The 05/29/14 MIS meeting began at 8:35 am at District Redlands Annex with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Kirsten Colvey, Keith Wurtz, Ben Gamboa, \*Gregory Allred,\*April Dale-Carter,*

 *\*Ricky Shabazz, Cory Brady, Joyce Bond, Andy Chang, and Dianna Jones*

**Absent:** *Marco Cota, Corrina Baber, Vicky Franco, James Smith, Michelle Crocfer,*

 *Rebecca Warren-Marlatt, Larry Aycock, and Colleen Gamboa*

1. MIS – SX02 Grade of ‘W’ prior to census date

No discussion on Administrative Policy *AP5080* (Course Adds & Drops) or AP4233 (Withdrawals).

**II. Student Success (SS) Status**

A brief discussion was held on the SARS Reason Code translations that are currently being completed by Valley College, as well as Crafton Transfer Center contact codes. It is expected that Valley will complete the updated translations by the end of this week, May 30, 2014.

 **III. MIS - Spring 2014 Reporting Reminder**

 It was discussed that the Spring MIS processing will begin the first week in June.

1. CTE LaunchBoard

As requested, LaunchBoard was added to this meeting’s Agenda. However, it had already been determined that the College Researchers would be the contact points for LaunchBoard submissions.

1. Parent Education Level (SG09)

The discussion centered on the fact that SBCCD has reported zero counts for this data element. Cory stated that SBCCD has captured the data from CCCApply, but has never imported it into Colleague. This has made it unavailable for MIS reporting. With the implementation of Open CCCApply, the SG09 data will be imported and stored in Colleague where it can be reported with other MIS term-based data files, effective with the Fall 2014 MIS reporting.

Keith asked Ben Gamboa to contact Alice at the State Chancellor’s Office concerning:

1. How can we submit historical SG09 data for terms Fall 2012, Spring 2013, and Fall 2013?
2. Which SG09 value do we report when a student has multiple applications – initial or latest? Based on the State Chancellor’s Office response, #2 may be a District decision.
3. Miscellaneous

There were no miscellaneous items for discussion.

The meeting adjourned at 8:55am.

Our next regularly scheduled MIS Executive Committee meeting on Thursday, June 12th, 2014 at 8:30 in District’s Redlands Annex Conference Room 3 at 1289 Bryn Mawr Ave., Suite B, Redlands, CA 92374.