San Bernardino Community College District
Chancellor's Hispanic-Serving Institutions (HSI)
Advisory Committee
April 20, 2021
4:00 pm-5:00 pm Pacific Time

I. **Call to Order**
   (Kristina Hannon)

II. **Approval of Minutes**
   A. Table

III. **Campus Updates**
   A. Crafton Hills College
   (Delmy Spencer)

   B. San Bernardino Valley College
   (Scott Thayer)

IV. **Educational Opportunities Help Desk, Mexican Consulate Update**
   (Mariana Lopez)

   A. In-house virtual parent series workshop
   (Mariana Lopez)

V. **District Update**
   (Kristina Hannon)

   A. Chancellor's Council Discussion (page 2)
   (Kristina Hannon)

VI. **Legislative Updates**
   (Angel Rodriguez)

   A. SBCCD's partnership with HACU to establish the Capital Finance
   Program for HSI institutions (page 16)
   (Angel Rodriguez)

VII. **Events/Conferences**
   (Kristina Hannon)

VIII. **Other Items**
   (Kristina Hannon)

IX. **Next Meeting**
   (Kristina Hannon)
      TBD
   (Kristina Hannon)

X. **Adjournment**
   (Kristina Hannon)

ARTICLE 1: NAME
This organization shall be known as the Chancellor's Council of the San Bernardino Community
College District.

ARTICLE 2: PURPOSE
The Chancellor's Council (CC) is the primary district-wide, participatory governance leadership team that advises the chancellor on institutional planning, budgeting, and governance policies and procedures affecting the educational programs and services of the San Bernardino Community College District. CC members serve as a conduit for cross-district communication on these issues, soliciting feedback from and disseminating reports and updates to constituency groups.

ARTICLE 3: INTENTION
Members of the CC advise and make recommendations to the chancellor regarding district goals and priorities that are of major importance to the district in providing opportunity and promoting quality, integrity, accountability and sustainability in carrying out the mission and goals of the district.

ARTICLE 4: MEMBERSHIP
The Membership shall be made up of the individuals or their respective designee whose position in the collegiate structure of the District makes their presence on the Council essential to the successful completion of its goals.

1. The Chancellor of the District, Chair
2. Vice Chancellor of Human Resources & Police Services
3. Executive Vice Chancellor
4. Vice Chancellor of Educational Services
5. President of Crafton Hills College
6. President of San Bernardino Valley College
7. President of the CHC Academic Senate
8. President of the SBVC Academic Senate
9. President of the CHC Classified Senate
10. President of the SBVC Classified Senate
11. President of the CHC Student Body Assoc.
12. President of the SBVC Student Body Assoc.
13. President of Black Faculty & Staff
14. President of the Latino Faculty & Staff
15. President of CTA
16. President of CSEA

17. President of Management Association
18. President of Confidential ~~Association~~Group
19. President of Police Officers Association

ARTICLE 5: REPRESENTATION

- Members will maintain and promote a focus that is based on district strategic priorities rather than personal, constituency or college interests.
- Members will represent their constituency with accuracy and truthfulness, presenting data as completely as possible and not selectively withholding information.
- Members will communicate a clear understanding of the issues and any CC recommendations to their constituency.
- Members will solicit input from and disseminate information to their respective constituency group.
- Members will base their interpersonal behavior on the assumption that we are all people of goodwill, ensuring that interactions within and outside the CC meetings are consistent with expectations of discretion and respect for individual and institutional integrity.
- Members will honor and acknowledge the contributions of individuals as well as the accomplishments of the whole team, regardless of the level of controversy in the discussion or its outcome.
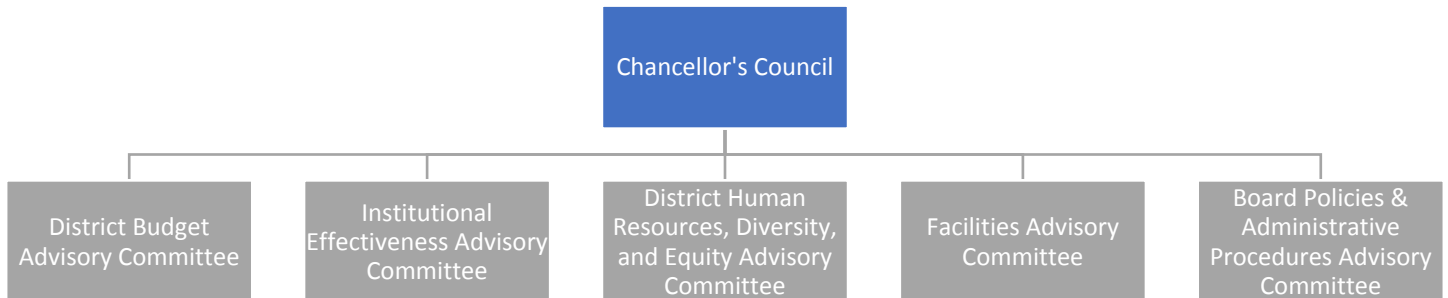
ARTICLE 6: MEETINGS

