



AGENDA

Districtwide Institutional Effectiveness Committee

Thursday, February, 25 2021 (10:00 – 11:30 a.m.)

Zoom Conference: <https://cccconfer.zoom.us/j/91201139260>

(253) 215-8782 or (346) 248-7799 - **Meeting ID: 912 0113 9260**

Agenda Items	Discussion
1. Call to Order	C. Crew
2. Review of Minutes	Review and approval of meeting minutes dated 1/28/2021 (pp. 2 - 3)
3. Review of Current DIEC Membership	Add Joanna Oxedine and requested another replacement CSEA representative to replace Michelle Crocfer (pp. 4)
4. Accreditation/Institutional Effectiveness Updates	Keith Wurtz and/or Gio – CHC James Smith/Joanna Oxendine – SBVC
5. Ed Master Plan Updates	Keith Wurtz/Gio Sosa – CHC James Smith/Joanna Oxendine – CHC
6. Strategic and Ed Master Plan Timeline Updates	Christopher Crew
7. TESS Strategic Plan	Luke Bixler
8. Environmental Scan	Review of Homework Assignment
9. Other/Future Agenda Items	Strategic Plan TimeLine, Consultant Search (RFP)
10. Next Scheduled Meeting	March 25 – Cancelled due to Spring Recess
11. Adjourn	



District Institutional Effectiveness Committee

Via Zoom: <https://cccconfer.zoom.us/j/92873058162>

Meeting Minutes – January 28, 2021

Members Present:

Christopher Crew (Chair)
Kristina Hannon
Keith Wurtz
Jeffrey Schmidt
John Feist
James Smith
Artour Aslanian
Michelle Crocfer
Luke Bixler
Gio Sosa
Rania Hamdy

Guests Present:

Myung Koh, SBCCD

I. CALL TO ORDER

Christopher Crew called the meeting to order at 10:02 a.m.

II. APPROVAL OF October 22, 2020 MINUTES

Keith Wurtz moved to approve the minutes of the DIEC held on October 22, 2020. Artour Aslanian seconded the motion. The minutes were approved by the following vote.

Ayes: Unanimous

Noes: None

Abstentions: None

III. CURRENT TOPICS

a. Accreditation Updates

R. Hamdy reported SBVC has not received their final accreditation report.

K. Wurtz reported CHC has not received their final accreditation report.

b. Institutional Effectiveness at the Colleges

K. Wurtz reported CHC is concentrating on quality focus essay.

The committee agreed to combine agenda items 3 and 4.

c. Strategic Plan Updates

C. Crew reported the Board has shifted their timeline. Which gives this committee more time to vet this process. G. Sosa reported this work begins next academic year. CHC's focus is reviewing the mission, visions, and values. They just completed a campus community survey for feedback.

d. Environmental Scan Update

There was confusion about the timeline for the Strategic Plan, Ed Master Plans cycle, and the Environmental Scan. The District should be responding to the colleges' plans and not the colleges' responding to the District's strategic plan. The committee has asked for clarification on how the strategic planning process will work this year and for the District to release that information throughout the campuses. C. Crew will merge the two documents that J. Torres has created (timeline and table), he will request to meet with Chancellor's Cabinet, then members of DIEC will present back to the Academic Senates and College Council/Crafton Council.

C. Crew asked committee members to review specific parts of each chapter within the Environmental Scan and answering the following (reporting back to H. Ford):

1. Write down one takeaway you can share with the group.
2. Two questions. Could be a question about a table/graph/summary that was unclear or just a general question about the section itself (e.g., I don't really understand program demand gaps analysis).
3. If any, one thing that is missing (e.g., Loma Linda and Redlands are not included in the CHC service area).

IV. OTHER/FUTURE TOPICS

V. NEXT SCHEDULED

Thursday, February 25, 2021 at 10:00 a.m. via Zoom: <https://cccconfer.zoom.us/j/92873058162>

VI. ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

Heather Ford, Recorder, Office of the Chancellor

District-wide Institutional Effectiveness Committee (DIEC)

2020-2021 Membership

- **Interim Director of Research, Planning, and Institutional Effectiveness**
 - Christopher Crew
- **Executive Vice Chancellor**
 - Jose Torres
- **Vice Chancellor of Human Resources**
 - Kristina Hannon
- **Chief Technology Officer**
 - Luke Bixler
- **Institutional Effectiveness, Research, and Planning dean from each college**
 - Giovanni Sosa (CHC) and James Smith (SBVC) - proxy Joanna Oxendine
- **Academic Senate Presidents or designee(s)**
 - Jeff Schmidt (CHC) and Rania Hamdy (SBVC)
- **One Classified Senate representative from each college**
 - Brandice Mello (CHC) and John Feist (SBVC)
- **Two CSEA representatives**
 - Artour Aslanian and Michelle Crocfer
- **One CTA representative**
 - Guy Hinrichs
- **One student representative from each college**
 - VACANT (CHC and SBVC)
- **Accreditation Liaison Officer from each college**
 - Keith Wurtz (CHC) and Dina Humble (SBVC)
- **Accreditation Committee chair from each college**
 - Keith Wurtz (CHC) and Celia Huston (SBVC)

Chair: Christopher Crew

Revised: February 10, 2021