



Facilities Advisory Committee (FAC)
Meeting Minutes – February 8, 2023 9:00 a.m.
Via Zoom
Meeting Attendees

I. Welcome & Confirmation of Quorum

Farrah Farzaneh called the meeting to order at 9:04 am
Guests in attendance: Ilexi Freeman, Ashley Smith, Gina (SBVC Student), Shadow

II. Approval of Minutes

Bob Jenkins made a motion to approve the minutes from December 14, 2022.

Cheryl Alexander seconded the motion.

There was no discussion. Tatiana Vasquez abstained from voting. All other members in attendance voted to approve.

III. Current Topics

A. Recommendation to Approve Sustainability Goals and Initiatives

Yash Patel reviewed the timeline for the Sustainability Initiatives and Goals (see attached). Following extensive discussion and with the support of campus VPAs, it was decided that each campus would host an open forum to present the plan to the campus community. This will be organized so that all interested parties, including students, faculty, and staff, can hear the plan and provide feedback.

B. User Group Establishment Process

This topic was not discussed, it will be presented at the meeting on March 8th.

IV. Adjournment

Farrah adjourned the meeting at 9:57 am
The next Meeting will be on March 8th at 9:00 am.



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1	Director Facilities Planning, Emergency Management & Construction, Chair	Farrah Farzaneh	DSO	<i>Present</i>
2	Associate Director of Energy, Sustainability & Safety Administration, Co-Chair	Yash Patel	DSO	<i>Present</i>
3	VP, Admin Services, CHC	Mike Strong	CHC	<i>Present</i>
4	VP, Admin Services, SBVC	Tenille Norris	SBVC	<i>Present</i>
5	Facilities Director	Larry Cook	CHC	
6	Facilities Director	Bob Jenkins	SBVC	<i>Present</i>
7	Associate Director, Bond Program Planning & Construction	Abel Favela	DSO	<i>Present</i>
8	Measure CC Campus Project Manager	Tony Cong	DSO	<i>Present</i>
9	Environmental, Health & Safety Administrator	Melissa Nano	DSO	<i>Present</i>
10	Facilities Project Manager	Hassan Mirza	DSO	<i>Present</i>
11	Emergency Manager	Vacant	DSO	
12	Faculty, CHC (1 of 2) (appointed by Academic Senate President)	Peter Gend	CHC	<i>Present</i>
13	Faculty, CHC (2 of 2) (appointed by Academic Senate President)	Vacant	CHC	
14	Faculty, SBVC (1 of 2) (appointed by Academic Senate President)	Jennifer Bjerke	SBVC	
15	Faculty, SBVC (2 of 2) (appointed by Academic Senate President)	Tatiana Vasquez	SBVC	<i>Present</i>
16	Classified, CHC (appointed by Classified Senate President)	Christina Sweeting	CHC	<i>Present</i>
17	Classified, SBVC (appointed by Classified Senate President)	Sarah Yearyeon	SBVC	<i>Present</i>
18	ASG President or designee, CHC	Dakota Erwin (Nelva Ruiz-Martinez)	CHC	<i>Present</i>
19	ASG President or designee, SBVC	Chassady Arias	SBVC	
20	Black Faculty & Staff Association	Vacant		
21	Latino Faculty, Staff, & Administrators Association	Mary Valdemar (Ernest Guillen)	SBVC	<i>Present</i>
22	CTA (appointed by CTA)	Alicia Hallex	SBVC	
23	CSEA Representative (appointed by CSEA)	Dave Stevenson	CHC	
24	Classified, DSO (appointed by CSEA)	Vacant		
25	Confidential Group	Stacey Nikac	DSO	



Facilities Advisory Committee (FAC)
Meeting Minutes – May 11, 2022 9:00 a.m.
Via Zoom

26	Police Officer's Association	Blake Bonnet	DSO	<i>Present</i>
27	TESS Representative	Roger Robles	DSO	<i>Present</i>
28	KVCR Representative	Cheryl Alexander	DSO	<i>Present</i>
29	EDCT Representative	Tim Vasquez	DSO	
30	Print Shop Representative	Deborah Castro	CHC	<i>Present</i>
31	Asian Pacific Islanders Association	Souts Xayaphanthong	CHC	<i>Present</i>

Facilities Advisory Committee (FAC) Meeting

Via Zoom: <https://cccconfer.zoom.us/j/94289042512>

Or Dial-In: 669-900-6833 Meeting ID: 942 8904 2512

February 8, 2023

Call to Order....

- **QUORUM:** Definition of Quorum is established by Chancellor's Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.
 - ❑ 50% + one of appointed* voting members
 - ❑ Two persons from each site (CHC, SBVC, DSO)
 - ❑ At least one faculty member from CHC
 - ❑ At least one faculty member from SBVC
 - ❑ Three of four constituent groups represented (faculty, classified, student, management)

