**MIS Executive Committee Meeting**

Thursday, December 13th, 2012

 8:30 to 9:30am

1. MIS Fall 2012 Reporting Timeline

|  |  |  |
| --- | --- | --- |
| **From** | **To** | **Description** |
| 12/21/12 | 01/11/13 | Preliminary run of the MIS Fall 2012 term data files  |
|       *No MIS data functions for Offices during week of January 14th, 2013 due to Start of 2013SP term* |
| 01/14/13 | 01/18/13 | Initial run of MIS Fall 2012 term data files |
| 01/22/13 | 01/23/13 | Distribute Syntactical and/or Referential edit reports for review/correction |
| 01/24/13 | 01/25/13 | Must run ***Academic Standing*** to continue with MIS processing |
| 01/28/13 | 01/30/13 | Secondary run of MIS Fall 2012 term data files, if necessary |
| 01/31/13 | 02/04/13 | Distribute Syntactical and/or Referential edit reports for review/correction |
| 02/05/13 | 02/06/13 | Final run of MIS Fall 2012 term data files |
| 02/07/13 | 02/07/13 | Submit FINAL Fall 2012 Term MIS data files to State Chancellor’s Office |

 II. MINF/XMINF

• Discuss advantages vs. disadvantages of using XMINF

III. IPEDS Reporting (Discussion by Keith Wurtz)

1. IPEDS Reporting on Institutional Characteristics and 12 Month Enrollment
2. IPEDS Reporting on Student Financial Aid
3. IPEDS Reporting on Fall Enrollment
4. IPEDS Reporting on Graduation Rates and 200% Graduation Rates
5. IPEDS Reporting on Human Resources and Finance
6. SG Data – Responses to email requesting

• Sent 12/10/12 email requesting identification and/or lists of special groups by

 Friday, January 25th, 2013.

 V. MIS –Employee Fall Collection (Fall 2012) - *COMPLETED*

VI. Miscellaneous:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_