Thursday, November 29, 2012

The 11/29/12 MIS meeting began at 8:35 am in 8th Street Annex Conference Room, with the following discussions and individuals in attendance (\* = *via CCC Confer*):

Present: *Amalia Perez*\*, *Corrina Baber*\*, *Keith Wurtz, Joyce Bond, Cory Brady*, and *Dianna Jones*

1. Financial Aid RESUBMISSIONS (2010 & 2011) – Zero $ BOGWs

We met the target resubmission deadline of October 26th, 2012 for the Annual 2010 and 2011 Financial Aid files which included ‘validated’ zero dollar BOG awards. After validation of attendance, the resultant number of Unduplicated Students with Zero $ BOGW awards showed a total increase of 12 for Crafton and 35 for Valley. Keith asked for the total number of validated Zero Dollar BOGs that were included in the resubmissions --- these numbers are listed below:

|  |  |
| --- | --- |
| Zero $ BOGWs per TERM by College |  |
| 1. College
 | Annual 2010 | Annual 2011 | Total by College |
| Summer 2009 | Fall 2009 | Spring 2010 | Summer 2010 | Fall 2010 | Spring 2011 |
| CHC | 7 | 4 | 16 | 23 | 12 | 10 | 72 |
| SBVC | 69 | 36 | 59 | 64 | 40 | 50 | 318 |

The Financial Aid data file for the current Annual 2012 included NO zero dollar BOG awards and wassubmitted on October 11, 2012.

**II. MINF/XMINF**

Discussed the request to capture and maintain MIS military/veteran data on XMINF, not MINF. It was decided to table further discussion pending input from Joe Cabrales and his staff prior to making a recommendation on whether to proceed or deny the request.

**III. MIS – Employee Fall Collection – Fall 2012**

Discussed the issue of staff data file processing, and it was agreed that Cory Brady would further discuss with management.

1. IPEDS Reporting

The IPEDS survey process discussion was led by Keith Wurtz, who indicated that he is working on the matching the reporting elements to the Colleague data fields. Upon completion, he will present the first of the series on Institutional characteristics and 12-Month Enrollment, at which time the MIS Committee will discuss how the District can ensure the accuracy and integrity of the data that we are reporting to IPEDS:

1. IPEDS Reporting on Institutional Characteristics and 12-Month Enrollment
2. IPEDS Reporting on Fall Enrollment
3. IPEDS Reporting on Human Resources and Finance
4. IPEDS Reporting on Graduation Rates and 200% Graduation Rates
5. IPEDS Reporting on Student Financial Aid
6. Miscellaneous

•HR Module - Discussed the benefits of the purchase and implementation of Ellucian’s HR Module to improve the efficiency of MIS Employee Fall Collection data, as well as MIS reporting of term-based employee (EB) and assignment (EJ) data files.

Keith Wurtz and Cory Brady stated that they will present this idea to the TESS Executive Committee for consideration.

•SB70 – Discussed the status of the SB70 reporting requirements. Advised committee members that the submission date has been extended to March 31st, 2013, and that the State Chancellor’s Office will be providing the file for Colleges, as indicated in their 10-31-12 memo (attached).

The meeting ended at 9:16am.