**MIS Executive Committee Meeting**

Thursday, December 17th, 2015

 8:30 to 9:30am

1. Upcoming MIS Submissions

 ⦁ Annual Employee Fall Collection - *Due by January 10, 2016*

 *Researching District employees’ EJ data*

 ⦁ MIS Fall 2015 Term - *Due 30 days after end of term/by January 30th, 2016*

1. IPEDS Winter data collection timeline

*\* Fall 2015 enrollment data must be submitted in January to ensure accurate reporting of Graduation Rates and 200% Graduation Rates for completers. Failure to submit Fall 2015 data before deadline may result in defaulting all completers are no longer enrolled in Fall 2015.*

Miscellaneous

 *⦁ See attached December 10, 2015 email below regarding IPEDS Winter collection.*

**See Attachment below:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**From:** Cooc, Mei [mailto:mcooc@CCCCO.edu]
**Sent:** Thursday, December 10, 2015 9:19 AM
**To:** CCCIPEDS <CCCIPEDS@CCCCO.edu>
**Cc:** Hoig, Todd <thoig@CCCCO.edu>; Maxwell, Russell <RMAXWELL@CCCCO.edu>
**Subject:** 2015-16 Winter and Spring Collection

December 10, 2015

Good morning,

The IPEDS Winter and Spring 2015-16 data collection opened on Wednesday, December 9th, 2015. The timeline is as follows:

* December 9 –   Winter and Spring collections open
* February 10 –   Winter collection closes for keyholders
* February 24 –   Winter collection closes for coordinators
* April 6        –    Spring collection closes for keyholders
* April 20      –    Spring collection closes for coordinators
**(We will load the spring data collection after the winter data collection closes)**

The Chancellor’s Office will upload the following surveys on behalf of the colleges during the Winter data collection:

* Student Financial Aid
* Graduation Rates
* 200% Graduation Rates
* **Outcome Measures (new survey)**

The upload schedule for the Winter data collection:

* First Upload – 1/4/16
* Second Upload – 1/11/16
* Third Upload – 1/18/16
* Fourth Upload – 1/25/16
* Final Upload – 2/1/16

**\*Please note that both Graduation Rates and 200% Graduation Rates require reporting of whether the completers are still enrolled in Fall 2015. Thus, it is crucial that your Fall 2015 enrollment data is submitted in January to ensure accurate reporting of this component. Failure to submit Fall 2015 data before deadline may result in defaulting all completers are no longer enrolled in Fall 2015.**

The Spring 2015-16 data collection includes the Fall Enrollment, Finance, Academic Libraries, and Human Resources components.  The upload dates for the Spring Survey will be announced in February 2015.

**Prior Year Data Revision System**
This feature is available to allow institutions to correct errors in their prior year data submissions.

**Again I would like to stress the importance of completing the IPEDS survey in a timely manner. According to FSA an institution's failure to complete and submit these surveys is a serious violation of its obligations under the Higher Education Act (HEA) and appropriate action will be taken.**

Please contact cccipeds@cccco.edu for any questions.

Mei Cooc

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