



HSI Committee Meeting

SBCCD Board Room - 114 S. Del Rosa Dr., San Bernardino CA

Meeting Agenda – December 4, 2018, 1:00 PM

I. Welcome & Introductions

Bruce Baron, Chancellor

II. Approval of Minutes

October 8, 2018

III. Current Topics

1. EEO Data for Students and Employee Demographics – Kristina Hannon

IV. Effective Modes of Communication to Students

GradGuru App. – Joe Cabrales
Other Apps. Findings – Angel Rodriguez

V. Mexican Consulate

Update on SBCCD's Educational Opportunities Help Desk at the Mexican Consulate in San Bernardino – Angel Rodriguez and Mariana Lopez

VI. Other Items

VII. Adjournment

Next Meeting: January 14, 2018 at 1:00 p.m.



**HSI
Committee
Minutes**

Meeting Date	October 8, 2018
Meeting Time	1:00 p.m.
Location	SBCCD Board Room 114 S. Del Rosa Dr., San Bernardino

Members Present

Angel Rodriguez	Dr. Audre Levy	Kristina Hannon	Rocio Delgado
Ernest Guillen	Sylvia Juarez	Joe Cabrales	Mary Valdemar
Heather Ford (recorder)	Roselinda Garcia		

Agenda Items	Discussion	Action Items/Tasks
I. Call to Order	A. Rodriguez called the meeting to order at 1:05 p.m.	
II. Approval of Minutes	The Committee reviewed and approved the minutes from 5/14/2018.	Action Item - Minutes Approval Motion – J. Cabrales Seconded – S. Juarez Unanimous Approval
III. Current Topics	<p>1. Support for AB540/Dreamers Students – Sylvia Juarez reviewed SBVC Users Reference Guide. The in-state tuition checklist covers three laws. Common issues. CA Act Legislation. Language might change due to language barriers. CHC – reviewed timeline for Undocumented Services.</p> <p>Having several conversations with adult schools/students. Working with the community to provide resources and partnerships.</p> <p>SBVC has a Dreamers Resource Center. CHC does not yet have a formalized Dreamers Resource Center. CHC is looking into having an inclusive resource center.</p> <p>S. Juarez was invited by state Chancellor’s Office to sit on an advisory board.</p> <p>M. Valdemar recommended creating a database to communicate in a way that is less formal and to share best practices. J. Cabrales commented currently using Office 365 Yammer, which is a bulletin board. J. Cabrales demonstrated the use of Yammer.</p> <p>2. DACA Update – Angel Rodriguez State Chancellor invited SBCCD to be part of local practices and assuring our students are protected. Many of SBCCD’s practices are mentioned in the CA Attorney General Promoting a Safe and Secure Campus for All (How to Respond to Immigration Issues).</p> <p>A. Rodriguez shared with the committee a marketing video about the educational opportunities available at the Mexican Consulate. He also discussed the bilingual workshops at the Mexican Consulate on financial aid.</p> <p>3. Undocumented Student Week of Action – A. Rodriguez The CCC Board of Governors passed a resolution at their September meeting declaring October 15–19 “Undocumented Action Week” and SBCCD is supporting the statewide effort.</p>	

	<p>The purpose of this week is to disseminate information to members of congress on the importance of preserving DACA, and to inform all students about the educational resources available at our colleges. Locally, we will be supporting informational workshops and social media campaigns to let our students know they are safe, secure, and welcome at our campuses, regardless of their immigration status.</p> <p>4. Efforts in Improving Diversity in Recruitment – K. Hannon EEO committee met to revise the plan and has obtained board approval. This year the EEO committee members attended an EEO conference. The goal is to send from each campus a minimum of 2 staff, 2 faculty, and 2 managers to future conferences.</p> <p>K. Hannon reported Data Mark continues to collect and analysis data. Begin cultural competency measures and analysis of district recruitment, hiring, retention and promoting data over a period of year.</p> <p>M. Valdemar reported starting a safe spaces task force. Centered around cultural competency, training and professional development. Asking for support from HSI committee. Focusing on LGBTQ community.</p> <p>A. Rodriguez reported the professional expert working at the Mexican Consulate is available Monday – Friday, 8:00 a.m. – 1:00 p.m. A. Rodriguez said the Mexican Consulate is to be the hub for information and is in need of volunteers. K. Hannon reported HR is working on developing the process of hiring Prof Experts. M. Valdemar reported she has a list of undocumented alumni and would be a good pool to draw from for volunteers. S. Juarez suggested hosting a mixer for alumni/leadership to gain insight and offer volunteer opportunities.</p>	
VII. Next Steps	Next Meeting: November 19, 2018, 1:00 – 2:30 p.m. SBCCD Board Room	
VIII. Adjournment	Meeting adjourned 2:08 p.m.	

Respectfully submitted,

Heather Ford
Executive Administrative Assistant
Office of the Chancellor
San Bernardino Community College District