



INSTITUTIONAL EFFECTIVENESS ADVISORY COMMITTEE

Meeting Minutes – September 26, 2024, 1:00 p.m.
Via Zoom: <https://cccconfer.zoom.us/j/91201139260>

I. Call to Order

N. Ornelas called the meeting to order at 1:05 p.m.

II. Roll Call and Quorum Confirmation

D. Esparza recorded the roll call and quorum was met for this meeting.

III. Approval of Minutes 04/25/2024 and 05/17/2024

Tabled for the next scheduled meeting.

IV. Welcome and Introductions

V. Annual Orientation

A. [Organization & Charge](#)

The DEIA Components to the committee's charge will be reviewed at the next IEAC meeting.

B. [2023-24 Committee Self-Evaluation](#)

The survey revealed that the committee is performing well in reporting and communicating with its members. However, there is room for improvement in participation and engagement. We will focus on enhancing these areas, potentially by adding more surveys.

C. [IEAC Goals 2024-25](#)

- Survey Sessions/Calendar
- Cascade for accreditation and committee goal tracking.
- Desire to send out less formal IEAC communications/updates to extend our reach.
- Expansion of how we can work together as a district.
- Institutional Effectiveness scorecard.

VI. Selection of Co-Chairs

C. Crew motioned to approve the election of C. Huston and C. Gabriel-Millette as quad chairs for the 2024-25 academic year.; J. Oxendine seconded the motion.

AYES: Unanimous present

NOES: None

ABSENT: A. Brown, B. Bailes, D. Humble, W. Johnson, O. Sabawi, K. Harris, H. Ford, R. Zuniga, D. Vaichis, E. Ocampo, N. Ruiz Martinez, J. Grabow, and J. Quigley

ABSTENTIONS: None

VII. Districtwide Enrollment Management Subcommittee (DEMS) Update

DEMS received information about the 2024 Fact Book, which includes data about Distance Learning, Enrollment Trends, FTES, Institutional Data Service Area, Student Demographics, and Student Outcomes. In the upcoming year, the committee will be prioritizing initiatives aimed at stabilizing enrollment numbers. This will involve analyzing the factors contributing to fluctuating enrollment and implementing strategies to ensure a more consistent and sustainable student population.

VIII. DSO Planning & Program Review Subcommittee (DSOPPRS) Update

The committee has not yet met for this academic year. A report will be shared at the next meeting.

IX. Academic Calendar Subcommittee Update

The Academic Compressed Calendar is completed and will go through the proper reporting structure.

X. TESS Subcommittee Update

Tabled for next meeting.

XI. Future Meeting Agenda Items

- A. Districtwide Committee Schedule Synchronization (Fall 2024)
- B. Lightcast Environmental Report (Fall 2024)
- C. Vision 2030 Alignment Discussion (Fall 2024)
- D. Participatory Governance Manual (Fall 2024)
- E. Review proposed IEAC Goals for 2024-25
- F. Survey Scheduling

XII. Next Meeting

To reconvene Fall 2024.

XIII. Adjournment

Meeting adjourned at 2:05 p.m.

Recorder:

Daniella Esparza
Senior Executive Administrative Assistant
Education & Student Support Services