



Facilities Advisory Committee  
Meeting Minutes – March 9, 2022, 9:00 a.m.  
Via Zoom

## I. Welcome & Introductions

It was confirmed that we had a quorum in attendance.

Chair Farzaneh called the meeting to order at 9:03 am and welcomed Tennille Alexander who has just joined the committee as the Interim Vice President of Administrative Services at SBVC.

Guests in attendance: Souts Xayaphanthong, Davena Burns Peters, Krystal Trussell

Mike Strong made a motion to approve the meeting minutes, Larry Cook seconded it. There were no comments or corrections. A vote was taken, all in attendance voted to approve the minutes, there were no noes. Abstentions were Jennifer Bjerke and Tenille Norris.

## II. Current Topics

### A. Nomination of Co-Chair

Farrah shared that with the departure of Michael Nguyen, we need to nominate a new co-chair. Motion to elect a new Co-Chair made by Larry Cook, seconded by Bob Jenkins.

Farrah nominated Yash Patel. Mike Strong commented that a new Health and Safety Administrator will be coming on board and he asked if this would be a good role for her to take on. Farrah explained that since she will be reporting to Yash, Yash would be the better choice.

Mike motioned, seconded by Bob. All in attendance voted yes.

### B. Request to add committee representation from the newly established Asian Pacific Islander Association.

Motion was made by Yash Patel, second by Jennifer Bjerke.  
Everyone in attendance voted yes.

### C. Sustainability Plan

Yash continued the discussion about the development of the Sustainability Plan starting with the Transportation section. Goals under transportation include: installing EV charging stations, Reduce single-occupancy vehicles Electric Hybrid Vehicles. Mike Strong shared that with Larry's leadership Crafton has already purchased several electric vehicles. Current State

administration has implemented policy that all passenger vehicles by zero emissions by 2035. We have received a grant to fund EV charging station.

Materials – reduce waste going to landfill by 25% compared to current levels by 2025.

Six categories

1. Purchasing – sustainable and reusable products, purchase locally, partner with suppliers to increase sustainable procurement. The state has provided us with a Buying Green Guide. Create training for sustainable procurement.
2. Public Relations
3. Source Separation
4. Recycling
5. Composting
6. Zero Waste – conduct waste audits to learn where we stand and identify areas that need improvement. This will help us learn areas where we are using single use plastics and ensure that they are being recycled and evaluate if they can be replaced with the multiuse item.

Education – for staff. We can host events that will allow staff and students to participate to learn about sustainability and resiliency. Education to enhance curricular education to students. Yash asked for input from the faculty representative to understand what we have in place and what we can do to increase Green Education. How can we support you with the resources that we have? We are building these great green building that are learning labs, and how can they be integrated to promote further learning.

How do we capitalize on sustainability efforts as an opportunity for education? There was no discussion.

Ongoing Engagement and Transparency – we need to track what we do. If people are not aware of the good things that are happen

We want to use this opportunity to find and define any and all methods to report the progress we have made. We need to track and report ongoing sustainability performance against our goals in order to measure our success. For new construction and major renovations over 30 ksqft, we will achieve at a minimum CALGreen Tier 1 and LEED Gold.

Partnering with other institutions, using resources that are available and learning from best practices and lessons learned will be key. As a District we need to showcase what we have achieved through posters, screens and interactive technologies.

If anyone from your constituency group has input and would like to contribute to the Sustainability plan please reach out to Yash. Farrah shared that ideally it would be a Faculty from each campus to allow us to understand the faculty and students and the best way to reach them. If we want to reach out to the broader community we need our faculties help.

Farrah and Yash have an upcoming webinar with Ida Claire the State Architect this will share the upcoming Cal Green code changes so that schools can plan appropriately. We need to have engagement from the Faculty and students.

State architect “We are the first generation to feel the sting of climate change and we are the first generation that can do something about it.” Ida Claire looks at sustainability as an equity issue. Jobs of tomorrow will be green jobs and educating our students to be able to take these jobs on. We need to get engaged and help our students be ready for the future.

If you have any further questions or if you would like us to share with your constituency groups, please let us know. We want this plan to be developed as collaborative effort. A couple of committees have already reached out to Yash so that he can present to their groups. We want to ensure that your group has a full understanding of the plan. The next month we will not be discussing the Sustainability Plan to ensure that Yash has enough time to go to other committees and get their feedback and collaboration.

