



District Institutional Effectiveness Committee

Via Zoom: <https://cccconfer.zoom.us/j/92873058162>

Meeting Minutes – October 22, 2020

Members Present:

Christopher Crew (Chair)
Keith Wurtz
Jeffrey Schmidt
Celia Huston
John Feist
James Smith
Artour Aslanian
Michelle Crocfer
Luke Bixler
Gio Sosa
Rania Hamdy

Guests Present:

Myung Koh, SBCCD
Ralph Plaza (Emsi)
Sterling Smith (Emsi)

I. CALL TO ORDER

Christopher Crew called the meeting to order at 10:05 a.m. Correction of minutes: spelling of Tableau. Page 3 –2nd line to house. D. Ed Master Plan Cycle, revise there was to there were.

II. APPROVAL OF SEPTEMBER 24, 2020 MINUTES

Correction of minutes:

- Spelling of Tableau.
- Current Topics
 - A. Accreditation Updates... house the data on their server
 - D. Ed Master Plan Cycle... There were questions...

Keith Wurtz moved to approve the minutes of the DIEC held on September 24, 2020 with the above correction. Celia Huston seconded the motion. The minutes were approved by the following vote.

Ayes: Unanimous

Noes: None

Abstentions: Rania Hamndi

III. CURRENT TOPICS

A. Accreditation Updates

K. Wurtz provided an update for CHC. Process went well and accreditation team identified strengths during the exit meeting. English and math for the AB705 sequence is a strength., along with several others. The one identified improvement area was consistent application of assessment of service area outcomes and program review. Will receive the statement of fact in a week or two. The commission meets in January to decide on accreditation status.

C. Huston provided an update for SBVC. Awaiting for report for error of fact findings. Similar recommendation around SAOs and strengthening the process. Recommendation around DE and regular effective content. The accreditation team identified strengths which includes professional development, aggressive DE training, online graduation, drive thru diplomas, drive through welcome days, moving student services online, keeping library services and food bank opened.

C. Crew commented regarding his interview with the accreditation team. They questioned the use of the climate survey.

K. Wurtz reported the new approach of the accreditation visiting team is to assist in finding places where the campus is actually meeting the standards. J. Smith commented they looks for closing the loop on continuous improvement.

B. Institutional Effectiveness at the Colleges

J. Smith reported every semester they create a data set with all currently enrolled students and everything that they've taken for the last 20 years. The purpose is to find uptick patterns.

K. Wurtz reported CHC is focused on the quality focus essay action items. This semester will be a pilot for desegragrating outcomes assessment and possibly implementing next semester after refinement.

C. Strategic Plan Updates

G. Sosa reported CHC annually reviews mission, vision, and values. This year, they are taking a more indepth look. The focal point is developing and launching a campus wide survey, across all of the constituency groups, including students, asking for open ended feedback. CHC Council is taking the lead. They anticipate this taking the better part of the academic year. Forecasting to be sent to BOT for approval in April/May 2021.

J. Smith reported SBVC annually reviews mission, vision, and values. SBVC is holding back until District moves forward so there is alignment. Merging ed plan and strategic plan.

D. Environmental Scan Update

The environmental scan will be disseminated to the the colleges and then the district. That information will be fed into college master ed plans. Although there are conversations regarding hiring a consultant to do the ed master plans or not. This committee is to make the first recommendation of hiring a consultant for the environmental scan.

Guests Ralph Plaza and Sterling Smith from EMSI presented the EMSI Program Demand Gap Analysis Proposal.

C. Crew asked for the committee review regarding recommending EMSI. J. Schmidt agreed the last report was good information but with the thought of expanding regions/areas, etc. C. Crew commented SBCCD has a good working relationship with EMSI. R. Hamdy inquired what other companies are available to do similar work and possibly reach out to the RP Group. K. Wurtz commented he doesn't think any other group has access to the data that EMSI provides. G. Sosa agreed.

K. Wurtz motioned to recommend EMSI for the environmental scan analysis, and that includes disaggregated results by college. J. Schmidt seconded the motion. The motion passed.

Ayes: Unanimous

Noes: None

Abstentions: None

The EMSI kickoff meeting will include D. Humble and K. Wurtz and all the people who need to be at the table. This needs to be done by college each college separately. It will need to be ran though District Asseby, College Council, and Senates.

E. Ed Master Plan Cycle

Just shifted by one year. 5 year to a 6 year.

V. OTHER/FUTURE TOPICS

VI. NEXT SCHEDULED

Thursday, November 26, 2020, CANCELLED – Thanksgiving Holiday

VII. ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

Heather Ford, Recorder, Office of the Chancellor