The 05/01/14 MIS meeting began at 8:30 am at DCS Annex with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Ben Gamboa, Kirsten Colvey, Keith Wurtz, Rebecca Warren-Marlatt, Larry Aycock,*

*James Smith\*, Gregory Allred\*, Colleen Gamboa\*, Joyce Bond, Cory Brady,*

*Andy Chang and Dianna Jones*

**Absent:** *Marco Cota, Ricky Shabazz, April Dale-Carter, Amalia Perez, Corrina Baber,*

*Vicky Franco and Michelle Crocfer*

1. MIS – SX02 Grade of ‘W’ prior to census date

There was no discussion on Administrative Policy *AP5080* (Course Adds & Drops) or AP4233 (Withdrawals). This topic will remain on next meeting’s agenda.

**II. Student Success (SS) Status**

Kirsten will provide me with date(s) for review of SS module and how exemptions are currently entered by Crafton. Kirsten stated that she and Robert McAtee will come to the Annex for this review.

**III. MIS - Spring 2014 Reporting Reminder**

The committee briefly discussed the spring 2014 Timeline outlining the following special processes:

* VTEA Survey data (manual data collection & file creation) – Due by June 10th
* Academic Standing (must be run by both colleges) – Due by June 15th
* PUENTE & Tumaini (saved list for SG file at Valley only) – Due by June 17th

1. Miscellaneous

Cory spoke about ‘LaunchBoard’ and asked that it be added as an Agenda item for our next MIS meeting. CTE LaunchBoard is a statewide data system supported by the State Chancellor’s Office that provides tools to help Districts collect and view the information on student outcomes in Career Technical Education (CTE) programs for decision-making purposes. James Smith stated that he believes that the data used by LaunchBoard is aggregated by college, not by district. Keith Wurtz stated that he should be identified as the LaunchBoard contact person for Crafton Hills.

The meeting adjourned at 8:50am. However, some committee members remained until 9:30am discussing the MIS residency status date error generated during SB processing.

Our next regularly scheduled MIS Executive Committee meeting on Thursday, May 15th, 2014 at 8:30 in DCS Annex Conference Room at 1289 Bryn Mawr Ave., Suite B, Redlands, CA 92374.