



INSTITUTIONAL EFFECTIVENESS ADVISORY COMMITTEE

Meeting Minutes – February 22, 2024, 10:00 a.m.
Via Zoom: <https://cccconfer.zoom.us/j/91201139260>

I. Call to Order

N. Ornelas called the meeting to order at 10:03 a.m.

II. Roll Call and Quorum

D. Esparza recorded the roll call and determined quorum was met at 11:15 a.m.

III. Approval of [Minutes 01-25-2024](#)

K. Wurtz motioned to approve the minutes; D. Burns-Peters seconded the motion.

AYES: Unanimous present

NOES: None

ABSENT: A. Brown, B. Bailes, D. Humble, W. Johnson, O. Sabawi, K. Harris, H. Ford, R. Zuniga, D. Vaichis, E. Ocampo, N. Ruiz Martinez, J. Grabow, and J. Quigley

ABSTENTIONS: None

IV. [Legislative Updates and Processes](#)

SBCCD Legislative Priorities

A. Expanding College Affordability

- FASFA simplification and Expansion of Pell Grants.
There is more opportunity in the state level to expand the qualification requirements for the Pell Grants to allow more opportunities for adult learners.
- Exploration of local funding.
- Expanding and Simplifying the State's Financial Aid System.

B. Combating Student Hunger and Housing Insecurity

- Expanding access to CalFresh by removing barriers and expanding awareness of this program.
- Investing in affordable student housing.

C. Career Preparedness

- Expanding Dual Enrollment and Credit for Prior Learning.
This will work in supporting the current work toward these initiatives at the college and district level.
- Modernization of the San Bernardino Regional Emergency Training Center.

D. Expanding Accessibility

- Policies that support school access and resources for all students, regardless of immigration status.
- Supporting ongoing funding to strengthen EEO Best practices.
- Supporting federal investment equitable funding for Hispanic-serving institutions and simplifying the administrative process.

E. Fiscal Security

- Supporting Proposition 98 to protect funding for community colleges.
- CalSTRS/CalPERS Relief to free up funds for student centered priorities.
- Improve part-time faculty health insurance funding model.
- Ongoing funding for KVCR TV/FM.

V. Annual Committee Evaluation Survey

C. Crew has shared the draft survey to evaluate the committee's participation and services and gather feedback from the members. The committee members are requested to review the survey and provide their recommendations at the next meeting. The objective of this survey is to identify areas that need improvement.

VI. Districtwide Enrollment Management Subcommittee (DEMS) Update

N. Ornelas reported on the basic needs services that the Colleges offer to their students. These services provide support to the students and serve as a retention tool. The Colleges also reported that their enrollment has increased and is continuing to make progress.

D. Burns-Peters shared an update on the collective efforts to understand enrollment data to aid in the colleges' enrollment management plans. Supporting the students is an ongoing task that we can improve by improving our communication of resources that are available that will help them transition to achieve their higher educational goals.

VII. DSO Planning & Program Review Subcommittee (DSOPPRS) Update

C. Crew reported that the subcommittee is currently in the process of reviewing Resource Requests. A new section was added to the resource requests, which will allow for prioritization of Resource Requests that require a quick turnaround due to compliance requirements.

VIII. Academic Calendar Subcommittee Update

K. Wurtz is sharing the proposed compressed calendar schedules, which are in the process of being shared with all the constituent groups at CHC. SBVC is also working on sharing with their constituent groups and will be bringing back any feedback to the next meeting to determine whether to pursue state approval. Research has shown that student success increases with this type of model, there is also more

D. Burns-Peters requested that there be an opportunity to gather additional information to take back to the faculty to allow them to evaluate the schedules further and bring feedback to the next meeting. K. Wurtz will follow up.

Workload concerns will be addressed with the respective groups once it has been determined that SBCCD will move forward with the compressed calendar model.

IX. TESS Subcommittee Update

L. Bixler provided an update on the following:

- A. Oracle chart of account project is underway and is in the process of aligning with the county's chart of accounts so that the budget codes align.
- B. Data is being tested as well, and we are working on the training and demo phase in the next couple of months.
- C. Oracle Finance, SAS solution, requires frequent updates. A new purchase requisition model will be implemented soon.
- D. Webadvisor transition to self is still underway, and districtwide training has been scheduled.

X. Review of IEAC Functions

A motion was made to update the IEAC charge to better reflect the intent of the DEIA addition implemented in the last meeting. It was proposed to be rewritten accordingly:

The Institutional Effectiveness Advisory Committee (IEAC) aids in the districtwide integration of institutional planning, resource allocation, program review, and technology strategic planning while upholding principles of DEIA. (Diversity, Equity, Inclusion, and Antiracism)

As reflected above, C. Crew motioned to approve the IEAC Charge update; J. Oxendine seconded the motion.

AYES: Unanimous present

NOES: None

ABSENT: A. Brown, B. Bailes, D. Humble, W. Johnson, O. Sabawi, K. Harris, H. Ford, R. Zuniga, D. Vaichis, E. Ocampo, N. Ruiz Martinez, J. Grabow, and J. Quigley

ABSTENTIONS: None

Feedback:

K. Wurtz will present updated functions to reflect the committee's charge to view through a DEIA lens for consideration in the next academic year.

XI. Future Meeting Agenda Items

- A. Common Application (March 2024)
- B. Compress Calendar Presentation (March 2024)
- C. Master Calendar (Spring 2024)
- D. Districtwide Committee Schedule Synchronization (Spring 2024)
- E. Lightcast Environmental Report (Fall 2024)

XII. Next Meeting

March 28, 2024 at 10:00 a.m. via Zoom.

XIII. Adjournment

Meeting adjourned at 11:36 a.m.

Recorder:

Daniella Esparza
Senior Executive Administrative Assistant
Education & Student Support Services