Thursday, March 8, 2012

The 03/08/12 MIS meeting started at 8:30am in 8th Street Annex Conference Room, with the following discussions:

1. Fall 2011 Term-Based reporting

Since the Student Basic (SB) and Course Basic (CB) files contain data that is critical to referential processing, the Fall 2011 MIS processing was somewhat delayed as we completed Academic Standing as well as Course Basic CB00 control number assignment processing. Therefore, a revised MIS Timeline for the Fall 2011 term will be distributed to the MIS offices.

There are issues with the following data files:

•Student Enrollment (SX) – Need to rerun to capture any late submission of grades to minimize the number of ‘RD-Report Delayed’ grades found on the file.

•Faculty Assignment (XE) – There are faculty IDs not found in the EB Demographics file. The list of faculty identified on the report was reviewed and discussed with Corrina and Keith. Corrina noted that 2 on the SBVC list are fulltime Classified staff who teach; and that she would ask Bridget to review the rest. Keith identified 2 on the CHC list as fulltime faculty. We will further research the issue to resolve.

•Disability (SD) – Need to rerun to capture any updates made by the SD Offices.

•EOPS (SE) – Need to rerun to capture updates by the SE Offices.

•CalWORKS (SC/CW) – Need to rerun the files to capture Crafton students. Also, need to meet with Natividad at Crafton to train her on entering CalWORKS student data in Colleague.

The following data files currently have no known errors noted:

•Student Basic (SB)

•Course Basic (CB)

•Matriculation (SM)

•VTEA/Perkins (SV)\*

•Employee Basics (EB)

Dr. James Smith noted that Valley would be moving to a ‘paper’ \*VTEA survey next semester.

It was noted that the Student Special Groups (SG) file is not required until Summer 2012 reporting.

1. GE – Gainful Employment Reporting – *Letter from Dept. of Ed*

The Department of Education sent out a letter identifying programs which had been reported via IPEDS, but for which no students were identified in the GE reporting as ‘enrolled’ in those programs. Colleges were instructed to resolve the discrepancy. Keith Wurtz and DCS identified Certificates programs within the Fire Technology Associate Degree Program for which students were enrolled in the reported years, but not reported on GE. After further validation, students enrolled in Crafton Gainful Employment Certificate programs of 18 units or more will be submitted via NSLDS upon access. Dr. James Smith stated that he will begin looking at resolving these same type issues for SBVC, and will set up a meeting.

The next MIS Executive Committee meeting is scheduled for Thursday, March 22, 2012 @ 8:30am.