The September 3, 2015 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Joe Cabrales,\*Christie Gabriel, \*Ben Gamboa, \*Colleen Gamboa, Cyndi Gunderson*,

*Carol Hannon, \*James Smith, and Dianna Jones*

 **I. MIS Submissions**

Carol Hannon stated that the State Chancellor’s Office MIS submission website was down until yesterday, September 2nd.

⦁ Summer 2015 - Carol stated that she is preparing to submit the course data file to get the syntactical and referential edit reports for review and distribution to the various offices.

⦁ Annual - Carol stated that the annual Student Programs (SP) MIS file which was due on September 2nd, was successfully transmitted yesterday. The Assessment (SA) and Financial Aid files are due October 1st, 2015. Carol stated that she will begin to focus heavily on the Financial Aid (SF/FA) data files as she will have to review all of the translation tables based on the Ellucian consultant’s recommendations.

 **II. Gainful Employment (GE) Reporting**

There was no discussion on this topic. The next Gainful Employment file for award year 2014 is due October 1st, 2015.

1. **Full-Time Student Success Grant** – Implementation (Fall 2015)

The State Chancellor’s Office has introduced a new grant program for California Community College students. The program provides funding for community college Cal Grant B recipients who have already received a full time Cal Grant B award payment. For implementation, we need to create a new code for this grant (FTSSG for example) and then translate this FA code to the MIS code (GD) in the CAST.SF21 table.

1. XMDR Discussion

Carol Hannon discussed the XMDR report and asked that those who may want additional information included on the report to let her know. Dianna Jones reminded the committee that the help desk ticket has already been submitted.

**Miscellaneous**

**⦁ SX02 Grade of ‘W’ prior to census date** (HDO# 8146-74694)

Scheduled for November install into R18Live and implementation

**⦁ FISAP Report** request received on 09/03/2015(HDO# 8146-88188)

The meeting adjourned at 8:50am.

The next regularly scheduled MIS Executive Committee meeting is Thursday, September 17th, 2015 at 8:30am in District Annex Conference Room 3.