

District Sites Safety Committee Agenda

Date: May 8, 2019
Time: 1:00 pm
Location: PDC-101

Members:

Michael Nguyen (EH&S/FP&C)
Stacy Sysawang (EDCT-ATTC)
Krystal Mesa (EDCT-ATTC)
Roanne Holliman (EDCT-PDC)
Gina Guerrero (KVCR)
Roxane Joyce (EDCT-PDC)
Wendy Lester (EDCT-PDC)
Noemi Elizalde (Accounting-DO)

Angel Rodriguez (Chancellor's Office)
Al Jackson (SBCCD Police)
Paul Walker (Emergency Manager/PD)
Joe Opris (HR)
Rosita Moncada (TESS)
Phyllis Mitchell (TESS)
Augustine Perez (Warehouse)
Damon Smith (Warehouse)
Byron Isaac (HR)
Martha Kelly (Purchasing-DO)

TOPIC	DISCUSSION	FURTHER ACTION
Approval of Minutes: February 6, 2019		
<p>Reports:</p> <p>Emergency Management/District Police –</p> <ul style="list-style-type: none"> • Evacuation drill overview <p>EH&S –</p> <ul style="list-style-type: none"> • Evacuation drill overview • Update on new Safety and Loss Control consultants for 2019-21 • Hypodermic needles found in Annex restrooms (medical use) • Safety Plans – monthly review sessions with MN, Scott Stark and Mike Strong • Online safety trainings – Keenan Safe Colleges re-rollout <p>Update on previously mentioned safety items –</p> <ul style="list-style-type: none"> • Window screen on front door leading to PDC • Water fountain overshoot in PDC • DO kitchen – water drips from plate cover (microwave) and fridge (water/ice dispenser) 		
Employee Injury Reports (Keenan)		

Roundtable:

Any updates from previous meeting to share, or new items requiring attention:

District Office –

PDC –

ATTC –

Airport Facility – *need representative*

Annex (TESS/Print Shop) –

KVCR – *staff relocated to District Office temporarily*

Warehouse –

DSSC's Goals for 2018-19:

- 1. Install phones in classrooms in PDC and ATTC.
- 2. Improve crosswalks at the corner of Grant and Fairview (access between SBVC and Warehouse)
- 3. Goal for Summer 2019?

Goal for 2019-20:

- 1. Replenish/augment emergency evacuation bags belonging to District Sites building captains

Adjourn:

Next Meeting – September 2019

Time TBD

Location TBD