Jennifer Bjerke said that she and several faculty at Valley who have been discussing sustainability she appreciates the collaboration and the opportunity to have this presented to the different constituency groups.

Would it be appropriate for us to come to Faculty Senate, to share with the Faculty? Davena will be the contact to set up a meeting with the Faculty Senate at SBVC.

Mike clarified, further that we are not only looking for input on the sustainability plan but also input on developing curriculum and utilizing our new buildings the solar farm at CHC. Are you hearing any conversations at the curriculum level regarding implementing sustainability into the classroom? There is a group of faculty staff who have very much been having these conversations. How do we include sustainability across everything that we do? Mike will have some conversation with Brandi Bailes at CHC. The Board is also interested in seeing this, we just need to learn how we can do this as curriculum changes need to be initiated and implemented by faculty.

Mike suggested we add into the agenda a discussion of integration of sustainability into curriculum. Asking the question to faculty and recording the responses. Davena clarified, it is always a fine line but it is important that this committee doesn't dictate that. If you have a strategic plan that layouts the information and resources. Put it in the court of the facility to take care of, the campus Safety committee does have a faculty co-chair and she would feel that is the appropriate person to champion this. Asking the questions and making connections and not making demands.

Identify the Faculty Sustainability Champion at each campus. A champion to carry the work of these committees through.

### **III. Next Meeting Date & Adjournment**

The next meeting of the Facilities Advisory Committee will be Wednesday, April 13<sup>th</sup> at 9:00 am.

The meeting adjourned at 10:01 am.



Facilities Advisory Committee (FAC)  
 Meeting Attendance – March 9, 9:00 a.m.

**QUORUM:** Definition of Quorum is established by Chancellor's Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

- yes 1) 50% + one of appointed voting members (not 50% of members plus vacancies).
- yes 2) Two persons from each site (CHC, SBVC, DSO)
- yes 3) Three of four constituent groups represented (faculty, classified, student, management)

	Representation	Member Name or Vacant	Site	Rep	Present or Absent?
1	Director Facilities Planning, Emergency Management & Construction, Chair	Farrah Farzaneh	DSO	MAN	<i>Present</i>
2	Associate Director of Environmental Health, Emergency Planning & Safety Administration	Vacant	DSO	MAN	<i>n/a</i>
3	VP, Admin Services, CHC	Mike Strong	CHC	MAN	<i>Present</i>
4	VP, Admin Services, SBVC	Tenille Norris	SBVC	MAN	<i>Present</i>
5	Facilities Director, CHC	Larry Cook	CHC	MAN	<i>Present</i>
6	Facilities Director, SBVC	Bob Jenkins	SBVC	MAN	<i>Present</i>
7	Measure CC Campus Project Manager	Leilani Nunez	DSO	MAN	<i>Present</i>
8	Measure CC Campus Project Manager	Ryan Smith	DSO	MAN	<i>Present</i>
9	Associate Director of Energy, Sustainability & Safety Administration	Yash Patel	DSO	MAN	<i>Present</i>
10	Facilities Project Manager	Hassan Mirza	DSO	MAN	<i>Present</i>
11	Emergency Manager	Paul Walker	DSO	MAN	<i>Present</i>
12	Police Department Representative	Kenneth Owens	DSO	MAN	<i>Present</i>
13	Faculty Representative, CHC	Brandi Bailes	CHC	FAC	<i>Present</i>
14	CSEA Representative	Dave Stevenson	SBVC	CLA	<i>Present</i>
15	Classified Representative, CHC	Sarah Yearyearn	SBVC	CLA	<i>Present</i>
16	Associated Student Government President or Designee, CHC	Amr Bahjri	CHC	STU	<i>Present</i>
17	KVCR Representative	Cheryl Alexander	DSO	MAN	<i>Present</i>
18	Print Shop Representative	Deborah Castro	DSO	CLA	<i>Absent</i>
19	TESS Representative	Vacant			<i>n/a</i>
20	Faculty Representative, SBVC	Vacant			<i>n/a</i>
21	CTA Representative	Vacant			<i>n/a</i>
22	Classified Representative, SBVC	Vacant			<i>n/a</i>
23	Classified Representative, DSO	Vacant			<i>n/a</i>
24	Associated Student Government President or Designee, SBVC	Vacant			<i>n/a</i>
25	EDCT Representative	Vacant			<i>n/a</i>
26	Black Faculty & Staff Representative	Vacant			<i>n/a</i>
27	Latino Faculty & Staff Representative	Vacant			<i>n/a</i>