~~Meetings are held at 3:00pm on the first Tuesday of each month, except in January, June, July, and August unless otherwise specified.~~

- Members will honor the agenda and be prepared to participate in the entire meeting.
- Members will keep the discussion focused on the issues, not on the person presenting them, nor on items not immediately relevant to the topic.
- Members will encourage full and open participation by all CC members and make a concerted effort to avoid discussions that are dominated by a few people.
- Members will welcome and solicit diverse opinions and viewpoints, remembering that disagreements are acceptable, often leading to good decision-making.
- Members will practice active listening skills in order to avoid pre-formulated responses, interruptions and sidebar conversations.

Chancellor's Council

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                        │ Chancellor's    │
                        │ Council         │
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District Budget Advisory Committee	Institutional Effectiveness Advisory Committee	District Human Resources, Diversity, and Equity Advisory Committee	Facilities Advisory Committee	Board Policies & Administrative Procedures Advisory Committee

Committees and Chairs:

1. Chancellor's Council: Chancellor
2. District Budget Advisory Committee: Executive Vice Chancellor
3. Institutional Effectiveness Advisory Committee: Vice Chancellor of Education Services
   a. Includes District Program Review, Technology, and Academic Calendar Taskforce
4. District Human Resources, Diversity, and Equity Advisory Committee: Vice Chancellor of Human Resources & Police Services
   a. Includes Benefits, Equivalency, Sabbatical, EEO, and HSI
5. Facilities Advisory Committee: Sr. Facilities Director
   a. Includes Facilities, Safety, Energy, and Sustainability
6. Board Policies & Administrative Procedures Advisory Committee: Co-Chairs - Executive Vice Chancellor & Vice Chancellor of Human Resources & Police Services

~~Existing Committees to be placed under new Committee format~~The following committees will be evaluated to determine if they need to be standalone or placed under the new committee format:

- District Assembly (Changed to Chancellor's Council)
- District Services Planning and Program Review Committee
- TESS Committees
- Academic Calendar Committee
- District Benefits Committee
- District Equivalency Committee
- District Sabbatical Leave Committee
- District Sites Safety Committee
- Districtwide Safety Committee
- Equal Employment Opportunity (EEO) Committee
- Hispanic-Serving Institution (HSI) Advisory Committee

Chancellor's Council

POLICIES & PROCEDURES ADVISORY COMMITTEE	
Charge	The Policy and Procedures Advisory Committee is an advisory committee to the Chancellor's Council. The committee is charged with updating, creating, developing, and systematically reviewing Administrative Procedures (AP) and Board Policies (BP). The workgroup will ensure a continuous evaluation of the APs and BPs, will create taskforces and invite subject matter experts, including students, when appropriate for input in the process. The committee forwards recommendations for changes to APs/BPs to the Chancellor's Council.
Meeting Schedule	TBD
Attendance Location	District Boardroom Zoom: https://cccconfer.zoom.us/j/98604464871
Co-Chairs	Executive Vice Chancellor Vice Chancellor of Human Resources & Police Services
Membership	- Management Representative, CHC (appointed by college president) - Management Representative, SBVC (appointed by college president) - Faculty Representative, CHC (appointed by Academic Senate President) - Faculty Representative, SBVC (appointed by Academic Senate President) - Classified Representative, CHC (appointed by Classified Senate President) - Classified Representative, SBVC (appointed by Classified Senate President) - Classified Representative, DSO (appointed by Classified Senate Presidents) - Associated Student Government President or designee, CHC - Associated Student Government President or designee, SBVC - Confidential Group Representative
Approved/Revised	
Notes	
Support Staff	Administrative Officer Senior Executive Administrative Assistant

