The October 8, 2015 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Corrina Baber, \*April Dale-Carter, Cyndi Gundersen*, *Carol Hannon,*

*\*Kristina Heilgeist, \*James Smith, and Dianna Jones*

**I. Current MIS Submissions - Status**

There was a brief overview provided of the ***Summer 2015*** term and ***Annual 2015*** MIS data file submissions which have been successfully transmitted to the State Chancellor’s Office on their respective due dates.

**II. Upcoming MIS Submissions**

The committee discussed the upcoming MIS submissions of ***Employee Fall 2015*** (EB/EJ) data

Collection period which opens in November and is due by mid-January 2016.

The ***Fall 2015 Term*** data which is due 30 days after the end of term. Carol Hannon stated that the Fall 2015 MIS Submission Timeline will be distributed next week to the respective departments such as EOPS, CalWORKS, DSPS, and now Counseling for SS data review.

**III. Fall 2014 MIS Re-Submission of SS Data**

The Fall 2014 term MIS data was resubmitted on October 6, 2014 due to Student Success (SS) data records which were excluded from the initial Fall 2014 submission. The Counseling Deans were notified via email of the SS record counts and advised that the raw data is available for their review, upon request.

**IV. Gainful Employment (GE) Reporting**

The 2014-2015 Gainful Employment files were submitted by October 1st, 2015 and have been accepted and approved by NSLDS.

**V. Full-Time Student Success Grant**

The new award codes (VFTSS & CFTSS) have been created and the MIS translation table CAST.SF21 updated with the MIS value. The Fiscal Services staff created codes for the new Award Category, AR Type, AP Type, Bank Code, and GL Account #s. Financial Aid will work with DCS staff to update/validate the award and transmittal rules are in place for Fall 2015 implementation of this new award.

**Miscellaneous**

**⦁ SX02 Grade of ‘W’ prior to census date** (HDO# 8146-74694)

Scheduled for November install into R18Live and implementation

The meeting adjourned at 8:50am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, October 15th, 2015* at 8:30am in District Annex Conference Room 3.