**MIS Executive Committee Meeting**

May 17th, 2012

 8:30 to 9:30am

1. MIS – Spring 2012 Term-Based Files

• Course Basic CB00#s pending for Crafton (SOC-100H and MUSIC-120H)

 No Spring 2012 sections offered, however in 2011-12 Catalog, therefore must be reported.

• Academic Standing must be run prior to generating the SB file

Spring Semester ends on May 24th, 2012

Semester Grades due on May 31st, 2012

Academic Standing requested by June 14th, 2012

 SARS Contacts import requested by June 14th, 2012

• Submission target date - July 18th, 2012

1. Gainful Employment – Webinar

 • “How to Read Your GE Back-Up Detail Report” presented by FSA on May 16, 2012

1. $0 BOGW – Letter from Chancellor’s Office

 • Datatel (Ellucian) is working with 3CDUG MIS Task Force to modify the Financial Aid

 MIS extract.

 IV. Student Special Populations Group (SG) File

 • Reporting data required as of Summer 2012 term

 • Requested list of students from specified populations- by April 20th

 None identified

1. Miscellaneous

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