Chancellor's Council

	Executive Administrative Assistant to the Chief Human Resources Officer

Chancellor's Council

DISTRICT BUDGET ADVISORY COMMITTEE	
Charge	The District Budget Committee is a body with the objective of sharing all budget information with identified constituencies. It is intended to provide a forum for budget discussion and input. It is also a committee where explanations of Board actions or decisions or recommendations under consideration can be discussed. The committee is neither a decision-making body nor is it intended to undermine or replace the budget allocation processes of the colleges. The Committee's responsibilities include the review and recommendations regarding District-wide processes related to budget development which may have a major impact on site operations or allocations. Committee discussions or review may include the following during any budget year: 1. Review and evaluation of current, projected or proposed Federal, State and local funding proposals affecting California Community Colleges and the related financial impact on the district. 2. Review of District budgetary policies, administrative procedures, allocation model formulas and guidelines across the District. Protect the financial well-being of the District. Determine that procedures are responsive to strategic priorities as determined by the campuses and District Office. Union issues which are conducted as a part of labor negotiations are not a part of this Committee's responsibility. 3. The review process will include both general fund unrestricted and restricted funding sources. The Committee will also review enrollment growth projections, and other workload measures. 4. Review and make recommendations regarding District-wide budget assumptions (revenues, allocations, COLA and growth). Any District Budget Committee recommendations related to District-wide processes shall be advisory to the Chancellor.

	5. Promote budget awareness, communicate budget issues and may assist in budget and finance training activities District-wide.
	All members are responsible for making regular reports to their respective organizations. The administrators responsible for Board Policy recommendations that come from the standing committees will forward recommendations to the District Assembly and appropriate constituent groups for review and the Chancellor will forward the final recommendations to the Board of Trustees. The minutes of this committee will be posted on the District Web.
Meeting Schedule	TBD
Attendance Location	District Boardroom Extension Zoom: https://cccconfer.zoom.us/j/360544163
Chair	Executive Vice Chancellor
Membership	• Executive Vice Chancellor • Vice Chancellor Human Resources & Police Services • VP, Admin Services, CHC • VP, Admin Services, SBVC • Director of Fiscal Services • Business Manager • Chief Technology Officer • Management Representative, CHC (appointed by college president) • Management Representative, SBVC (appointed by college president) • Faculty Representatives (2), CHC (appointed by Academic Senate President) • Faculty Representatives (2), SBVC (appointed by Academic Senate President) • CTA Representative (appointed by CTA) • Classified Representative, CHC (appointed by Classified Senate President) • Classified Representative, SBVC (appointed by Classified Senate President) • Associated Student Government President or designee, CHC

Chancellor's Council

	- Associated Student Government President or designee, SBVC - KVCR Representative (appointed by KVCR General Manager) - EDCT Representative (appointed by EDCT Executive Director) - Financial Officer Representative (appointed by CSEA) - DSO Representative (appointed by CSEA)
Approved/Revised	
Notes	
Support Staff	Senior Executive Administrative Assistant

INSTITUTIONAL EFFECTIVENESS ADVISORY COMMITTEE	
Charge	The charge of the Districtwide Institutional Effectiveness Committee (DIEC) is to: - Support the colleges' Institutional Effectiveness processes - Support the accreditation processes at the colleges and ensure that the related accreditation district entities (HR, Business Services, TESS, etc.) are meeting accreditation requirements - Develop and monitor implementation of the Districtwide Support Services Strategic Plan - Prepare an annual progress report to describe progress in achieving the objectives in the Districtwide Support Services Strategic Plan - Facilitate communications and resource-sharing across District and Colleges in order to better meet institutional research and planning needs - Develop mechanisms to assess progress on major district plans and make recommendations to Chancellor's Council - Develop mechanisms to assess effectiveness of district-level committees and make recommendations to Chancellor's Council
Meeting Schedule	TBD
Attendance Location	District Boardroom Zoom: https://cccconfer.zoom.us/j/91201139260
Chair	Vice Chancellor of Education Services (vacant) Director Research, Planning and Institutional Effectiveness (sub)
Membership	- Chancellor - Executive Vice Chancellor - Vice Chancellor of Workforce Development, Advancement, and Media Systems - Chief Technology Officer - College President, CHC - College President, SBVC

