



INSTITUTIONAL EFFECTIVENESS ADVISORY COMMITTEE

Meeting Minutes – October 24, 2024, 1:00 p.m.
Via Zoom: <https://cccconfer.zoom.us/j/91201139260>

I. Call to Order

C. Crew called the meeting to order at 1:05 p.m.

II. Roll Call and Quorum Confirmation

D. Esparza recorded the roll call and quorum was met for this meeting.

III. Approval of Minutes 04/25/2024, 05/17/2024, and 09/26/2024.

IV. [Goal Review Update](#)

During the last meeting, the committee conducted a thorough review of our 2023-2024 goals. It was agreed upon by all members present that we need to refine these goals to ensure they are more closely aligned with the ongoing projects and initiatives. The committee aimed to create a clearer roadmap that reflects our current efforts and priorities, enhancing our focus and effectiveness moving forward.

- A. Goal 1: Will focus on finalizing the united framework for SBCCD's integrated planning.
- B. Goal 2: Will create efficiencies for district surveys.
- C. Goal 3: Action was revised to better reflect the goal of bringing DEIA training and best practices to the committee, ensuring alignment with its efforts.
- D. Goal 4: New goal addition.

A. Brown motioned to approve the proposed 2024-2025 Goals with the modification of Goal 3 as reflected above; C. Huston seconded the motion.

AYES: Unanimous present

NOES: None

ABSENT: N. Ornelas, L. Green, V. Arrowood, K. Harris, A. Erving, T. Radillo, D. Ruiz Martinez, J. Grabow, and J. Quigley

ABSTENTIONS: None

V. Academic Calendar Subcommittee Update

The Academic Compressed Calendar is completed and going through the proper reporting structure.

A. 2025-2026 Academic Compressed Calendar

This calendar aims to accelerate course completion, improve options for dual-enrolled students, enhance retention, align with industry needs, and streamline short-term and late-start courses, ultimately bringing SBCCD closer to achieving its goals for student access, success, and retention.

K. Wurtz motioned to approve the 2025-2026 Academic Compressed Calendar; D. Humble seconded the motion.

AYES: Unanimous present

NOES: None

ABSENT: N. Ornelas, L. Green, V. Arrowood, K. Harris, A. Erving, T. Radillo, D. Ruiz Martinez, J. Grabow, and J. Quigley

ABSTENTIONS: None

VI. Districtwide Enrollment Management Subcommittee (DEMS) Update

Tabled for next meeting.

VII. DSO Planning & Program Review Subcommittee (DSOPPRS) Update

The committee will now be meeting quarterly and working on streamlining the program review process to better align with the college's needs.

VIII. TESS Subcommittee Update

- A. DAWG: Examining credit for proper learning and how it will be noted on transcripts. Further discussion about dual-enrolled students to ensure the correct students are able to enroll
- B. DECC: Discussed the implementation of Single Sign-On and Zoom's shortened meeting retention policies. In response, TESS will send out information on how to save Zoom recordings outside of their platform.
- C. CTC: Various upgrades and construction progress were discussed at both campuses to determine a timeline for implementation and completion.

IX. Future Meeting Agenda Items

- A. Lightcast Environmental Report (Fall 2024)
- B. Vision 2030 Alignment Discussion (Fall 2024)
- C. Planning Plus: Integration and Student-Centered Revisions (Fall 2024)
- D. Survey Scheduling (Spring 2025)
- E. Scorecard Update – SBVC and CHC (Spring 2025)

*Future agenda item timeline may change subject to the upcoming holiday breaks.

X. Next Meeting

November 25, 2024 at 1:00 PM via Zoom.

XI. Adjournment

Meeting adjourned at 1:51 p.m.

Recorder:

Daniella Esparza
Senior Executive Administrative Assistant
Education & Student Support Services

Approved: 02/27/2025