



Districtwide Safety Committee

Agenda

May 9, 2014

1:30 pm, PDC 104

Members: Rosemarie Hansen, Chair (CSEA), Ruth Greyraven (CTA), Whitney Fields (EH&S, District), Mike Strong (VP Administrative Services CHC), Scott Stark (VP Administrative Services SBVC), Colleen Leon (Annex Safety Committee), Amalia Perez (HR District), Pierre Galvez (SBCCD Police), Steven Sutorus (District Safety Committee, Business Manager District)

Guest: Suzanne Trowbridge (Keenan & Associates)

- 1) Approval of Minutes of March 13, 2014
- 2) Updates (including progress of site/district safety plans)
 - a) EH&S Administrator (Fields)
 - b) District wide Safety Committee
 - c) SBVC Safety Committee (Stark)
 - d) CHC Safety Committee (Hansen, Strong)
 - e) District Offices/Annex Safety Committee (Fields for Leon)
 - f) Human Resources (Perez)?
- 3) Subcommittee Reports: (evaluation of these subcommittees)
 - a) Evaluating Safety Program Effectiveness
 - b) Developing & Communicating Safety Policy & Procedures
 - c) Conducting Safety Promotions (Hansen, Stark & Fields)
- 4) Analyze:
 - a) Accidents, OSHA Log, & Other Accident Records (Trowbridge, Keenan & Associates)
 - i) First Aid Reports (Fields)
 - b) Review Safety Hazard Reports & Safety Suggestions (Stark, Strong)
 - c) Generate Safety Improvements, Suggestions and Ideas (DSC)
 - d) Other Safety Reports/Information (DSC)
- 5) Districtwide Safety Committee Goals Achieved – 2014/2015
- 6) Discuss Meeting Dates Schedule 2014/2015
- 7) Open Discussion
- 8) Set Agenda for next meeting – August/September 2014?

Next meeting: Tentative August/September 2014? **(First Meeting of Academic Year 2014)**