Chancellor's Council

	- Executive Director Institutional Effectiveness, Research, and Planning, CHC - Executive Director Institutional Effectiveness, Research, and Planning, SBVC - Academic Senate President or designee, CHC - Academic Senate President or designee, SBVC - Faculty Representative, CHC (appointed by Academic Senate President) - Faculty Representative, SBVC (appointed by Academic Senate President) - CTA Representative (appointed by CTA) - Classified Representative, CHC (appointed by Classified Senate President) - Classified Representative, SBVC (appointed by Classified Senate President) - CSEA Representative, CHC (appointed by CSEA) - CSEA Representative, SBVC (appointed by CSEA) - Associated Student Government President or designee, CHC - Associated Student Government President or designee, SBVC - Public Information Officer, CHC - Public Information Officer, SBVC - Public Information Officer, DSO - Accreditation Liaison Officer, CHC - Accreditation Liaison Officer, SBVC - Accreditation Committee chair, CHC - Accreditation Committee chair, SBVC
Approved/Revised	
Notes	Tell us the different committees that will be incorporated in the Institutional Effectiveness Advisory Committee. - District Services Planning and Program Review Committee - Districtwide Institutional Effectiveness Committee Tell us if there is a need for any separate sub-committees and the purpose. - TESS Executive Committee

	• Academic Calendar Committee – keep as a reporting item o the standing agenda item.
Support Staff	Executive Administrative Assistant to the Chancellor

Chancellor's Council

DISTRICT HUMAN RESOURCES, DIVERSITY, AND EQUITY ADVISORY COMMITTEE	
Charge	
Meeting Schedule	TBD
Attendance Location	District Boardroom Zoom:
Chair	Vice Chancellor of Human Resources & Police Services
Membership	
Approved/Revised	
Notes	Tell us the different committees that will be incorporated in the District Human Resources, Diversity, and Equity Advisory Committee. Tell us if there is a need for any separate sub-committees and the purpose.
Support Staff	Executive Administrative Assistant to the Chief Human Resources Officer

Chancellor's Council

FACILITIES ADVISORY COMMITTEE	
Charge	The Facilities Advisory Committee is an advisory committee to the Chancellor's Council. The committee is charged with: • Gathering and disseminating information about issues related to the planning, design and construction of district-wide facilities. • Reviewing the College's Educational Master Plans and Facilities Master Plan Goals and making recommends modifications and additions. • Providing quarterly updates on the progress of Measure CC bond projects. • Ensuring that District Design Standards are implemented for all new construction and in major renovations. • Reviewing, making recommendations and implementing on District Safety & Security Plans. • Promoting safe, adequate, well-maintained facilities that support excellence in education. • Reviewing data pertaining to employee injuries and incidents and making recommendations to prevent future occurrences. • Evaluating and updating the district-wide Energy and Utility Infrastructure Plans. • Reviewing, making recommendations and implementing and Zero Net Energy Plan and Sustainability Plan. • Ensuring alignment with the CCC's Climate Change & Sustainability Policy. • Providing a quarterly Sustainability Progress Report.
Meeting Schedule	TBD
Attendance Location	District Boardroom Extension Zoom: https://cccconfer.zoom.us/j/94504064373?from=addon
Chair	Sr. Facilities Director Co-Chairs: Associate Director of Environmental Health, Emergency Planning & Safety Administration and Sustainability & Energy Manager
Membership	• Facilities Project Manager • Emergency Manager • Facilities Director, CHC • Facilities Director, SBVC

	• Measure CC Campus Project Manager, SBVC • Measure CC Campus Project Manager, CHC • TESS Representative (Appointed by Chief Technology Officer) • Police Department Representative (Appointed by the Chief of Police) • Faculty Representative, CHC (appointed by CTA) • Faculty Representative, SBVC (appointed by CTA) • CSEA Representative, CHC (appointed by CSEA) • CSEA Representative, SBVC (appointed by CSEA) • DSO Representative (appointed by CSEA) • Associated Student Government President or Designee, CHC • Associated Student Government President or Designee, SBVC • KVCR Representative (appointed by KVCR General Manager) • EDCT Representative (appointed by EDCT Executive Director) • Print Shop Representative (appointed by Supervisor, Printing Services)
Approved/Revised	
Notes	Tell us the different committees that will be incorporated in the Facilities Advisory Committee. • District-Wide Safety • District Sites Safety • Sustainability Task Force Tell us if there is a need for any separate sub-committees and the purpose.
Support Staff	Administrative Assistant II

San Bernardino Community College District

April 8, 2021

FY 2021 Federal Budget

- The end of fiscal year 2021 is on September 30, 2021.

