



# INSTITUTIONAL EFFECTIVENESS ADVISORY COMMITTEE

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Meeting Minutes – December 18, 2025, 11:00a.m.

Via Zoom: <https://sbccd->

[edu.zoom.us/j/83682837792?pwd=kW4cDPwHNLYjgzYFQd8TWE0yGcXV4h.1](https://sbccd-edu.zoom.us/j/83682837792?pwd=kW4cDPwHNLYjgzYFQd8TWE0yGcXV4h.1)

## **I. Call to Order**

Nohemy Ornelas called meeting to order at 11:05 a.m. Nohemy introduced Carol Gonzalez to the committee.

## **II. Roll Call and Quorum Confirmation**

H. Hoffman recorded the roll call, and quorum was met for this meeting.

## **III. Approval of Minutes from 5/14/2025 and 10/23/2025**

Christopher Crew asked for a motion to approve the above minutes. Sam Valle asked for a clarification on the next meeting date for December 4th and it was stated that the date did change after conflicts to calendars was noticed.

Motion (with corrections): Luke Bixleir

Second: Sam Valle

Approval: Unanimous

## **IV. Institutional Effectiveness Website Feedback and Input**

Nohemy stated looking at our 3 goals and in preparation for accreditation, we need to ensure that staff, students and outside agencies and entities have access to our information. She shared the 3 following websites currently available on the SBCCD website.

[Strategic Planning Website](#)

[IEAC Website](#)

[District Committees Website](#)

Discussion happened around the navigation abilities of the existing sites, compared to other community college and university websites with the same information. With accreditation coming soon, these websites will be looked at and referenced. Nohemy also discussed various documents, district-wide plans that could be inventoried to be shared for easy access on the revamped site. Also discussed updating the IEAC page on the district website as it reflects outdated rosters, goals, etc.

Nohemy also shared comparable websites from neighboring colleges and districts to see a variety of options the committee could choose to take.

## **V. Goal Leads**

Three goals will be accelerated in the spring so that we can accomplish them. – Goal 1 lead by Gio and Gabriel. Goal 2 led by Nohemy and Goal 3 led by Christopher.

## **VI. Other Topics**

Gio stated no other topics but wanted to highlight that at CHC, recently updated the Student Equity and Achievement Report to the State Chancellor's Office and how beneficial we have a good repository in Cascade as it helped immensely to showcase all the good work being done on the campuses.

Gabriel mentioned that in the fall there had been meetings happening regarding research topics and identifying definitions for things report on. Those meeting kind of stopped but would like to pick them back up for the spring. And have a good idea of definition and alignment and parameters to some of the reports and the reporting being done so that nothing is missed, no one under or over reported on.

## **VII. Adjournment**

Nohemy adjourned at 11:54am.

## **VIII. Next Meeting**

February 26, 2026, at 10:00 a.m. via Zoom.

Recorder:

Heidi Hoffman  
Senior Executive Administrative Assistant, Office of the Chancellor

Attendance:  
Dr. Nohemy Ornelas  
Dr. Christopher Crew  
Luke Bixler  
Keenan Giles  
Rocio Martinez Garcia  
Aida Gil  
Melita Caldwell-Betties  
John Feist  
Dr. Myung Koh  
Samuel Valle  
Dr. Aysia Brown  
Natalie Lopez  
Gabriel Martinez  
Norah Shurbaji (Guest)

