The 03/06/14 MIS meeting began at 8:35 am in 8th Street Annex Conference Room, with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Kirsten Colvey, Larry Aycock*, *Ben Gamboa, Amalia Perez\*, James Smith\*,*

 *Carol Hannon, Joyce Bond, Cory Brady and Dianna Jones*

**Absent:** *Keith Wurtz, April Dale-Carter, Vicky Franco, Corrina Baber, Marco Cota,*

 *Rebecca Warren-Marlatt, Colleen Gamboa and Michelle Crocfer*

 **I. Student Success (SS)**

The committee viewed and discussed the new CSSI and existing MATI screens/forms for a Fall 2013 matriculated student. Thecommittee was advised that the State Chancellor’s Office is not dealing with historical contacts as a tool to compare SS to SM. The Chancellor’s Office is looking for a fresh start with the new SS reporting. Based on feedback from the community college beta test group, the committee discussed and reviewed the SS02, SS06, and SS09 data elements.

***SS02***-***Student Course Of Study***

The ASPR form does not allow duplicate entries in the Educ Goals/Date field. This could be an issue for a returning student who chooses a previously selected Educ Goal. A screen shot of the Colleague Studio parameter which allows for duplicates will be forwarded to the Programmers.

***SS06-Student Initial Orientation Services***

Pass/No Pass orientation courses. The committee was advised that for SS processing of courses identified with a course type of ‘orientation’, enrollments will count toward orientation, however, NO grade checking occurs. That is, the program does not check to see whether or not the student earned a passing grade. Kirsten stated that Crafton has no orientation courses. James Smith advised that Valley has an orientation course, SDEV-010.

**SS09-Student Education Plan**

The committee was advised that if an abbreviated ed plan and a comprehensive ed plan

occur during the same reporting period, the comprehensive “trumps” the abbreviated, and we would report a “C-comprehensive”

1. MIS – SX02 Grade of ‘W’ prior to census date

This Agenda item was tabled until our next regular meeting when Keith Wurtz and Larry Aycock will present a suggested resolution. Valley College Admissions & Records and Research staff will be contacted so that they can provide their input as well.

1. Student Planning - CCPI

We are still waiting on implementation of course planning which would give us access to CCPI screen.

Existing Ed Plans – The committee was advised that districts are not importing existing ed plans. Per the DED, only those ed plan services provided as a pre-enrollment matriculation service or during the reporting term are to be included in the SS reporting file. Therefore, existing ed plans fall outside of that scope. There was some discussion, however, regarding adding an Ed Plan contact to capture those plans completed through e-Advising.

1. NSC Degrees Fall 2013

Advised the committee that the difference in the number of Degrees/Certificates sent to the National Student Clearinghouse on 2/15/2014 and the number from the XGPR report was due to the EMT-P graduates with grad date of 08/23/2013, not 12/20/2013 which is the Fall 2013 grad date.  These 16 EMT-P degree records were sent to the Clearinghouse in a separate file and merged with the other Fall 2013 graduate records.

1. Open CCC-Apply

Review of the additional fields to be added to the Application import (XEAPP) process was discussed. Ben Gamboa requested that, if possible, we include the following fields as Research may find it useful:

• home\_schooled

• athletic\_intercollegiate

• athletic\_intramural

• athletic\_not\_interested

 James Smith stated that Valley currently receives athletic interest data as indicated in the Title IX fields through some type of survey that the students complete. Cory stated that he would follow-up with Jason to determine how this is currently being accomplished for Valley.

1. Miscellaneous

There were no miscellaneous items for discussion.

The meeting adjourned at 9:35am.

Our next regularly scheduled MIS Executive Committee meeting on Thursday, March 20th, 2014 will be a Student Success *working session* dedicated to review.