- Congress passed a $1.4 trillion omnibus spending bill to fund the federal government for FY21 Funding levels through September 30, 2021.

- The omnibus bill included all 12 FY21 appropriations bills, coronavirus relief, and authorizations.

Coronavirus Response and Relief Supplemental Appropriations

- Congress passed the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act on December 27, 2020, which provided $900 billion in emergency relief to address effects of the coronavirus (COVID-19) pandemic.

- The bill provided approximately $22.7 billion to the Office of Postsecondary Education as the Higher Education Emergency Relief Fund (HEERF) II.

- The allocation tables for funding for HSIs have been released and our on the ED website.
  - MSI Community joint advocacy resulted in funding for our institutions.
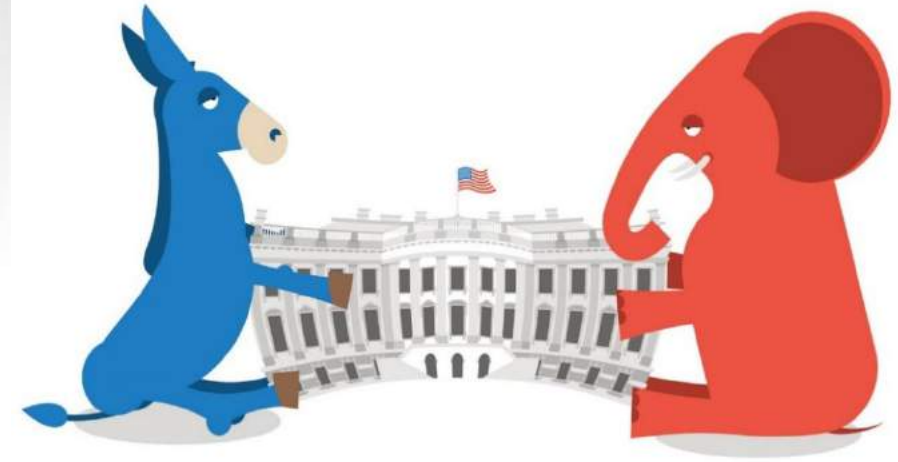
American Rescue Plan of 2021

- Congress passed, and the President signed, the American Rescue Plan of 2021, which provided $1.9 trillion in emergency relief to address effects of the coronavirus (COVID-19) pandemic.

- Of that money, $39.6 billion was appropriated to the existing Higher Education Emergency Relief Fund (HEERF). Below are the current allowable uses:

  – $36 billion is allocated to public and private non-profit institutions to be available until September 30, 2023.

  – Public and private non-profit institutions must spend at least 50% of their allocation on emergency financial aid grants provided directly to students to help them with colleges costs and basic needs like food, housing, and health care. Institutions can use the remaining 50% of funds to replace lost revenue and increased costs from declining enrollment, the transition to online learning, closures of revenue-producing services and facilities, and COVID-19 testing, vaccination, PPE, and classroom retrofits.

Connecting Minority Communities Pilot Program

The 2021 Consolidated Appropriations Act provided $285 million for a new Connecting Minority Communities Pilot Program, to be administered by the National Telecommunications and Information Administration (NTIA) in the U.S. Department of Commerce. This pilot program established the Office of Minority Broadband Initiatives and instructs it to:

- Provide grants to HBCUs, TCUs, MSIs, and respective consortiums for the purchase of broadband internet access service or any eligible equipment, or to hire and train information technology personnel;

- Collaborate with Federal agencies that carry out broadband internet access service support programs;

- Collaborate with state and local governments and HBCU, TCU, and MSIs to promote broadband access, adoption, digital literacy, and professional development;

- Submit an annual report detailing the work of the new office in expanding access to broadband at HBCU, TCU, and their surrounding communities and identifying barriers in providing access to program.

- Proposed regulations are currently being drafted by the NTIA.

