The May 7, 2015 MIS meeting began at 8:30 am at District Redlands Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *Kirsten Colvey, Keith Wurtz, Kristina Heilgeist, Cyndi Gunderson,* *Larry Aycock,*

*Andy Chang, \*Colleen Gamboa, \*Corrina Baber, \*Ben Gamboa, \*James Smith, and Dianna Jones*

**Absent:** *Joe Cabrales, April Dale-Carter, Amalia Perez, Marco Cota, Rebecca Warren-Marlatt, Ricky Shabazz, Gregory Allred, Carol Hannon, Cory Brady, and Michelle Crocfer*

 **I. Upcoming MIS Submissions**

Briefly outlined the timeline for Spring 2015 MIS reporting which is due 30 days after end of term.

 **II. Gainful Employment (GE) Reporting Status**

A somewhat lengthy discussion was had on the ‘program attendance begin date’; how this date is determined:

1st Class in the Program – Must use Degree Audit to have system automatically determine this.

Otherwise, system uses ‘any class’ not necessarily within that particular academic program.

1. **Cynosure Orientation Import – CHC**

The committee was advised that the programming has been completed, process tested and moved for import into the R18Live environment. Additionally, modification of Crafton’s EPC (comprehensive) to EPA (abbreviated) will occur sometime next week after review and validation by Kirsten Colvey, Dean of Counseling & Matriculation, Crafton.

1. **Public Availability of Data**

Keith Wurtz, Dean of Research & Institutional Effectiveness at Crafton Hills, presented his request to have ‘views’ of the student success dashboards he has developed available outside of the SBCCD network. Keith stated that this would enable administrators, faculty, and staff to utilize the information for preparing SLOs and other program review documents when they are away from campus. The committee agreed that this would be acceptable as long as the metadata behind the views (spreadsheet detail) is not accessible outside the SBCCD network.

1. Miscellaneous

SX02 Grade of ‘W’ prior to census date (HDO Ticket #8146-74694). Identified program(s) to be modified (XRGD, XCUR15)

The meeting adjourned at 9:30am.

The next regularly scheduled MIS Executive Committee meeting on Thursday, May 21st, 2015 at 8:30 in District Annex Conference Room 3.