The 07/24/14 MIS meeting began at 8:30 am at District Redlands Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Keith Wurtz, \*Ben Gamboa, \*April Dale-Carter, \*Amber Gallagher, Cory Brady,*

 *Andy Chang, Joyce Bond, and Dianna Jones*

**Absent:** *Larry Aycock, Marco Cota, Vicky Franco, James Smith, Kirsten Colvey,*

 *Michelle Crocfer, Gregory Allred, Rebecca Warren-Marlatt, Ricky Shabazz,*

 *Colleen Gamboa, Amalia Perez, and Corrina Baber*

 **I. MIS - Spring 2014 Reporting**

The committee discussed the following issues with the submission data files:

 Crafton course ***ACCT-033*** was omitted from the submission – no CB00 number

 Enrollment in the *ACCT-033* section 95 had to be omitted from the SX file

 Section record for *ACCT-033-95* had to be omitted from the XB file

 Session record for *ACCT-033-95* had to be omitted from the XF file

 Assignment record for *ACCT-033-95* had to be omitted from the XE file

 SX02 edit errors “Grade of ***W*** has been assigned prior to Census date” (CHC 10; SBVC 37)

 SV counts for SBVC low compared to Crafton - all surveys were imported and processed.

 SG counts accurately reflect existing data.

▪ SG09 values to be imported from XAP into Colleague

▪ Resubmit Spring 2014 files to increase SG09 counts

**II. MIS – SX02 Grade of ‘W’ prior to census date (AP4233 & AP5080)**

 This agenda item is on hold until after the August 2014 District Assembly meeting

 **III. MIS - Summer 2014 Reporting Timeline**

 The committee briefly reviewed the proposed timeline for Summer 2014 session reporting.

1. Miscellaneous

No miscellaneous items were discussed

The meeting adjourned at 8:50am.

The next regularly scheduled MIS Executive Committee meeting on Thursday, August 7th, 2014

at 8:30 in District Annex Conference Room 3, 1289 Bryn Mawr Ave., Suite B, Redlands, CA 92374.