4 Top Legislative Priorities for 117th Congress

- Equitable Funding for HSIs

- HERE Act

- Capital Financing

- Immigration Reform/DREAM Act
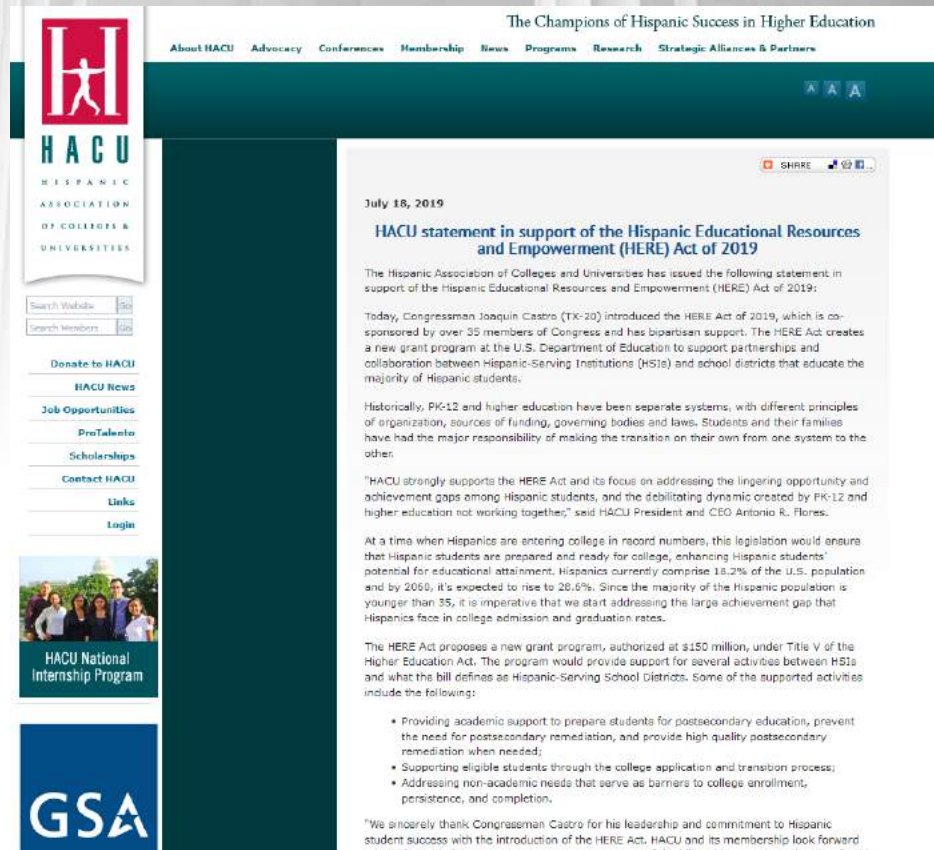
U.S. Department of Education

- Developing HSIs Program (Title V, Part A)
  - There will not be a competition this year as the Department considers going down last year's very strong application list.
- Title V, Part B
- Title III, Part F (STEM)

HISPANIC ASSOCIATION OF COLLEGES & UNIVERSITIES

Hispanic Educational Resources and Empowerment (HERE) Act of 2021

- Originally introduced on July 18, 2019 by Congressman Joaquin Castro (TX-20)

- H.R. 3827 now has 47 co-sponsors

- Plan is to get the HERE Act included in a comprehensive HEA Reauthorization bill

California State Budget and Policy

- Budget
  - Governor's proposal $36.1 Billion for higher education
  - The Governor will propose to buy back the 2020 cuts at the CSU and UC, some of the deferrals for the CCC

- Policy
  - AB 101 (Medina)
    - Ethnic Studies
  - AB 940 (McCarty)
    - Mental Health
  - SB 737 (Limon)
    - Cal-SOAP

HACU Advocacy Center

- **Sign up to become a HACU advocate**

- **Receive timely updates (webinar series & newsletters) on higher education policy issues impacting:**
  - HSIs funding
  - Appropriations
  - Student aid
  - Teacher diversity/teacher prep
  - HEA reauthorization

- **Share stories of the value/impact of HSIs funding**

- **Connect with elected officials & respond to calls-to-action**

HACUadvocates.net

HACU's Leadership Academy/ La Academia de Liderazgo

- One-year program to prepare the next generation of culturally diverse leaders for executive and senior level positions in higher education.

- Applications due April 2, 2021

- Fellows notified of acceptance by April 30, 2021

- For more information or to apply, visit: www.hacu.net/leadershipacademy.

