offices, ATTC & PDC) & 3/11 (Annex)
- Ergonomics Evaluations – Did You Know? – See pamphlet
- Request for May 15<sup>th</sup>, 2015, Safety Committee Agenda Items
- Amendments to Workers' Comp./Monthly Training Report – Quarterly Distribution 2015
- Summarize Injuries – District Sites – Jan. 2015-February 2015
- Prepare to review annual DSSC goals/accomplishments for 2014/2015 and submit end of year evaluation on for the last meeting in May 2015.

III. Round Table (Safety Committee Comments/Feedback)

- **Annex**
- **ATTC/PDC**
- **Human Resources**
- **Fiscal Services**
- **Facilities**

IV. Upcoming Training

- Ergonomics Fun! – Classified Connection Week – Friday, 03/20/15, 1PM-3PM



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- V. Injury/ Incident Review - Ongoing
  - Summarized at each meeting
- VI. Action Items
- VII. Next Safety Committee Meeting Date: Friday **May 15<sup>th</sup>, 2015, 2PM, District Offices, HR Conference Room#2**