# MIS Executive Committee

# Meeting Minutes

December 15, 2011

The 12/15/11 meeting started at 8:35am in 8th Street Annex Conference Room, with the following discussions:

1. Annual Employee Fall Collection Reporting

•Submission of the Fall Employee Data Collection reporting had been delayed due to a system problem with prevented transfer of the completed employee data file from County to SBCCD Unix database. A help desk ticket was created on 12/5/11 to track the problem. It was later determined that a password was due to be reset and this caused the transfer failure. As of this writing, the issue has been resolved and the file has been sent to Chancellor’s Office, where it passed syntactical and referential edits on the 1st submission. Great job, Colleen!!

1. Fall 2011 term-based reporting

Processing has not yet begun on the Fall 2011 term-based data files due to the resources required for the implementation and reporting of state-mandated Gainful Employment.

1. SG – Student Special Populations Group

The SG data will be required as of the Summer 2012 reporting. Training and review of each specific group’s reporting requirements will begin in March 2012. Validation of the data element, SG03-Foster Youth Status, is currently under review by District committees to determine where the *verified* value will be stored in Colleague. Otherwise, for MIS reporting, this data is derived from the FAFSA.

1. GE – Gainful Employment Reporting

The Gainful Employment files were submitted for Crafton (via Clearinghouse) and Valley (via NSLDS using EdConnect). Next GE report is due October 1st, 2012, for which we will use Datatel’s GE reporting process. Formal testing, review, and documentation of Datatel’s GE process will begin next year, around May 2012.

1. Degree Verify

DegreeVerify service for both San Bernardino Valley and Crafton Hills College has been implemented.

Our next MIS meeting is scheduled for January 12, 2012 @ 8:30am.