HACU NATIONAL INTERNSHIP PROGRAM

Opening Doors of Opportunities

Follow @HACUNews   #InternWithHACU   HNIP   @HNIP   HACU-HNIP

www.hacu.net/hnip

HISPANIC   ASSOCIATION   OF   COLLEGES   &   UNIVERSITIES

Why Intern with HACU?

- HACU offers PAID Internships! ($610-$680 per week)
- No application fees
- Professional development workshops and cultural events
- Academic Credit
- Monitoring & Evaluation
- Free travel to orientation and internship site (Currently suspended due to COVID.)
- Housing at internship location arranged by HACU (Currently suspended due to COVID.)

Scholarships for the 2021-2022 School Year

Spring 2021	Fall 2021
• Application: 1 application for all scholarships • January – February: Spring Application Open • Deadline: End of June • Requirements vary by scholarship.	• Application: Each scholarship has its own application. • September: Fall Application Open • Deadline: End of November • Requirements vary by scholarship.

Scholarship Deadlines and Requirements vary by sponsor. For more information, visit https://www.hacu.net/hacu/Scholarships.asp.

Scholarships

- Must be attending a HACU-member college or university
- High Grade Point Average
- Previous internships, related work or service experience
- Leadership experience (officer position on student organization/ clubs/associations)
- Involvement with student organizations
- National or international experiences (conferences or study abroad)

HACU !Adelante¡ Leadership Institute
October 30 – November 1, 2021
Gaylord Rockies Resort & Convention Center
Denver, Colorado

- What is the HACU Adelante Leadership Institute?

  - 3-day Career and Leadership program/500+ U.S. students

  - Meet with recruiters and professionals from across top industries

  - Network and attend professional workshops presented by corporate and federal leaders

HACU Leader-in-Residence Program

- Students who receive a scholarship to attend the Adelante Leadership Institute sponsored by HACU are automatically part of the program.

- Scholarship includes round-trip airfare, hotel lodging, conference registration and meals.

- Participation in HACU leadership development webinars during the academic year.

- Complimentary HACU Student Affiliate Annual Membership.

- Application is currently open.
  Deadline to apply, June 25, 2021.
  For more information, visit:
  https://www.hacu.net/hacu/Leader-in-Residence.asp

- Selection and notification e-mails are sent at the beginning of August 2021

HACU Student Services

- **HACU Scholarships** (Must be attending a HACU member institution.)
  - Online applications will open each spring semester, and are due in late May
    For more information, visit: http://www.hacu.net/scholarships.

- **HACU Annual Conference – Adelante Leadership Institute (Student Track)**
  - Students can apply for scholarships to attend Student Track
  - For more information, visit: www.hacu.net/adelanteleadership.

- **ProTalento – Job Posting Board/Resume Database**
  - HACU students and Alumni submit resumes to be reviewed by employers
  - Employers post jobs – For more information, visit: http://www.hacu.net/protalento

- **HACU Regional Summits** (Open to students within an 80-mile radius)
  - Texas A&M University-San Antonio (Spring 2021)
    For more information, visit: www.hacu.net/emergingleaders. (Check website for updates.)

- **CIA Summer Program (Freshmen Only)**

- **Google Hispanic Student Leaders Virtual Summit**

- **International Opportunities**
  - Travel Abroad Scholarships (Contact partners directly.)
    For more information, visit: http://www.hacu.net/hacu/Study_Abroad.asp.

2021 CALENDAR OF EVENTS

HACU

HACU National Capitol Forum

April 13-14, 2021

26th Annual National Capitol Forum on Hispanic Higher Education
Virtual Event

HACU 35th Annual Conference

October 30 - November 1, 2021

35th Annual Conference
35 Years of Championing Hispanic Higher Education Success
Gaylord Rockies Resort & Convention Center
Aurora, Colorado

October 30, 2021
(Pre-conference event)
20th Annual Latino Higher Education Leadership Institute

October 30, 2021
(Pre-conference event)
Seventh PreK-12/Higher Education Collaboration Symposium

October 30 - November 1, 2021
¡Adelante! Leadership Institute (Student Track)

November 2, 2021
(Post-conference event)
10th Annual Deans' Forum on Hispanic Higher Education

REGISTER ONLINE AT HACU.NET

Information on advertising, partnership/sponsorship, and exhibitor opportunities are available at www.hacu.net, or by contacting HACU at (210) 692-3805, or by email at development@hacu.net.

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Contact and Questions

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