



Facilities Advisory Committee (FAC)
Meeting Minutes – October 11, 2023, 9:00 a.m.
Via Zoom

I. Welcome & Confirmation of Quorum

Farrah Farzaneh called the meeting to order at 9:00 a.m.

Guests in attendance: Zoraida Gutierrez, Ashley Smith, Mirriam Abunaja, Ynez Canela

II. Approval of Minutes

Dave Stevenson made a motion to approve the minutes from September 13, 2023. Mike Strong seconded the motion.

There was no discussion. Heather Ford abstained, and all other members in attendance voted to approve.

III. Current Topics

A. Discussion of Campus Communication for Construction Impacts

Abel Favela shared an overview of how construction impacts are communicated with the campuses. Updates are shared with the VPAs and then distributed to the campus community. Mike Strong shared that these are emailed to all of the campus and staff, he asked if this system is working well or if there are any suggestions. Mike shared that the intent is to give people a heads-up on how construction is impacting the campus.

After discussion, it was evident that there needs to be improved communication with the faculty and staff that will be directly impacted by construction projects. The Bond Measure Team will continue to work to ensure that the communication gap is bridged. Mike shared that at CHC they do their best to walk through the building and talk directly to the faculty to let them know what impacts are coming. In the next month, there will be continued effects to increase communication with those who will be directly impacted. At the next meeting, we will follow up to ensure that communication has improved.

B. Overview of Bond Measure Construction Schedule

Abel shared a Bond Program schedule (see attachment).

a. SBVC Parking

The district has purchased a property across from the college on Mt. Vernon, and are also in negotiations on an adjacent property with the intent to utilize this land for parking. The property we currently own would provide an increase of potentially 111 parking spaces. In order to develop this land into parking, we will need work with the city of Colton to determine the best course of action for safe crossing and obtaining a conditional use permit. The process to obtain the conditional use permit could take between 6 to 12 months.

b. CHC Solar Farm

Tony Cong shared that the CHC Solar project is replacing the existing Solar Farm at the campus. The new system will produce 4.1M kWh in the first full year. The project is in the construction phase, it began in August 2023. The project will be completed in May 2024. All project demo is complete. After completion, the solar farm will provide 95 to 98% of the campus's electrical usage. Mike Strong shared that there are 6 solar fields, and with the updated system we will produce twice as much electricity with a third of the number of panels.

C. CHC Student Housing

Farrah shared that for Student Housing, the District engaged Volz Company and HPI Architecture to complete Feasibility Studies. For the CHC grant submission a conceptual design was prepared that is a three-story building with, 171 micro units that include restrooms and kitchenettes. Mike Strong spoke on the process, and how Volz Company and HPI Architects met extensively with the stakeholder group, Crafton Counsel, as well as conducted student interviews and surveys.

The CHC grant application was submitted in July, and notifications are expected in January. This is a very competitive grant. The state has been cutting the amount of funding that they have been giving for student housing, due to this, the district could only submit one grant application. Since CHC already owned land that can be utilized for student housing, they were selected to submit for this round. Both campuses received planning funds, and planning is continuing at both campuses. If the grant does not become available for CHC we will pursue other funding options.

For SBVC, the district has purchased a piece of property and are continuing to work with Volz Company and HPI Architects to look at various funding options and partnerships. For SBVC we have had two meetings to gain support at the city, county, and state levels.

IV. Future Topics

A. Open Discussion on Future Topics

- Softball Field.
- SBVC Wayfinding and Signage
- Campus Construction Updates – this topic will be carried over to next month so that there can be continued discussion and ensure that communication is improving.

V. Adjournment

Farrah adjourned the meeting at 9:50 am
The next Meeting will be on November 8th at 9:00 a.m.

QUORUM: Definition of Quorum is established by Chancellor’s Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

yes 1) 50% + one of appointed voting members (not 50% of members plus vacancies).

yes 2) Two persons from each site (CHC, SBVC, DSO)

yes 3) Three of four constituent groups represented (faculty, classified, student, management)

	Representation	Member Name or Vacant	Site	Rep	Present or Absent?
1	Director Facilities Planning, Emergency Management & Construction, Chair	Farrah Farzaneh	DSO	MAN	<i>Present</i>
2	Associate Director of Energy, Sustainability & Safety Administration, Co-Chair	Yash Patel	DSO	MAN	<i>Present</i>
3	VP, Admin Services, CHC	Mike Strong	CHC	MAN	<i>Present</i>
4	VP, Admin Services, SBVC	Steve Sutorus	SBVC	MAN	<i>Present</i>
5	Facilities Director, CHC/Management Association	Larry Cook	CHC	MAN	<i>Present</i>
6	Facilities Director, SBVC	Bob Jenkins	SBVC	MAN	<i>Present</i>
7	Associate Director, Bond Program Planning & Construction	Abel Favela	DSO	MAN	<i>Present</i>
8	Measure CC Campus Project Manager	Tony Cong	DSO	MAN	<i>Present</i>
9	Environmental Health & Safety Administrator	Dave Stevenson	DSO	MAN	<i>Present</i>
10	Facilities Project Manager	Hassan Mirza	DSO	MAN	<i>Present</i>
11	Academic Senate, CHC	Meridyth McLaren	CHC	FAC	<i>Absent</i>
12	Academic Senate, SBVC	Davena Burns-Peters	SBVC	FAC	<i>Absent</i>
13	Classified Senate, CHC/DSO Representative	Karen Peterson	CHC	CLA	<i>Present</i>
14	Classified Senate, SBVC	Sarah Yearyea	SBVC	CLA	<i>Present</i>
15	Student Body Association, CHC	Enggie Ocampo	CHC	STU	<i>Absent</i>
16	Student Body Association, SBVC	Nelva Ruiz-Martinez	SBVC	STU	<i>Absent</i>
17	Black Faculty & Staff Association	April Dale	SBVC	MAN	<i>Present</i>
18	Latino Faculty, Staff, & Administrators Association	Ernest Guillen	SBVC	CLA	<i>Present</i>
19	CTA (appointed by CTA)	Robert McAtee	CHC	FAC	<i>Present</i>
20	CSEA (appointed by CSEA President)	Deborah Castro	CHC	CLA	<i>Present</i>
21	Confidential Group	Heather Ford	DSO	CON	<i>Present</i>
22	Police Officer’s Association	James Quigley (proxy: Angelica Arechavaleta)	DSO	MAN	<i>Present</i>
23	Asian Pacific Islanders Association	Souts Xayaphanthong	CHC	MAN	<i>Present</i>
24	TESS Representative	Roger Robles	DSO	MAN	<i>Present</i>
25	EDCT Representative	Tim Vasquez	DSO	MAN	<i>Absent</i>
26	KVCR Representative	Cheryl Alexander	SBVC	MAN	<i>Present</i>
27	Print Shop Representative	Nicholas Judson	CHC	CLA	<i>Present</i>