The May 5, 2016 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Ben Gamboa*, *Cyndi Gundersen, Dr. Keith Wurtz, and Dianna Jones*

1. **MIS – Outstanding Issues**

SB - recent high school graduates. Research is still underway to identify the reason for SB11 (32015) recent high school graduates not being properly coded from CASB processing.

Keith Wurtz suggested that we run CASB for Spring 2016 to see if the 2015 recent high school grades are displayed. He also suggested that perhaps the December 2015 emergency patches that were installed had an impact on the SB11 derivation for recent high school grads. DCS will review the 2016SP SB process as well as the December 2015 patch installation notes.

SS - A report has been created identifying students with ‘Undecided/Undeclared’ as well as a ‘Declared’ academic program. As discussed in the 5/4/2016 DAWG meeting, CHC will submit a Help Desk ticket to have these students’ undecided/undeclared’ programs end-dated.

1. **Upcoming MIS Submissions – Spring 2016**

No committee discussion on this topic.

 **III. SS file Noncredit reporting –** mandatory Summer 2017

Dianna Jones stated that Ellucian is currently working on updating SS to include the new Noncredit data elements.

 **IV. Miscellaneous**

No additional items of discussion.

The meeting adjourned at 9:05am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, June 2nd, 2016* at 8:30am in District Annex Conference Room 3.