The September 17, 2015 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Corrina Baber, Andy Chang, \*Kirsten Colvey, \*Christie Gabriel, \*Ben Gamboa,*

*\*Cyndi Gundersen*, *Carol Hannon, \*Kristina Heilgeist, \*James Smith, and Dianna Jones*

 **I. MIS Submissions**

⦁ Summer 2015 - Carol Hannon stated that she is on target for the Summer 2015 submission.

 She stated that Summer 2015 MIS term data files are in the process of being created. The

 Schedule/Catalog Data Specialists have made corrections, as requested, in Colleague on the

 Course Basic (CB) errors identified.

⦁ Annual 2015 - Carol stated that the annual Student Programs (SP) MIS file was successfully

transmitted on September 2nd, 2015. Carol stated that she is currently working on the Assessment (SA) and Financial Aid files which are due October 1st, 2015.

 **II. Gainful Employment (GE) Reporting**

Carol Hannon stated that she expects no issues with the Gainful Employment file and is on target to submit the next GE file for award year 2014 which is due October 1st, 2015.

1. **Full-Time Student Success Grant (FTSSG)**– Implementation (Fall 2015)

There was no Financial Aid representation at the meeting – minimal discussion occurred. DCS will send a separate email notice to Financial Aid regarding the recommended setup for the new FTSSG award.

**Miscellaneous**

**⦁ SX02 Grade of ‘W’ prior to census date** (HDO# 8146-74694)

Scheduled for November install into R18Live and implementation

The meeting adjourned at 8:50am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, October 8th, 2015* at 8:30am in District Annex Conference Room 3.