**50% +1 will be calculated using 50% of total appointed members (not 50% of appointed members plus vacancies).*

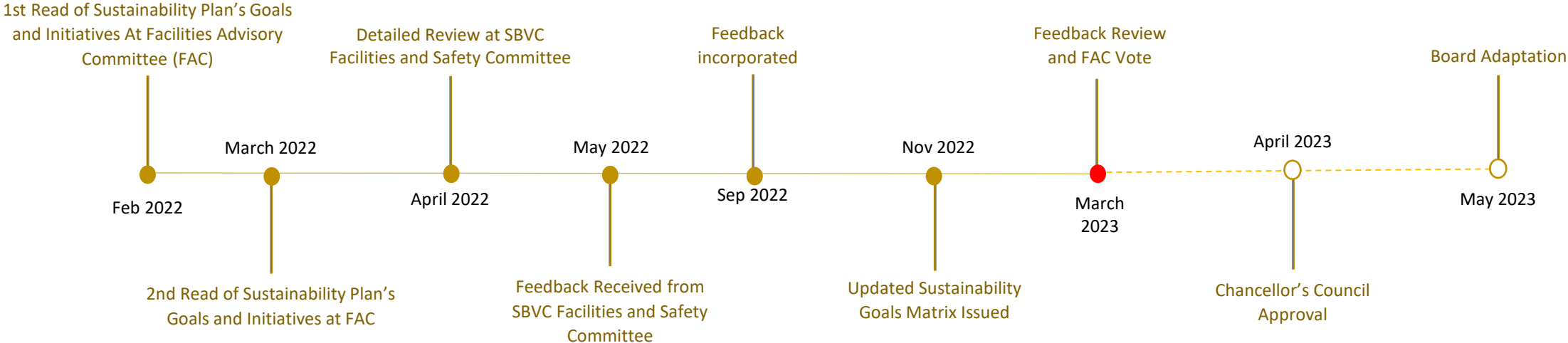
❖ Please appoint a proxy to represent you if you are not able to attend this meeting.

Vote to Approve Minutes for Dec. 12th Meeting



Meeting
Minutes

Sustainability Plan Review Timeline

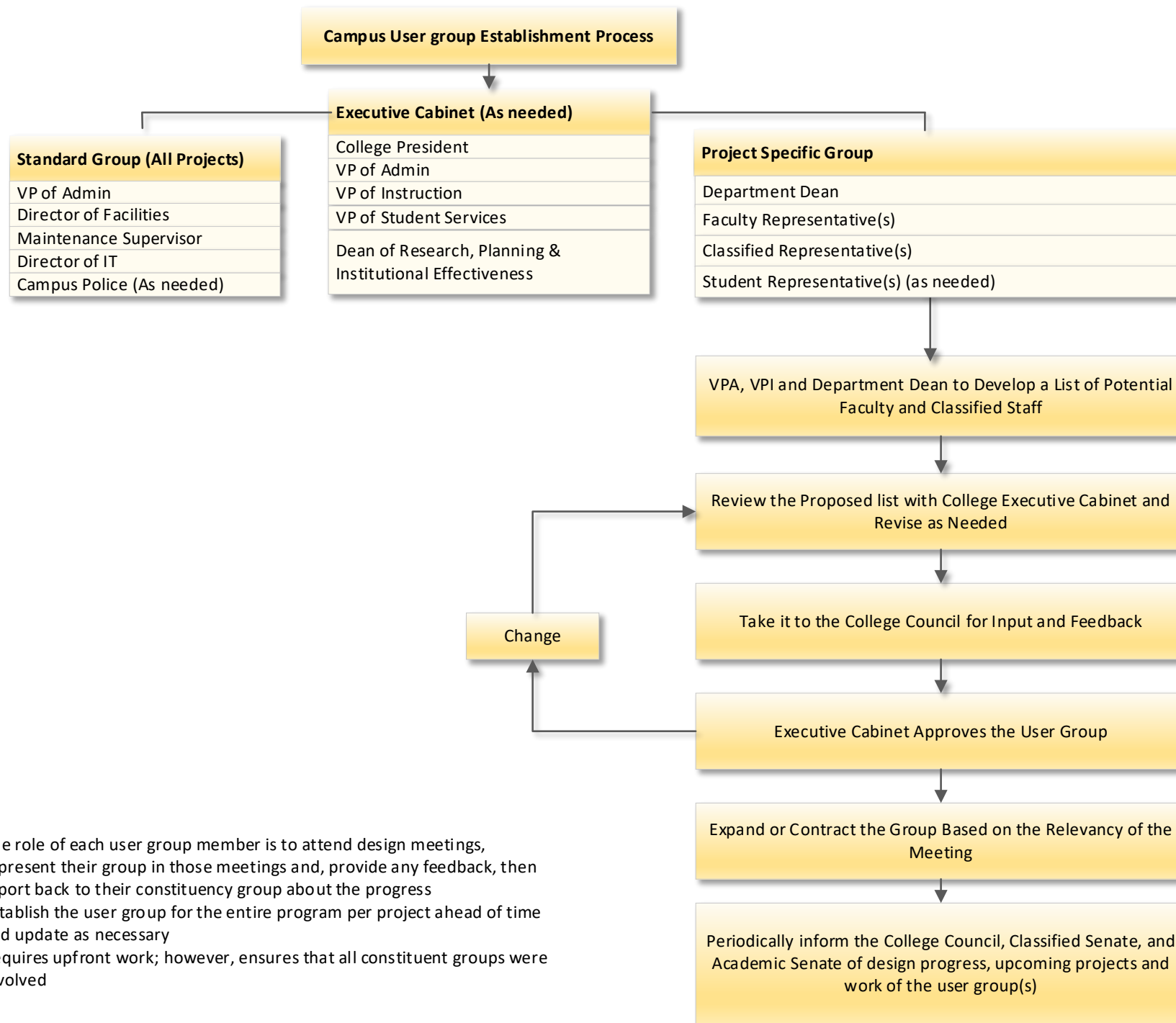




Recommendation to Approve the District-wide Sustainability Goals and Initiatives



User Group Establishment Process for Construction Projects



Note:

- The role of each user group member is to attend design meetings, represent their group in those meetings and, provide any feedback, then report back to their constituency group about the progress
- Establish the user group for the entire program per project ahead of time and update as necessary
- Requires upfront work; however, ensures that all constituent groups were involved

Thank You

- Next Meeting is March 8, 2023

February 8, 2023